

**City of Menlo**  
**Regular City Council Meeting**  
August 2<sup>nd</sup>, 2023  
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, D Jacobson, Meralc, O'Brien present. Miller arrived 7:10 pm

D. Jacobson moved to approve consent agenda items of minutes from 7/5/23, and 7/18/23 meetings, monthly bills and bank rec, and Shorts Place Liquor License Renewal. Motion was seconded by Meralc. All Ayes

Mayor reported she attended the Guthrie County Board of supervisors Workshop. The goal of the workshop was to strengthen the county's relationship with the cities to better serve each community which includes law enforcement. She learned of the Rural Enrichment Grant and had a copy of it if anyone is interested in applying for it.

The City Clerk reported she attended 3 classes at clerk school and went to a class earlier in the day in Audubon about filling out the street finance report that will be due later this fall. She also reported for Jake that the oiler is leaking, and he had to repair the weed eaters because the gas that he used caused mechanical issues.

D. Jacobson moved to open the public forum, and Meralc seconded it. All Ayes. No one chose to speak. Motion by L. Jacobson to close the public forum, seconded by D. Jacobson. All Ayes.

Coon Valley and K. Partlow were given each a chance to speak to the council in regards as to why they wanted the 3.1 acres that they previously submitted bids on at the previous meeting. Meralc made a motion to sell the property to Coon Valley for \$30,000. L Jacobson seconded the motion. D. Jacobson abstained from voting due to conflict of interest. L. Jacobson, Meralc, D. O'Brien Ayes, Miller No. Motion passed. L. Jacobson made a Motion to amend resolution 2023-14 to read that Coon Valley is the purchaser, and for the amt of \$30,000, seconded by Meralc. All ayes. D. Jacobson abstained from voting due to conflict of interest. L. Jacobson made a motion to pass resolution 2023-14 as amended, seconded by O'Brien. All Ayes. D. Jacobson abstained from voting due to conflict of interest.

Motion by D. Jacobson to pass 2023-15 to transfer funds, seconded by L. Jacobson. All Ayes.

Jacob Pinegar with the library board came to inform the council that they voted and approved a pay raise for the Librarian to \$17.00 per hour. They presented a information on pay scales at other libraries, and would like to discuss during the budget process ways the city can help them increase the Librarians pay more in the future.

Josh Sebern Guthrie County Engineer came and spoke about a federal grant that he is looking at applying for later this month. This grant would pay to get the section of white pole road fixed. There are 5 counties that are applying for this grant together. The application is due August 18<sup>th</sup>, and they hope to hear if we received this grant February, or March 2024. Miller made a motion to include Menlo as a supporter for the grant, seconded by Meralc. All Ayes

Miller asked if there were any mowing complaints, and no one had heard any. Attorney was asked about the status of 422 Sherman. He will provide and update at the next council meeting.

D. Jacobson made a motion to adjourn the meeting, seconded by Meralc. All Ayes. Mayor Sheldahl adjourned the meeting at 7:53 pm.

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Carol Sheldahl Mayor

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Katie Reynolds City Clerk

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ADAIR CO LANDFILL	LANDFILL PAYMENT	\$1,293.75
ALLIANT ENERGY	ELECTRIC	\$1,581.05
BIG OL POOPERS	KYBO PARK	\$160.50
BOLTON & MENK	SURVEY TECH	\$649.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$67.44
EFTPS	FED/FICA TAX	\$624.25
FISHMAN LAW FIRM	ATTORNEY FEES	\$1,040.00
IPERS	IPERS	\$503.18
JESTER INSURANCE SVCS	PROPERTY INSURANCE	\$7,175.57
CITY OF MENLO	STAMPS / PETY CASH	\$66.00
MILLER PLUMBING & HEATING	CAPACITOR AIR COND. BIG RM	\$76.45
KATIE REYNOLDS	MILEAGE CLERK SCHOOL	\$284.70
STUART TRUE VALUE HARDWARE	FIRE ALARM BATTERIES	\$79.98
THE STUART HERALD	PUBLICATIONS	\$256.16
TREASURER STATE OF IOWA	STATE TAX	\$85.58
VISA	GAS CANS	\$361.07
XENIA RURAL WATER DISTRICT	water	\$149.70
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$219.84
IPERS	IPERS	\$212.75
MOBERG, JULIE		\$115.65
OVERDRIVE, INC	LIBRARY OVERDRIVE	\$372.45
TREASURER STATE OF IOWA	STATE TAXES	\$8.90
VISA	LIBRARY VISA	\$872.52
AGRILAND FS	DIESEL	\$324.99
ALLIANT ENERGY	ELECTRIC	\$168.24
BITUMINOUS MATERIALS	oil streets	\$13,139.55
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.73
EFTPS	FED/FICA TAX	\$345.09
FERRELLGAS	propane	\$218.37
IPERS	IPERS	\$216.16
JESTER INSURANCE SVCS	PROPERTY INSURANCE	\$2,217.71
SCHILDBERG CONSTRUCTION	ROAD ROCK	\$1,964.88
TREASURER STATE OF IOWA	STATE TAX	\$50.78
VISA	TRUCK GAS	\$94.13
WALLACE AUTO SUPPLY	SHOP TOWELS	\$30.24
JESTER INSURANCE SVCS	PROPERTY INSURANCE	\$1,478.25
UHC PREMIUM BILLING	JAKE HEALTH	\$788.81
ALLIANT ENERGY	ELECTRIC	\$64.87

COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.72
EFTPS	FED/FICA TAX	\$386.57
FARMERS ELECTRIC COOP	ELECTRIC AT LAGOON	\$40.00
IA DEPT OF NATURAL RESOURCES	WASTEWATER PERMIT FEE	\$210.00
IA ONE CALL	ONE CALL	\$14.40
IPERS	IPERS	\$254.57
JESTER INSURANCE SVCS	PROPERTY INSURANCE	\$2,929.47
MICROBAC LABORATORIES INC	lagoon test	\$176.00
TREASURER STATE OF IOWA	STATE TAX	\$56.20
UHC PREMIUM BILLING	JAKE HEALTH	\$406.35
VERIZON WIRELESS	JAKES CELL	\$128.97
WALLACE AUTO SUPPLY	JETTER SUPPLIES	\$158.98
XENIA RURAL WATER DISTRICT	water	\$57.39
Accounts Payable Total		\$42,339.81
Total Payroll Paid		\$5,869.30
***** REPORT TOTAL *****		\$48,209.11

	EXPENSES	REVENUES
GENERAL	\$16,440.13	\$5,234.97
LIBRARY	\$2,808.06	\$11.78
ROAD USE FUND	\$19,565.96	\$3,439.21
EMPLOYEE BENEFITS	\$3,279.72	\$369.67
EMERGENCY		\$29.03
LOST		\$3,469.31
CENTENNIAL COMMITTEE		\$0.61
SEWER FUND	\$6,115.24	\$12,830.89
TOTAL FUNDS	\$48,209.11	\$48,209.11