

City of Menlo
Regular City Council Meeting
November 2, 2022 – 7:00 pm
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Meral, O'Brien, D. Jacobson and Miller Present.

D. Jacobson moved to approve the agenda, seconded by Meral. All Ayes.

L. Jacobson moved to approve minutes of regular meeting 9/7/22 and bills submitted for approval, seconded by O'Brien. All Ayes.

Mayor: Welcomed two new families to Menlo. New Café, The Dugout in Menlo to come soon. Trunk or Treat was a success with over 100 kids in one hour. Veteran's dinner on November 12th, served by the Lady's Auxiliary.

Maintenance: Radar sign on W. side of town blew down. Housing broke and pulled wires out of solar panel. Clerk to check on insurance. Have taken 33 trees down, still have 15 to go. New Warning Siren is up but not fully connected. Need to disconnect old siren and take down. Need cold patch. The price is \$12/bag or \$14/bag depending on availability. Pallet is 60-62 bags which would be \$744 or \$883. Motion by L. Jacobson, seconded by D. Jacobson. All Ayes. Backhoe turning signal stuck one and now the flashers don't work. Will get them fixed when he has time. Water main break again on Sherman St., 6 inches from first break. Would like to get motion lights for Shelter House.

Clerk: Warning Siren will be paid in full by grant, received confirmation today. Meeting Paige with DNR, Iowa Waste Exchange on Friday about grant for 422 Sherman St. Camper in site #2 would like to stay all winter. She has agreed to pay upfront for her camping. Council would like to have her sign an agreement stating she will be responsible if any issues/breaking of water line. Motion by D. Jacobson, seconded by L. Jacobson. O'Brien – Nay, Meral – Aye, D. Jacobson – Aye, L. Jacobson – Aye, Miller – Aye.

Open Public Forum: Motion by L. Jacobson, seconded by D. Jacobson. All Ayes. Debbie Miller – Would like Santa's workshop from 1-2 and Bingo from 2-3. Day is all hers. Close Public Forum: Motion by Meral, seconded by O'Brien. All Ayes.

Open Public Hearing – 410 5th St. Motion by D. Jacobson, seconded by L. Jacobson. Miller – Aye, L. Jacobson – Aye, D. Jacobson – Aye, O'Brien – Aye, Meral – Abstain. Clerk opened the one sealed bid we received. Miller – Aye, D. Jacobson – Aye, L. Jacobson – Aye, O'Brien – Aye, Meral – Abstain. Property will be sold to Michael Meral in the amount of \$1600.00 plus recorder fees.

Close Public Hearing – Motion by D. Jacobson, seconded by Miller. O'Brien – Aye, Miller – Aye, D. Jacobson – Aye, L. Jacobson – Aye, Meral – Abstain.

Resolution 2022-28 – Selling of 410 5th St. Motion by L. Jacobson to approve Resolution 2022-28 with edits of adding Michael Meral, purchase price of \$1600.00 and taking out as joint tenants on QCD, seconded by D. Jacobson. Roll Call: O'Brien – Aye, D. Jacobson – Aye, Miller – Aye, Meral – Abstain, L. Jacobson – Aye.

Bob – Kreimeyer, United Healthcare. Renewal is 3.9% increase. Resolution 2022-29 - Health Insurance, motion by O'Brien, seconded by D. Jacobson. Roll Call: Miller-Aye, Meral-Aye, O'Brien-Aye, D. Jacobson-Aye, L. Jacobson-Aye.

Resolution 2022-30 – Hire Librarian. Motion by Meral, seconded by L. Jacobson. Roll Call: D. Jacobson-Aye, L. Jacobson-Aye, O'Brien-Aye, Meral-Aye, Miller-Aye.

422 Sherman St. – Attorney Fishman – Got the petition filed and sent out all the letters to get everyone served. Clerk to reach out to see if letters were received and progress on getting them signed.

Parks & Rec – Tabled until 12/7/22 meeting.

