

City of Menlo
Regular City Council Meeting
November 4, 2020 – 7:00 PM
Clerk's Office

The Menlo City Council held a regular meeting on Wednesday, November 4, 2020, via teleconference for the public due to COVID-19 according to Governor Reynolds recommendations. Mayor Griswold called the meeting to order at 7:04 pm with Korradi, Jacobson, O'Brien, and Jones present. Councilman Miller was absent. Attorney Eddie Fishman present. Motion by Jacobson seconded by Jones to approve the agenda. All ayes.

Mayor discussed WCV properties and Veenstra and Kimm timelines.

Faust reported on septic issues and there is a seal that will need replacing soon on the honey-wagon. Motion by Jacobson and seconded by Korradi to pre-approve spending up to \$700.00 on the needed seal. All ayes. The radar speed sign is going in for warranty repairs.

Clerk Saxton reported on her attendance of the IMFOA fall conference. Requested permission for 2020 Budget Workshop zoom meetings available for the month of November. Motioned by O'Brien seconded by Korradi to send the clerk to budget workshop. All ayes. There is still one chicken permit outstanding and one to be followed up on with the council for verification. Clerk also discussed opening City Hall and Community Building with limited capacities and masks for the public and Librarian Julie O'Brian joined the discussion for Toddler Time in the community building. Motion by Korradi and Seconded by Jacobson to open for Toddler Time in community building following the CDC guidelines and recommended to sign liability waiver. All ayes.

Motion by Jones and seconded by O'Brien to open public hearing for Ordinance Amending Code of Ordinances Junk Vehicles at 7:36pm. All ayes. Councilman Miller joined meeting 7:40pm. Discussion was had with attorney Fishman regarding storage titles of vehicles at the courthouse to be considered up-to-date plates. No further discussion nor written comments were received. Motion by Jones and seconded by Korradi to close public hearing at 7:42pm. All ayes. Motion by Dodie seconded by Jacobson to suspend 1st and 2nd readings of Ordinance 2020-01 and place on its final reading: Roll Call vote: O'Brien aye, Korradi aye, Jones aye, Jacobson aye, Miller aye. Motion passed. Motion by Jacobson seconded by Korradi to adopt Ordinance 2020-01. Roll Call vote: O'Brien aye, Korradi aye, Jones aye, Jacobson aye, Miller aye. Motion passed.

Motion by Korradi and seconded by Jacobson to table the discussion of the Veenstra and Kimm final design till budget meetings. All ayes.

Motion by Korradi seconded by O'Brien to table Rick Cummings chicken permit as councilman Jones will need to review it.

Motion by Jacobson seconded by Korradi to approve Annual Urban Renewal report FY20. All ayes.

Motion by Korradi seconded by Jacobson to approve Annual Financial Report FY20. All ayes.

Motion by Jones seconded by Jacobson to approve Resolution 2020-23 Library Contribution transfer. Roll call vote: Jones aye, Miller aye, O'Brien aye, Korradi aye, Jacobson aye. Motion passed.

Motion by Miller seconded by O'Brien to approve Menlo Fire association and Guthrie county Sherriff Contributions as budgeted. All ayes.

Motion by Miller seconded by Jones to have Christmas parade on 12/19/2020 at 7pm. All ayes.

Nuisance properties were updated by attorney Fishman.

Motion by Jacobson seconded by Miller to open public forum. All ayes. Council had discussion about opening meetings, requiring social distancing, and masks being worn. Motion by Dodie and seconded by Jacobson to close public forum. All ayes.

Motion by Korradi seconded by Jacobson to approve the consent agenda, minutes of regular meeting 10/07/2020 and special meeting 10/27/2020 bills submitted for approval, and clerk reports. All ayes.

Motion by Jones seconded by Korradi to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:59 PM.

Lyle Griswold, Mayor

Attest: Polly Saxton, City Clerk

OCTOBER BILLS SUBMITTED FOR APPROVAL

Salaries		\$	6,632.40
IPERS		\$	1,407.94
EFTPS - US Treasury	Federal Withholding	\$	2,136.16
State of Iowa	State Withholding	\$	304.00
Total Payroll		\$	10,480.50
Agri Drain	Sewer supplies	\$	229.78
Alliant	Utilities	\$	1,315.41
Coon Valley Coop Telephone	Phone	\$	233.85
Ed Camden	Supplies	\$	108.95
Farmers Electric Coop	Utilities	\$	40.00
Hopkins & Huebner	Attorney Fees	\$	695.00
IA One Call	One Call	\$	21.60
IMFOA	Fall Conf Reg/Member Dues	\$	175.00
Mid-American Research Chemical	Septic Tank Trmt	\$	135.69
Miller Plumbing & Htg	Supplies	\$	37.23
Office Depot	Toner, Supplies	\$	88.37
State Library of Iowa	2021 Subscription Fees	\$	46.18
Stuart True Value	Shop Supplies	\$	178.96
SW Ia Pest Control	Pest Control	\$	85.00
The Stuart Herald	Publications	\$	126.78
Tiernan Tech	Keyboard/Mouse	\$	29.99
UHC Premium Billing	Health Insurance	\$	864.92
US Post Office	Postage	\$	149.00
Verizon	Cell Phone	\$	56.89
Visa	Fuel/Class Fees	\$	550.24
Wallace Auto Supply	Supplies	\$	147.37
Waste Solutions of Ia	Kybo Rent	\$	160.00
Xenia Rural Water	Utilities	\$	146.70
	Expenses		Revenue
General Fund 001	\$7,129.88		\$29,549.39
Library Fund 002	\$1,781.55		\$1,515.16
Road Use Fund 110	\$1,856.20		\$2,707.88
Employee Benefits Fund 112	\$1,775.95		\$10,383.04
Emergency			\$731.71
LOST Fund 121			\$2,700.56
Centennial Fund 168			\$0.20
Sewer Fund 610	\$3,559.83		\$13,653.92
	\$16,103.41		\$61,241.86