

City of Menlo
Regular City Council Meeting
November 1st, 2023
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, D Jacobson, Meral, O'Brien, and Miller present.

D. Jacobson moved to approve agenda, seconded by Meral. All Ayes.

L Jacobson moved to approve the consent agenda items, minutes from 10/4/23, seconded by D Jacobson. All Ayes.

Mayor reported she attended a Zoom meeting about cities.

City Clerk reported she attended Budget Class today in Atlantic, completed the AFR, and renewed a CD that matured.

Jon reported that him and Jake removed culvert tube, widened the entrance to commercial lot's, did updates and repairs on snowplow, and other equipment. Jon received his CDL permit and is taking is water classes currently. They checked the Christmas decorations and need to order light bulbs and thinks the city should look into LED for the future. Meral made a motion to approve buying new lightbulbs, seconded by D Jacobson. All Ayes. Jon needs to order cold patch for the winter. It is about \$11 per bag. Miller made a motion to allow Jon to purchase the cold patch that he needs, seconded by D. Jacobson. All Ayes.

Meral moved to open the public forum, and L Jacobson seconded it. All Ayes. D. Jacobson made a motion to close public forum, seconded by Meral. All Ayes.

Robert Kreimeyer came and presented the insurance renewal option. Miller made a motion to stay with United Health Care, seconded by D Jacobson. All Ayes.

D. Jacobson made motion to pay Jester Insurance \$437 balance that is due after our workman's comp audit, seconded by L Jacobson. All Ayes.

D. Jacobson made motion to pass Resolution 2023-17 to Intent to Sell Real Property, with minimum bid set at \$8000.00 per lot, and public hearing set for Dec. 6th at 7:30, seconded by L Jacobson. All Ayes with Meral abstaining due to conflict of interest.

D. Jacobson made motion to pass Resolution 2023-18 Resolution Approving Deed, seconded by Meral. Motion made by L. Jacobson to have Katie sign the petition to the court for the nuisance property at 306 1st St, seconded by Miller. All Ayes.

Motion made by Miller to approve spending but not exceeding \$18000.00 from lost fund and have clerk and Meral write a Grant as well and use any money from the Grant to help offset any cost, seconded by O'Brien. All Ayes.

L. Jacobson made motion to Approve the Annual Financial Report, seconded by D. Jacobson. All Ayes.

We will have a budget workshop after the December meeting to go over the new timeline, and laws.

D. Jacobson made motion to adjourn, seconded by Meral. All Ayes.

Carol Sheldahl Mayor

Katie Reynolds City Clerk

CLAIMS

VENDOR	REFERENCE	AMOUNT
ADAIR CO LANDFILL	LANDFILL PAYMENT	\$1,293.75
AGRILAND FS	DIESEL	\$422.37
ALLIANT ENERGY	ELECTRIC	\$1,064.32
BIG OL POOPERS	PORTA POTTY	\$160.50
BOLTON & MENK	SURVEY FOOTBALL FIELD	\$894.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$65.42
EFTPS	FED/FICA TAXES	\$907.26
FERRELLGAS	PROPANE	\$234.17
FISHMAN LAW FIRM	ATTORNEY FEES	\$964.06
IMFOA	CLERK 101 / BUDGET FALL CONF	\$95.00
IPERS	IPERS	\$698.05
CITY OF MENLO	STAMP/ PETTY CASH	\$8.56
SCHILDBERG CONSTRUCTION	ROAD ROCK / RESCUE MONEY	\$3,017.00
SOUTHWEST IA PEST CONTROL	PEST CONTROL	\$85.00
THE STUART HERALD	PUBLICATIONS	\$165.14
TREASURER STATE OF IOWA	STATE TAXES	\$105.28
US POST OFFICE	PO BOX RENT CITY	\$118.00
XENIA RURAL WATER DISTRICT	WATER	\$149.70
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$249.74
IPERS	IPERS	\$226.44
TREASURER STATE OF IOWA	STATE TAXES	\$15.21
VISA	LIBRARY VISA	\$275.40
AGRILAND FS	DIESEL	\$422.38
ALLIANT ENERGY	ELECTRIC	\$162.66
BARCO MUNICIPAL PRODUCTS	SHIPPING FOR CONES	\$90.57
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$32.72
EFTPS	FED/FICA TAXES	\$628.12
IPERS	IPERS	\$411.05
STUART TRUE VALUE HARDWARE	BRUSH PILE/ ST PROPANE	\$20.99
TREASURER STATE OF IOWA	STATE TAXES	\$70.47
VISA	JAKE VISA	\$175.81
WALLACE AUTO SUPPLY	DUMP TRUCK	\$412.61
UHC PREMIUM BILLING	INSURANCE JAKE JON	\$3,257.40
AGRI DRAIN	MOBERGS SEPTIC NEW ACCESS RD	\$1,273.37
AGRI DRAIN	TILE REPAIR O'BRIENS	\$192.82
ALLIANT ENERGY	ELECTRIC	\$43.14
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$32.71
EFTPS	FED/FICA TAXES	\$678.13
FARMERS ELECTRIC COOP	LAGOON	\$40.00

HTM SALES INC	LIFT STATION REPAIRS	\$103.25
IPERS	IPERS	\$455.37
JACOBSEN'S INC	LIFT STATION GASKETS	\$81.04
LISTER INDUSTRIES	309 7TH SEPTIC TANK REPLACEMEN	\$1,973.00
MAKAYLA GETTLER	SEWER DEPOSIT	\$250.00
MILLER PLUMBING & HEATING	MOBERG SEPTIC REPLACEMENT	\$145.97
TAMMY RUMMEL	SEWER DEPOSIT	\$250.00
TREASURER STATE OF IOWA	STATE TAXES	\$76.49
UHC PREMIUM BILLING	INSURANCE JAKE JON	\$3,257.41
VERIZON WIRELESS	JON CELL	\$242.93
XENIA RURAL WATER DISTRICT	WATER	\$49.90
Accounts Payable Total		\$26,139.58
Total Payroll Paid		\$8,809.39
***** REPORT TOTAL *****		\$34,948.97

	REVENUE	EXPENSES
GENERAL	\$31,616.87	\$10,157.61
LIBRARY	\$116.24	\$1,809.86
PARK & REC	\$1,435.61	
ROAD USE FUND	\$3,435.71	\$3,930.79
EMPLOYEE BENEFITS	\$9,121.11	\$4,708.40
LOST	\$2,776.89	
AMERICAN RESCUE PLAN	\$0.61	\$4,290.37
CENTENNIAL COMIMITTEE		
DEBT SERVICE	\$5,084.01	
SEWER FUND	\$40.21	\$10,051.94
TOTAL FUNDS	\$53,627.26	\$34,948.97