Kitchen Usage – Mayor would like to ask if the kitchen could be used one day per week for coffee/cards, free of charge. Motion by Meral, seconded by D. Jacobson. Miller-Aye, L. Jacobson-Aye, Meral-Aye, D. Jacobson-Aye, O’Brien-Nay.

Attorney Fishman: Nothing to add.

Questions, concerns, comments: Miller – Jake retiring next year, need to think about hiring in approximately June. Miller – Doesn’t think there needs to be donations for Christmas supper, as businesses donate so families should eat for free and not spend money. O’Brien – Thank you to Jake for all he does.

L. Jacobson moved to adjourn the meeting with O’Brien seconding the motion. All ayes.

Mayor Sheldahl declared the meeting adjourned at 7:50 pm.

Carol Sheldahl, Mayor

Attest: Alicia Bentler, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADAIR CO LANDFILL	LANDFILL PAYMENT 2 MONTHS	\$2,471.00
ALLIANT ENERGY	ELECTRIC BILL	\$1,712.98
BIG OL POOPERS	PORT A POTTY	\$310.50
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$69.04
EFTPS	FED/FICA TAXES	\$597.37
GWORKS	TAX FORMS	\$130.91
HOPKINS & HUEBNER	ATTORNEY FEES	\$590.00
IPERS	IPERS	\$334.90
OFFICE DEPOT	PLANNER	\$29.69
SOUTHWEST IA PEST CONTROL	PEST SPRAY	\$85.00
THE STUART HERALD	PUBLICATIONS	\$97.76
TREASURER STATE OF IOWA	STATE TAXES	\$70.71
US POST OFFICE	BOX DUES	\$196.00
VISA	MOWER GAS	\$432.96
XENIA RURAL WATER DISTRICT	WATER BILL	\$97.80
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$175.38
IPERS	IPERS	\$222.01
OVERDRIVE, INC	OVERDRIVE	\$372.45
TREASURER STATE OF IOWA	STATE TAXES	\$21.00
ALLIANT ENERGY	ELECTRIC BILL	\$164.13
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$34.52
EFTPS	FED/FICA TAX	\$433.75
IPERS	IPERS	\$212.96
SAPP BROS.	PROPANE SMALL BTL	\$15.00

STUART TRUE VALUE HARDWARE	TREE REMOVAL MISC.	\$60.46
TREASURER STATE OF IOWA	STATE TAX	\$61.71
VISA	TRUCK GAS	\$114.64
WALLACE AUTO SUPPLY	SHOP SUPPLIES	\$63.17
UHC PREMIUM BILLING	HEALTH INSURANCE	\$728.08
ALLIANT ENERGY	ELECTRIC BILL	\$66.44
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$34.52
EFTPS	FED/FICA TAX	\$465.12
FARMERS ELECTRIC COOP	LAGOON ELECTRIC	\$40.00
IA ONE CALL	IA ONE CALL	\$21.90
IA RURAL WATER ASSOCIATION	DUES	\$225.00
IPERS	IPERS	\$232.91
TREASURER STATE OF IOWA	STATE TAX	\$64.58
UHC PREMIUM BILLING	HEALTH INSURANCE	\$375.07
VERIZON WIRELESS	CELL PHONE	\$63.91
WALLACE AUTO SUPPLY	TREE CUTTING	\$35.98
XENIA RURAL WATER DISTRICT	WATER BILL	\$48.90
Total Payroll Paid		\$5,461.15
***** REPORT TOTAL *****		\$17,136.26

	REVENUE	EXPENSES
GENERAL	\$33,830.06	\$8,723.66
LIBRARY	\$6,407.29	\$1,561.59
ROAD USE FUND	\$3,524.79	\$2,176.76
EMPLOYEE BENEFITS	\$9,249.21	\$1,616.95
EMERGENCY FUND	\$726.33	
LOST	\$2,477.92	
CENTENNIAL COMMITTEE	\$0.31	
SEWER FUND	\$13,587.49	\$3,057.30
TOTAL FUNDS	\$69,803.40	\$17,136.26