

City of Menlo
Regular City Council Meeting
July 1, 2020 – 7:00 PM
Clerk's Office

The Menlo City Council held a regular meeting on Wednesday, July 1, 2020, via teleconference for the public due to COVID-19 according to Governor Reynolds recommendations. Mayor Griswold called the meeting to order at 7:00 pm with Korradi, Jacobson, O'Brien, Jones and Miller present. Attorney Eddie Fishman present. Jacobson moved to approve the agenda and Korradi seconded the motion. Ayes - Korradi, Jacobson, O'Brien, Jones and Miller.

Mayor reported that he would like to add a clause regarding terminating services for both parties to the contract between Hopkins & Huebner and the City of Menlo. Mayor also reported that Jensen Sanitation, LLC charges approximately \$400.00 to pump a tank and haul away regarding the current sewer issue. Jake Faust stated he has not received the full report yet from the DNR. Jake Faust suggested a holding tank. Korradi suggested to get prices on a holding tank and put it on the agenda for August meeting.

Jake Faust reported that the culvert on Sheridan has been replaced. Faust removed a dead tree at the school lots and there are a couple more ash trees that need trimmed up. Faust stated when the campgrounds close there are three trees that need removed. Requested to have the campgrounds closed dates put onto the sign command so the public is aware. Jake Faust met with Veenstra & Kimm, Inc. and discussed that there is not enough grade to get a good draining system through at Sherman & North St. and coming up with a few different options. The Exmark mower carburetor was replaced for \$511.00. Michael Comstock will be leaving August 21st to college. We are hoping to have street work done by end of July. Replaced a tile section at 6th Street and Panora. Motion by Korradi and seconded by O'Brien to approve Jake Faust vacation from August 10th through August 14th. All ayes.

Clerk stated she received a scholarship in the amount of \$330.00 from Iowa Municipal Institute and all classes are online. Motion by O'Brien seconded by Jones for Amberly Allsup to attend online classes. Clerk also stated Celia Reynolds has cancelled Bible School for the last week of July.

Motion by Miller seconded by Jacobson to terminate David Grapentine of Jensen & Grapentine as City Attorney for the City of Menlo. All ayes.

Motion by Korradi seconded by Jones to approve Resolution#2020-13- City Attorney Contract & Hire Resolution. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Jones seconded by Jacobson to approve Resolution #2020-14 – Summer Help Hire. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Jacobson seconded by Jones to approve Resolution #2020-15 – Jake Faust Wage Increase. Roll Call Vote: Jones – Aye, O'Brien – Nay, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Korradi seconded by Jones to approve Resolution #2020-16 – Amberly Allsup Wage Increase. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Jones seconded by Miller to Approve Resolution #2020-17 – Julie O'Brien Wage Increase. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Jacobson seconded by Miller to approve Resolution #2020-18 – Veenstra & Kimm, Inc. Agreement. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Council discussed opening up to public and decided to keep it at 15 people in the Community Building, 10 people in the kitchen, 4 people in the Library and one person in the Clerk's office at a time with a signed Waiver of Liability. Council decided to review opening to the public each council meeting.

There was a lot of discussion between the Council, Mayor and City Attorney on nuisance properties. Clerk stated that mowing letters were sent to the properties requested except 510 Sheridan Street and still cannot locate owner of the property. Attorney Fishman informed the Council that when a renter abandons a property the owner essentially becomes responsible to keep that property free of nuisance. Council requested a burning ordinance be sent to property 305 4th St and a mowing ordinance to property 306 1st St. Mayor suggested to reevaluate the nuisance list and go by the law and Attorney Fishman agreed. Attorney Fishman requested updated pictures of the nuisance properties to evaluate and address the necessary nuisances by City of Menlo's ordinances at the next council meeting.

Motion by Jacobson seconded by Miller to open public forum. No public attendance. Motion by Miller seconded by Jacobson to close public forum. All ayes.

Motion by Miller seconded by Jones to approve the consent agenda, minutes of regular meeting of 6/3/20 with the name change of Bill Messinger to Bill Jacoby, bills submitted for approval, and clerk reports. All ayes.

Motion by Jones seconded by Jacobson to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:33 PM.

Lyle Griswold, Mayor

Attest: Amberly Allsup, City Clerk

June BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 6,068.20
IPERS		\$ 1,002.50
EFTPS - US Treasury	Fed Withholding	\$ 1,756.68
State of Iowa	State Withholding	\$ 229.00
	Total Payroll	\$ 9,056.38
Agridrain	Supplies	\$ 487.56
Alliant	Utilities	\$ 1,153.81
Coon Valley Coop Telephone	Phone	\$ 68.00
Ferrellgas	Propane	\$ 36.00
Landus Cooperative	Weed Control	\$ 56.86
Ia League of Cities	Dues	\$ 193.00
ICAP	Insurance	\$ 5,482.33
Office Depot	Supplies	\$ 20.39
The Stuart Herald	Publications	\$ 167.55
US Post Office	Stamps	\$ 55.00
Visa	Door/Supplies	\$ 461.24
Waste Solutions of IA	Kybo	\$ 80.00
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 8,359.54
Coon Valley Coop	Phone	\$ 98.40
Dollar General	Summer Reading Pgm	\$ 700.00
Ed Camden	Carpet Installation	\$ 1,876.25
Julie O'Brien	Reimbursement Supplies	\$ 139.25
State Library of Iowa	Bridges	\$ 400.00
Stuart True Value	Supplies	\$ 355.20
US Post Office	P.O. Box Fee	\$ 46.00
Visa	Books	\$ 120.72
	Fund 002 Total	\$ 3,735.82
Alliant	Utilities	\$ 107.96
Coon Valley Coop Telephone	Phone	\$ 34.01
KB Welding & Repair LLC	Welding	\$ 80.00
ICAP	Insurance	\$ 2,598.40
Stuart True Value	Eq Rpr/Suppl	\$ 42.53
Visa	Gas/Supplies	\$ 186.39
Wallace Auto Supply	Eq Rpr/Suppl	\$ 119.09
	Fund 110 Total	\$ 3,168.38
IMWCA	Workers Comp Ins.	\$ 2,598.75
UHC Premium Billing	Health Ins.	\$ 513.76
	Fund 112 Total	\$ 3,112.51
Alliant	Utilities	\$ 62.00
Coon Valley Coop Telephone	Phone	\$ 34.00
Farmers Electric Coop	Utilities	\$ 40.00
Ia League of Cities	Dues	\$ 193.00
ICAP	Liability Insurance	\$ 617.41
IMWCA	Workers Comp Ins	\$ 1,251.25
Keystone Lab	Test	\$ 173.00
Stuart True Value	Supplies	\$ 3.15
Verizon	Cell Phone	\$ 57.03
Visa	Clothing/Door	\$ 130.49
UHC Premium Billing	Hlth Ins.	\$ 264.67
Xenia Rural Water	Utilities	\$.07
	Fund 610 Total	\$ 2,826.07
	TOTAL EXPENSES	\$ 30,258.70

June Income

General Fund	\$ 2,689.19
Library	\$ 29.62
Road Use	\$ 1,873.92
Employee Benefits	\$ 507.43
Emergency	\$ 37.36
LOST	\$ 2,256.41
Centennial Committee	\$.20
Sewer	\$ 3.84

TOTAL REVENUE \$ 7,397.97