

City of Menlo
Regular City Council Meeting
March 3, 2021 – 7:00 PM
City Hall

The Menlo City Council held a regular meeting on Wednesday, March 3, 2021 in city hall. Mayor Griswold called the meeting to order at 7:02 pm with Korradi, Jacobson, O'Brien, Miller, and Jones present. Attorney Eddie Fishman was also present. Motion by Jacobson seconded by Jones to approve the agenda. All ayes.

Mayor did not have anything to discuss with the council currently.

Faust reported that snow melt has been a priority this last week. He is going to be purchasing some rock for alley and campground potholes. He will also be getting filters for maintenance on the backhoe.

Clerk Partlow reported that there was a truck towed from the Menlo Café this last month. Also, there was a desk donated from Mr. and Mrs. Blass and a filing cabinet from the City of Casey. She informed the council about the IMFOA conference coming up April 22, 2021. In conclusion of her report, was the warranty of the Elan City speed sign. Council had discussion about funding for the 2-year contract. Motion made by Korradi seconded by Jones to renew the contract with Elan City. All ayes.

Julie O'Brien, Menlo Librarian presented the library's annual report as well as the Strategic Plan for 2021-2026.

Motion by Jones seconded by Korradi to open public hearing for the Proposed FY22 Budget. All ayes. No public comments. Motion by Jacobson and seconded by Jones to close public hearing. All Ayes.

Motion by Korradi seconded by Jacobson to approve Resolution #2021-06 FY2022 Annual Budget.

Roll call vote: O'Brien Aye, Jacobson Aye, Miller Aye, Jones Aye, Korradi Aye. Motion passed.

Motion by Jones seconded by Jacobson to approve Rick Cummings chicken permit. All ayes.

Clerk Partlow updated that Raccoon Valley will have the survey of the West Central Valley lot Parcel D requested by the council, done by the end of the week. Survey will be available for next council meeting.

Abandoned properties were updated by Attorney Fishman and the clerk. Clerk Partlow spoke with the owners of 422 Sherman. They acknowledge that something needs to be done about the issues with the building. They will be working with the clerk to see about next steps in this process. Attorney Fishman reported on the 510 Sheridan property. Once the judgement is complete the city will take possession of the property and be able to put the property up for bid to sell. Attorney will wait to bill the city his fees until this project is completed.

Motion by Jacobson seconded by Miller to open public forum. All ayes. Park and Rec updated that the construction on the community building should be starting in the next week. Motion by Korradi seconded by Jones to close public forum. All ayes.

Motion by O'Brien seconded by Miller to have the mayor move the bills for approval to the regular agenda for discussion. All ayes. Mayor moved bills to regular agenda for discussion.

Motion by O'Brien seconded by Miller to approve the consent agenda without the bills and minutes of regular meeting 02/03/2021, flooring meeting minutes 02/12/2021 and clerk reports. All ayes.

Discussion was had regarding the bills for approval. Council wants to be clear that clerk does not pay Midwest Partnership in the FY2022 budget year. Motion by Jones seconded by Jacobson to approve the bills as submitted. All ayes.

Motion by Jones seconded by O'Brien to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 7:37 PM.

Lyle Griswold, Mayor

Attest: Polly Partlow, City Clerk

FEBRUARY BILLS SUBMITTED FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT
Salaries		\$4,944.50
IPERS		\$1,050.50
EFTPS - US Treasury	Federal Withholding	\$1,599.80
State of Iowa	State Withholding	\$225.00
Total Payroll		\$7,819.80
Agriland FS	Fuel	\$232.35
Alliant	Utilities	\$1,872.53
Auditor of State	Periodic Exam	\$800.00
Coon Valley Coop Telephone	Phone	\$237.98
Farmers Electric Coop	Utilities	\$46.23

Feld Equipment	Alarm Insp	\$280.00
Fox Welding	Cable	\$31.20
Hopkins & Huebner	Attorney	\$425.00
IMFOA	21-22 Dues	\$50.00
Jake Faust	Cable	\$12.04
Midwest Partnership	2021 Membership	\$350.00
Petty Cash	Books/Supplies	\$42.21
Stuart True Value	Htr Plug Snowplow	\$45.97
The Stuart Herald	Publications	\$203.60
United Healthcare	Health Insurance	\$964.90
US Post Office	Postage Stamps	\$55.00
Verizon	Cell Phone	\$72.01
Visa	Toner, Ice Melt	\$428.28
Wallace Auto Supply	Oil Filter, Wipers, Snow Blower belt	\$228.21
Xenia Rural Water	Utilities	\$146.70
		\$14,344.01
<u>February Income</u>	<u>Expenses</u>	<u>Revenue</u>
General Fund	\$6,389.90	\$421.98
Library	\$1,590.77	\$1,001.20
Road Use	\$2,141.13	\$2,736.74
Employee Benefits	\$1,528.01	\$155.70
Emergency	\$0.00	\$10.97
LOST	\$0.00	\$0.00
Centennial Committee	\$0.00	\$0.18
Capital Projects	\$0.00	\$0.00
Sewer	\$2,694.20	\$3.59
	\$14,344.01	\$4,330.36