

City of Menlo
Regular City Council Meeting
February 2, 2022 – 7:00 pm
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Meral, and D. Jacobson present. Miller arrived at 7:02 pm. O'Brien Absent.

D. Jacobson moved to approve the agenda, seconded by Meral. All Ayes.

L. Jacobson moved to approve minutes of regular meeting 1/5/22, bills submitted for approval, seconded by D. Jacobson. All Ayes.

Mayor: She attended the Adair/Guthrie County Emergency Meeting and Guthrie County Assessors meeting to pass the budget for FY22/23 and voted on Officer's positions and salary. Coffee with the mayor was cancelled due to weather. She applied for Paint Iowa Beautiful grant. This grant would be for the painting of fire hydrants, street lines and also handicap parking spaces.

Maintenance Report: Snow plow leaking hydraulic fluid 20-30 dips per minute from newly fixed cylinder. He called company, they got the cylinder and rebuilt it. Truck has broken brake line in two places, he fixed. The backhoe has a front tire that keeps going flat. Kinzie put tube in tire. Septic issues at 512 McPherson, Miller ran camera down. Line coming into has back fall and not letting into tank like it's supposed to. Working on trees when it's not too cold.

Clerk Report: There is only \$547.34 left in Emergency fund for Menlo Fire/Ambulance. Do we pay now or hold until December payment? Motion by Miller, seconded by L. Jacobson to pay now. All Ayes.

New Business: Resolution 2022-03 FY2023 Maximum Property Tax Dollars – motion by L. Jacobson, seconded by Meral to approve. Roll Call: Miller, L. Jacobson, Meral, D. Jacobson, present. O'Brien Absent. Resolution 2022-04 Set Date of Public Hearing for FY 2022 Annual Budget – Motion by Miller, seconded by D. Jacobson to approve. Roll Call: Miller, L. Jacobson, Meral, D. Jacobson, present. O'Brien Absent. Budget Workshop – Workshop will be Tuesday, February 15th at 6:00 pm. Community Beautification Committee – Mayor would like to form a committee. Ok to put on digital board asking for volunteers. Mayor mentioned again she applied for Grant. Meral gave Region XII Grant information to Mayor and Clerk. City Website – Only cost so far has been \$50. Clerk has email out to Nick Lindberg for help getting Minutes to upload correctly. Guthrie County Sheriff Contribution – Motion by L. Jacobson, seconded by D. Jacobson to pay \$1200.00. Landfill Board – Need to reappoint, L. Jacobson has conflicts. Motion by Miller, seconded by D. Jacobson to appoint Michael Meral. All Ayes. Move Public Forum to top of New Business for next meeting. Public Forum – Motion by Meral, seconded by D. Jacobson to Open Public Forum. Motion by L. Jacobson, seconded by Meral to Close Public Forum. All Ayes.

No Comments. Motion by Miller, seconded by O'Brien to open Public Forum.

Attorney Fishman – Property at 410 5th St., City would like to take over the property. Best way would be to go through tax sale process and acquire it. Negotiate with County by getting them to sign tax certificate to us. Attorney Fishman will continue working on this.

Questions, concerns, comments: D. Jacobson would like to have a change up for Roll Call.

L. Jacobson moved to adjourn the meeting with Meral seconding the motion. All ayes.

Mayor Sheldahl declared the meeting adjourned at 7:39 pm.

Carol Sheldahl, Mayor

Attest: Alicia Bentler, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	UTILITIES	\$1,850.24
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$66.47
EFTPS	FED/FICA TAXES	\$652.75
HOPKINS & HUEBNER	ATTORNEY FEES	\$410.00
IPERS	IPERS	\$436.46
MENLO FIRE ASSOCIATION	FY22	\$1,700.00
OFFICE DEPOT	MANILA FOLDERS	\$13.49
THE STUART HERALD	PUBLICATIONS	\$134.16
TREASURER STATE OF IOWA	STATE TAXES	\$86.94
XENIA RURAL WATER DISTRICT	WATER BILL	\$97.80
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$185.53
IPERS	IPERS	\$181.81
TREASURER STATE OF IOWA	STATE TAXES	\$22.00
VISA	DOLLAR GENERAL	\$17.92
ALLIANT ENERGY	UTILITIES	\$284.34
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.23
EFTPS	FED/FICA TAXES	\$359.11
IPERS	IPERS	\$216.63
TREASURER STATE OF IOWA	STATE TAXES	\$55.44
VISA	GAS/TRUCK/BOOM TRUCK	\$216.81
ALLIANT ENERGY	UTILITIES	\$115.16
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.23
EFTPS	FED/FICA TAXES	\$402.60
FARMERS ELECTRIC COOP	ELECTRIC	\$44.52
IPERS	IPERS	\$247.64
TREASURER STATE OF IOWA	STATE TAXES	\$60.62
VISA	PRESSURE SWITCH	\$38.71
XENIA RURAL WATER DISTRICT	WATER BILL	\$48.90
Accounts Payable Total		\$8,107.41
Total Payroll Paid		\$5,150.60
***** REPORT TOTAL *****		\$13,258.01

	EXPENSES	REVENUE
GENERAL	\$7,521.05	\$2,372.42
LIBRARY	\$1,466.12	\$194.04
ROAD USE FUND	\$2,147.01	\$3,468.59
EMPLOYEE BENEFITS	\$1,635.18	\$262.19
EMERGENCY FUND		\$24.52
LOST		\$3,146.89
CENTENNIAL COMMITTEE		\$0.20

SEWER FUND
TOTAL FUNDS

\$2,123.83	\$253.98
\$13,258.01	\$9,722.83