

City of Menlo  
Regular City Council Meeting  
December 1, 2021 – 7:00 pm  
Clerk's Office

Mayor Griswold called the meeting to order at 7:01 pm with Miller, Jacobson, Korradi, O'Brien, and Jones present.

Jacobson moved to approve the agenda, seconded by Jones. O'Brien moved to approve minutes of regular meeting 11/3/21, bills submitted for approval and annual finance report, seconded by Korradi. All Ayes.

Mayor: Refreshments after meeting thanks to Molly Griswold.

Maintenance Report: Christmas lights are up except 3 that are not safe to hang. There is one outlet by Short's that doesn't work and several that need replaced. Alliant Energy needs informed. Tank at 209 4<sup>th</sup> St. needs dug up. It's been pumped twice. Another to pump at 417 7<sup>th</sup> St. Culvert tube at 502 McPherson or 5<sup>th</sup> needs replaced at City expense. Hopefully it will last until Spring. Jake will be deer hunting 12/11-12/19 but will push snow if needed. He will be off 12/17 for personal reasons.

Clerk Report: DNR Emerald Ash Borer Grant for 25 free trees. OCIO computers have been received. Panora telco to come and set them up.

Mayor Griswold swore in the new Mayor, Carol Sheldahl, and two Council members, David Jacobson and Michael Merial. Ordinance 2021-03 City Right-Of-Way Addition, #16 – Not adopted. Holiday Parade date of 12/18. Motion by Jacobson, seconded by Korradi. All Ayes.

Robert Greenway – Purchase of empty lot at 410 5<sup>th</sup> St. Tabled until January meeting. Will need public hearing before sale. Robert also informed the council of Region XII Housing Programs. Jeff Strawman – Will volunteer his IT services for City website so it is up to date.

Motion by Jacobson, seconded by Korradi to open Public Forum. Carol Sheldahl – Discrimination letter regarding Senior walk she wrote was read. Motion by Korradi, seconded by O'Brien to close Public Forum. All Ayes.

Colleen Hodson, wasn't present.

Annexation - Attorney Fishman drew up application. Larry and Evelyn Jacobson to sign.

Attorney Fishman: Nothing to add.

Questions, concerns, comments – Korradi said it was her honor to serve the City over the last several years.

Jones moved to adjourn the meeting with Jacobson seconding the motion. All ayes.

Mayor Griswold declared the meeting adjourned at 7:51 pm.

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Lyle Griswold, Mayor

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Attest: Alicia Bentler, City Clerk

**CLAIMS REPORT**

VENDOR	REFERENCE	AMOUNT
ADAIR CO LANDFILL	LANDFILL PAYMENT	\$1,235.00
ALLIANT ENERGY	UTILITIES	\$1,657.31
AMERICAN LEGION	FLAGS (4)	\$100.00
BOHLMANN & SONS SANITATION,LLC	PORT-A-POTTY	\$176.55
CAMDEN, ED	DOOR REPAIR	\$150.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$70.64
EFTPS	FED/FICA TAX	\$565.71
GWORKS	GWORKS LICENSE FEE	\$2,144.09
HOPKINS & HUEBNER	LEGAL FEES	\$335.00
IPERS	IPERS	\$379.55
OFFICE DEPOT	OFFICE SUPPLIES	\$24.11
PERSONNEL CONCEPTS	LABOR POSTER	\$15.90
STUART TRUE VALUE HARDWARE	SUPPLIES	\$45.99
THE STUART HERALD	PUBLICATIONS	\$146.30
TREASURER STATE OF IOWA	STATE TAX	\$73.32
VISA	GAS	\$129.65
XENIA RURAL WATER DISTRICT	WATER BILL	\$97.80
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$284.70
EFTPS	FED/FICA TAXES	\$216.51
IPERS	IPERS	\$199.59
TREASURER STATE OF IOWA	STATE TAXES	\$28.00
VISA	SUPPLIES	\$7.98
ALLIANT ENERGY	UTILITIES	\$193.46
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$35.31
EFTPS	FED/FICA TAXES	\$324.38
IPERS	IPERS	\$198.98
MC SALES, INC.	MISC. SNOW PLOW PARTS	\$595.80
SCHILDBERG CONSTRUCTION	ROCK	\$594.46
STUART TRUE VALUE HARDWARE	SUPPLIES	\$20.37
TREASURER STATE OF IOWA	STATE TAXES	\$50.82
VISA	COLD PATCH	\$416.02
WALLACE AUTO SUPPLY	SHOP SUPPLIES	\$45.97
IPERS	PAYMENT DIFFERENCE	\$0.03
UHC PREMIUM BILLING	INSURANCE	\$728.08
ALLIANT ENERGY	UTILITIES	\$130.69
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$35.32
EFTPS	FED/FICA TAX	\$361.02
FARMERS ELECTRIC COOP	UTILITIES	\$40.00
IA RURAL WATER ASSOCIATION	DUES	\$225.00
IPERS	IPERS	\$225.10
JENSEN SANITATION	SEPTIC TANK PUMPING	\$400.00

STUART TRUE VALUE HARDWARE	SUPPLIES	\$95.84
TREASURER STATE OF IOWA	STATE TAX	\$54.86
UHC PREMIUM BILLING	INSURANCE	\$375.07
VERIZON WIRELESS	CELL PHONE	\$56.87
VISA	PUMP	\$292.13
WALLACE AUTO SUPPLY	SHOP SUPPLIES	\$60.94
XENIA RURAL WATER DISTRICT	WATER BILL	\$48.90
Total Payroll Paid		\$4,789.99
<b>***** REPORT TOTAL *****</b>		<b>\$18,072.34</b>

	<b>REVENUE</b>	<b>EXPENSES</b>
GENERAL	\$8,399.97	\$8,334.57
LIBRARY	\$1.37	\$1,561.53
ROAD USE FUND	\$2,685.99	\$3,166.45
EMPLOYEE BENEFITS	\$1,917.79	\$1,573.54
EMERGENCY FUND	\$179.32	
LOST	\$9,618.43	
CENTENNIAL COMMITTEE	\$0.20	
AMERICAN RESCUE FUND	\$86.63	
SEWER FUND	\$3.85	\$3,436.25
TOTAL FUNDS	\$22,893.55	\$18,072.34