

City of Menlo
Regular City Council Meeting
June 6, 2018 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Culver, Behnken and Jones present. Miller present at 7:35 pm. Jones moved to approve the agenda, Behnken seconded the motion. All Ayes.

Jake Faust reported that he has been mowing and spraying and has installed the benches. Received quotes for oil and rock chips for roads. Lift station control panel is short cycling causing pumps to turn on and off constantly. Will eventually burn out pump. Pumps are disposable, not able to be rebuilt. IA DOT has a sign replacement program available to Cities to apply for up to \$5000 to replace damaged or worn signs. Clerk will fill out application for grant. Pressure washer needs replaced will get pricing for next meeting.

Clerk Blass reported LED Display sign has been ordered, Zoning special exception has been recorded with the county, landfill costs for citywide cleanup were \$365 and presented a letter received regarding fire department. Blass requested to attend training in Ames for clerk certification in July. Motion by Korradi seconded by Behnken to approve the Final Inspection of Kading fuel barrel issue. All Ayes. Motion by Behnken seconded by Jones to send Clerk to Ames training July 16th, 17th and 24th. All Ayes. Motion Jones seconded Korradi to allow Clerk to stay overnight while attending meetings in Ames. Ayes – Korradi, Jones, Behnken. Nay – Culver, motion passed.

Motion by Jones seconded by Culver to approve Short's Place Tobacco Permit. All Ayes.

Council agreed to not pursue purchase of Radar Sign due to control panel issue. Blass stated that Guthrie Co. Engineer, Josh Sebern said that Region 12 may have funding available in July for a sign.

Employee review was discussed. Motioned by Behnken seconded by Jones to give Jake Faust a 2% increase. All Ayes. Motion by Behnken seconded by Jones to give Gwen Blass a 2% increase and increase health insurance amount to \$450. All Ayes.

Applicants for the Temporary-Part-time Summer help position were discussed. Motion by Jones seconded by Behnken to hire Kody Paxton pending passing background check and drug test. All Ayes. Motion by Culver seconded by Korradi to set start date for Summer help for June 18th to work up to 30 hours per week at \$10 per hour for approximately 14 weeks. All Ayes.

A list of area Attorneys was reviewed. Council wants an attorney that would be able to attend meetings and is familiar with nuisance issues. Motion by Korradi seconded by Behnken to retain Attorney David Grapentine from Greenfield as a City Attorney. All Ayes.

Faust presented quotes to replace the Lift Station control panel. Quotes from Allied Systems Inc. for \$9000.22 and Electric Pump for \$13157.00, or \$15450.00 with network cellular communicator. Council voiced concern that the control panel needs replace as soon as possible. Miller will get a quote from Allied Systems Inc. to include network cellular communicator. Motion by Behnken seconded by Jones to purchase the control panel from Allied Systems Inc. All Ayes.

Sarah Messinger requested to use the Community Building for a benefit for Cheyenne Jensen. Culver stated to be consistent with other benefits for charges. Korradi stated to have it exempt but still fill out a rental agreement. Motion by Behnken seconded by Jones to allow the community building to be used free of charge for the Jensen Benefit. Ayes – Korradi, Behnken, Culver and Jones. Abstain – Miller.

Nuisance properties were review. 510 Sheridan St. is mostly cleaned up. Jones will haul brush to lagoon. Motion by Behnken seconded by Culver to move to review later. All Ayes. 110 Adair St. car trailer is gone but Grain truck is still there. Motion by Culver seconded by Behnken to send a notice to abate letter. Ayes – Behnken, Korradi, Miller and Culver. Abstain – Jones. 410 Sherman St. is cleaned up. Motion by Behnken seconded by Jones to move to done list. All Ayes. 204 McPherson is mostly done except car and tires. Motion by Behnken seconded by Miller to move to review later. All Ayes. 417 7th St. mostly cleaned up. Motion by Culver seconded by Miller to move to review later. All Ayes. 702 North St. some of the cars do not have plates and others are expired. Motion by Korradi seconded by Behnken to send a letter giving 60 days to take care of listed vehicles. All Ayes. City has several mowing issues. Big lot on North St. needs mowed.

Public forum - Doug O'Brien asked council if the City is ready to sell the School Lots. Council will put it on the July council meeting agenda. Judy Skellenger commented on drain that her mower gets stuck in. Clarke said that he would trim it for her.

Motion by Behnken, Seconded by Culver to approve the consent agenda, minutes of regular meeting 5-2-18, bills submitted for approval, and clerk reports. All Ayes.

Motion by Culver seconded by Korradi to adjourn the meeting. All Ayes
 Mayor Clarke declared the meeting adjourned at 8:20 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

MAY BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 3,847.18
IPERS		\$ 759.50
EFTPS - US Treasury	Federal Withholding	\$ 1,132.04
State of Iowa	State Withholding	\$ 212.00
	Total Payroll	\$ 5,950.72
Alliant	Utilities	\$ 1,218.77
Coon Valley Coop Telephone	Phone	\$ 87.52
General Fire & Safety Equip.	Extinguisher Inspection	\$ 20.96
ICAP	Liability/Property Ins.	\$ 5,445.13
IDALS	Kennel License	\$ 75.00
Menlo Public Library	Librarian Salary	\$ 684.00
Stewart Law & Mediation	Atty Fees	\$ 546.80
The Stuart Herald	Publications	\$ 136.97
Visa	Software Fees	\$ 69.99
Xenia Rural Water	Utilities	\$ 107.60
	Fund 001 Total	\$ 8,392.74
Alliant	Utilities	\$ 157.53
Coon Valley Coop Telephone	Phone	\$ 43.77
General Fire & Safety Equip.	Extinguisher Inspection	\$ 20.96
ICAP	Liability/Property Ins.	\$ 2,968.12
Schildberg Construction	Rock	\$ 297.02
Visa	Gas/Supplies	\$ 65.54
Wallace Auto Supply	Equip Maint.	\$ 62.73
	Fund 110 Total	\$ 3,615.67
Employee Benefit Systems	Health Insurance	\$ 400.00
Menlo Public Library	Librarian FICA/IPERS	\$ 113.41
Wellmark	Health Ins	\$ 470.31
	Fund 112 Total	\$ 983.72
Region XII COG	CDBG Draw #1	\$ 6,684.00
	Fund 301 Total	\$ 6,684.00
Alliant	Utilities	\$ 110.84
Coon Valley Coop Telephone	Phone	\$ 43.76
Farmers Electric Coop	Utilities	\$ 35.67
General Fire & Safety Equip.	Extinguisher Inspection	\$ 21.58
ICAP	Liability/Property Ins.	\$ 529.71
Verizon	Cell Phone	\$ 43.85
Wellmark	Health Ins	\$ 242.28
Xenia Rural Water	Utilities	\$ 1.43
	Fund 610 Total	\$ 1,029.12
	TOTAL EXPENSES	\$ 26,655.97
APRIL INCOME		
General Fund	\$ 12,484.09	
Road Use	\$ 3,760.99	
Employee Benefits	\$ 871.41	
Emergency	\$ 82.47	
LOST	\$ 2,237.92	
Capital Project	\$ 6,684.00	
Sewer	\$ 7.88	
	TOTAL REVENUE	\$ 26,128.76