

City of Menlo  
Regular City Council Meeting  
August 7, 2019 – 7:00 PM  
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Miller, and Jones present. Culver and Behnken absent. Attorney David Grapentine was also present. Jones moved to approve the agenda, Korradi seconded the motion. All Ayes.

Maintenance report given by Faust reported that road work was complete. Faust needs to order cold patch to fill holes. Faust suggested sending a copy of the truck route to Kading and Ethanol plant. Weight of the trucks is tearing up the roads. Work at lift station is complete, except for, replacing the guide rails quoted cost from Electric Pump is \$969.90. Motion by Miller seconded by Jones to install new guide rails at the lift station. All Ayes. Faust asked council if he should scrap the old pumps, council agreed. Faust asked if library would want old display sign, presented mileage for pickup while clerk was using city pickup, asked to use vacation and comp time on Fridays and Mondays, will work on fixing culverts, driveway tubes and septic tank in campground.

Clerk Blass presented the Outstanding Obligation Report, city election information and nomination paper, and gave an update on summer help hours. Blass informed council that a budget amendment was needed for the lift station pump and repairs and CDBG Grant expenses that were budgeted last year and not completed until this budget year. Blass asked to take time off on August 30<sup>th</sup>. Motion by Korradi seconded by Jones to allow clerk to be gone on August 30<sup>th</sup>. All Ayes. Blass reported findings of the process to vacate an alley. Council instructed Faust to get estimates to fill and close the well on Adair St. and tear down the building. Motion by Jones seconded by Korradi to not vacate portion of Adair St. nor alley between 1<sup>st</sup> and 2<sup>nd</sup> St. All Ayes.

Motion by Korradi seconded by Miller to approve Short's Place liquor license renewal. All Ayes.

Chris Whitaker, Region XII COG presented information regarding various funding and grant options for Storm Water and Sewer drainage repairs. Whitaker stated that Menlo is eligible for \$300,000 of grant match funding and can use General Obligations Bonds and debt service levy.

Motion by Korradi seconded by Jones to approve the chicken permit renewal for Margaret Trotter. All Ayes.

Motion by Korradi seconded by Miller to approve Resolution #2019-20 to set Library petty cash at \$50.00. Roll Call vote: Ayes – Jones, Korradi and Miller. Absent – Culver and Behnken.

The septic tank issue on 613 – 2<sup>nd</sup> St was discussed. Faust received an estimate from Guisinger Tree Service for tree removal. Estimated cost to clean tank is \$435 that property owner would be willing to pay. Council instructed Faust to establish if tree is in the city right of way.

There are no active Nuisance properties. City did receive several complaints regarding foul smell from goats at 307 McPherson St. and trees and bushes hanging over sidewalks, alleys and road right of ways. Motion by Jones seconded by Korradi to send a post card notice to city residents to trim trees and bushes along roads, alleys and sidewalks. All Ayes.

Motion by Jones seconded by Miller to open public forum. All Ayes. Jean Wallace spoke on behalf of the Sesquicentennial committee. A Spaghetti Supper for Menlo is planned for September 15<sup>th</sup> at the community building. Motion by Korradi seconded by Miller to close public forum. All Ayes.

Motion by Miller, Seconded by Korradi to approve the consent agenda, minutes of regular meeting 7-10-19, bills submitted for approval, and clerk reports. All Ayes.

Motion by Jones seconded by Miller to adjourn the meeting. All Ayes  
Mayor Clarke declared the meeting adjourned at 8:25 PM.

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Michael Clarke, Mayor

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Attest: Gwen Blass, City Clerk

**JULY BILLS SUBMITTED FOR APPROVAL**

Salaries		\$ 6,299.55
IPERS		\$ 1,056.48
EFTPS - US Treasury	Federal Withholding	\$ 1,652.51
State of Iowa	State Withholding	\$ 257.00
	<b>Total Payroll</b>	<b>\$ 9,265.54</b>
Alliant	Utilities	\$ 1,145.01
Bituminous Materials	Oil	\$ 4,953.66
Gwen Blass	Meals	\$ 54.04
Coon Valley Coop Telephone	Phone	\$ 71.02
Gateway Hotel	Lodging	\$ 271.04
Jensen & Grapentine	Atty Fees	\$ 671.50
Nick Lindberg	Website	\$ 50.00
Office Depot	Supplies	\$ 155.53
Storey Kenworthy	Supplies	\$ 742.75
Stuart True Value	Supplies	\$ 5.70
The Stuart Herald	Publications	\$ 108.00
Visa	Website	\$ 175.95
Wallace Auto Supply	Eq Rpr	\$ 2.35
Waste Solutions	Kybo	\$ 125.00
Xenia Rural Water	Utilities	\$ 97.80
	<b>Fund 001 Total</b>	<b>\$ 8,629.35</b>
Coon Valley Coop Telephone	Phone	\$ 100.48
Insignia Software	Annl Fees	\$ 700.00
Tiernan Tech	Toner	\$ 75.00
	<b>Fund 002 Total</b>	<b>\$ 875.48</b>
Agriland FS	Fuel	\$ 406.78
Alliant	Utilities	\$ 152.68
Coon Valley Coop Telephone	Phone	\$ 35.51
Schildberg Construction	Rock	\$ 2,676.83
Stuart True Value	Supplies	\$ 3.99
Visa	Gas	\$ 270.14
Wallace Auto Supply	Equip Rpr	\$ 207.61
	<b>Fund 110 Total</b>	<b>\$ 3,753.54</b>
Wellmark	Health Ins	\$ 1,096.40
	<b>Fund 112 Total</b>	<b>\$ 1,096.40</b>
Alliant	Utilities	\$ 63.97
Bituminous Materials	Oil	\$ 4,953.67
Coon Valley Coop Telephone	Phone	\$ 35.51
Farmers Electric Coop	Utilities	\$ 40.00
Ia DNR	Annl Fees	\$ 210.00
Ia One Call	One Call	\$ 13.50
Landus Coop	Chemicals	\$ 59.72
Verizon	Cell Phone	\$ 44.18
Wellmark	Health Ins	\$ 276.33
Xenia Rural Water	Utilities	\$ 1.43
	<b>Fund 610 Total</b>	<b>\$ 5,638.59</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 29,258.90</b>
<b>July Income</b>		
General Fund	\$ 4,512.83	
Library Fund	\$ 3,715.41	
Road Use	\$ 3,232.22	
Employee Benefits	\$ 356.98	
Emergency	\$ 29.51	
LOST	\$ 2,263.34	
Capital Project	\$ 14,715.00	
Sewer	\$ 12,880.76	
	<b>TOTAL REVENUE</b>	<b>\$ 41,706.05</b>