

City of Menlo
Regular City Council Meeting
February 6, 2019 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Culver, Behnken, Miller and Jones present. Attorney David Grapentine was also present. Jones moved to approve the agenda, Korradi seconded the motion. All Ayes.

Jake Faust reported he has been busy with snow removal and received a complaint regarding yard damaged. Faust stated that he will repair damage when snow is gone. Also got a crack in pickup windshield from rock while plowing. Will wait until plowing is done to get it fixed. Faust also reported that the lift station pump is showing a thermal overload, will call about warranty and adjustment. Faust presented a bid of \$3881 to rebuild flange and pipe for installation of new pump. Motion by Jones seconded by Behnken to fix flange. All Ayes.

Motion by Korradi seconded by Miller to approve the minutes of the special meeting held on 1-17-19. All Ayes.

Motion by Jones seconded by Behnken to rescind motion made on 1-17-19 to set the date of 2-6-19 for the budget public hearing. All Ayes.

Motion by Behnken seconded by Korradi to approve Resolution #2019-05 Health Insurance Increase. Roll Call vote: Miller – Aye, Korradi – Aye, Jones – Aye, Behnken – Aye, and Culver – Aye. Motion passed.

Motion by Jones seconded by Miller to approve Resolution #2019-06 to Set Date for Budget Public Hearing. Roll Call vote: Miller – Aye, Korradi – Aye, Jones – Aye, Behnken – Aye, and Culver – Aye. Motion passed.

Rick Guisinger was present to discuss bond insurance as a city representative for the Menlo Fire Association. Clerk Blass contacted the City's insurance agent Chris Karnes and was informed that the insurance insures the money not the individual, so the Fire Association insurance would be responsible for insuring their funds. Attorney Grapentine stated that there is no mention of providing bond insurance in the 28E agreement and provided Rick with a copy of said agreement. Miller stated the Fire Association pays IMT for insurance, he will check to see if it is bond insurance.

Larry Jacobson discussed the preservation of Menlo School photos and trophies and asked for council approval to install a storage cabinet on the stage in the community building. Motion by Behnken seconded by Korradi to approve installation of storage cabinets on the stage in the community building. All Ayes.

Scott Hays was not present for discussion of dumpster location.

Discussion for a budget amendment was held. Motion by Jones seconded by Korradi to approve the proposed budget amendment of \$10,000 to sewer expense and \$11,600 to general revenue. All Ayes.

Motion by Jones seconded by Korradi to appoint Troy Miller as Primary Alternate and Michael Culver as Secondary Alternate for the Guthrie County EMA. All Ayes.

Alliant Energy has informed the City that they are retiring a substation and asked if city is interested in purchasing the property. Clarke asked if rock could be piled there. Motion by Miller seconded by Behnken to table discussion. All Ayes.

Lee Guthrie chicken permits was discussed. Clarke inspected facility and noted that the additional chickens were gone and there were no roosters. Motion by Jones seconded by Culver to approve chicken permits for Lee Guthrie. All Ayes.

Council reviewed Sesquicentennial Mutual Agreement Contract for the tractor pull property. Korradi would like to have a recourse action included to insure property is put back to original state. Attorney Grapentine will make revisions and present it at the March meeting.

Grant application for speed signs was discussed. Motion by Jones seconded by Behnken to approve application for a 2019 GCCF grant for 2 Elan City Solar Radar Signs. All Ayes.

Nuisance properties were reviewed. Vehicle at 609 Sherman St. has been repaired. Motioned by Miller seconded by Korradi to move 609 Sherman St. to done list. All Ayes.

Public Forum – Tom Smull and Liz Gilman presented a restoration project for the Gas Station on White Pole Road. Smull would like to apply for a TAP grant that would need to pass through Menlo to restore the Gas

Station into a Visitor Center. The White Pole Road committee will be responsible for the 20% match and is not requesting any funding from the City of Menlo. Smull will need a resolution from Menlo for the approval of the pass-through grant. Attorney Grapentine would like documentation of what City's obligations would be.

Motion by Culver, Seconded by Korradi to approve the consent agenda, minutes of regular meeting 1-2-19, bills submitted for approval, and clerk reports. All Ayes.

Motion by Jones seconded by Miller to adjourn the meeting. All Ayes.

Mayor Clarke declared the meeting adjourned at 8:06 PM.

Michael Clarke, Mayor

Attest: Shannon Behnken, City Council

JANUARY BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 4,242.59
IPERS		\$ 883.00
EFTPS - US Treasury	Fed Withholding	\$ 1,221.16
State of Iowa	State Withholding	\$ 226.00
	Total Payroll	\$ 6,572.75
Alliant	Utilities	\$ 1,434.76
Michael Clarke	Mileage	\$ 39.44
Coon Valley Coop Telephone	Phone	\$ 68.06
Guthrie Co. Recorder	Rec Fees	\$ 17.00
Jensen & Grapentine	Atty Fees	\$ 570.33
Lemke Construction	Window Rpr	\$ 425.26
Menlo Public Library	Librarian Salary	\$ 720.00
Miller Plumbing & Htg	Lib Furnace Rpr	\$ 90.01
The Stuart Herald	Publications	\$ 106.73
US Post Office	Postage	\$ 90.00
Wallace Auto Supply	Plow Rpr	\$ 227.97
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 3,887.36
Alliant	Utilities	\$ 316.10
Coon Valley Coop Telephone	Phone	\$ 34.01
Visa	Eq Rpr/Gas	\$ 527.58
Wallace Auto	Eq Rpr	\$ 95.84
	Fund 110 Total	\$ 973.53
Menlo Public Library	FICA/IPERS	\$ 123.05
Wellmark	Health Ins.	\$ 1,046.40
	Fund 112 Total	\$ 1,169.45
Region XII COG	CDBG Match	\$ 4,000.00
	Fund 121 Total	\$ 4,000.00
Region XII COG	CDBG Draw #4	\$ 36,433.00
	Fund 301 Total	\$ 36,433.00
Alliant	Utilities	\$ 95.47
Coon Valley Coop Telephone	Phone	\$ 34.03
Farmers Electric Coop	Utilities	\$ 42.36
IA One Call	One Call	\$ 6.30
Verizon	Cell Phone	\$ 43.93
Wellmark	Health Ins	\$ 276.33
Xenia Rural Water	Utilities	\$.72
	Fund 610 Total	\$ 499.14
	TOTAL EXPENSES	\$ 53,535.23

December Income

General Fund	\$ 3,998.09
Road Use	\$ 3,416.32
Employee Benefits	\$ 330.36
Emergency	\$ 27.30
LOST	\$ 2,283.58
Capital Projects	\$ 36,433.00
Sewer	\$ 13,130.10
TOTAL REVENUE	\$ 59,618.75