

City of Menlo
Regular City Council Meeting
August 1, 2018 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Culver, Behnken, Miller, and Jones present. Attorney David Grapentine was also present. Behnken moved to approve the agenda with the removal of item #9, Korradi seconded the motion. All Ayes.

Maintenance report was given by Michael Clarke. He reported that Jake Faust has ordered oil for streets, Miller will call regarding the control Panel to be delivered after August 13th. Miller also stated he would look at park septic tank, may need to pull up and reset to the correct depth to service both sides of camp ground.

Clerk Blass presented the Outstanding Obligation Report and informed council that she has started filing a Fuel Tax Refund report with the State and Federal government. The first refund from the State being \$144.67. Blass contacted County Engineer regarding Radar Sign Grant through Region 12. He will work with Chris Whittaker in September. Blass requested two vacation days. Motion by Korradi seconded by Behnken to allow clerk to use vacation on August 10th and 31st. All Ayes. LED Display sign is set and ready to be wired. Troy Miller volunteered to do the wiring. Clerk will schedule the final inspection.

Motion by Jones seconded by Korradi to approve Short's Place liquor license renewal. All Ayes

Council discussed Summer Help issues and procedures to handle disciplinary actions. Attorney Grapentine provided an overview of steps and procedures the City should follow and put into place.

Behnken left meeting at 7:50 pm.

Earl Jacobson presented concerns regarding the City Library parking area. Rock pile and recycling bins are causing hazards to the children coming to the library. Jacobson would like to see the items moved to a new location. Council discussed various locations and will investigate moving them.

Attorney Grapentine is researching several avenues the City can take in selling school lots with certain building requirements and restrictions. Grapentine will present additional information at the September council meeting.

Nuisance properties were reviewed. 110 Adair Street, truck has been removed. Motion by Jones seconded by Culver to move to done list. All Ayes. 702 North St. Cars have been removed except a tan van, council will discuss next month. 510 Sheridan St. brush and deep freeze still there, certified letter was returned undeliverable. Resent to new address on 8-1-18 and will follow procedures once return receipt for certified is received. Will act next month.

Public forum – Rick Cummings requested payment for mowing city property in the past. Mayor Clarke informed Cummings that issue has already been settled. Judy Skellenger informed the council that someone was burning something in the middle of the night that had a very foul odor. Council asked Clerk to post a City Ordinance Burn notice.

Motion by Culver, Seconded by Jones to approve the consent agenda, minutes of regular meeting 7-11-18, bills submitted for approval, and clerk reports. All Ayes.

Motion by Jones seconded by Culver to adjourn the meeting. All Ayes
Mayor Clarke declared the meeting adjourned at 8:20 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

JULY BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 5,583.89
IPERS		\$ 861.83
EFTPS - US Treasury	Federal Withholding	\$ 1,492.52
State of Iowa	State Withholding	\$ 255.00
	Total Payroll	\$ 8,193.24
Alliant	Utilities	\$ 1,476.51
Gwen Blass	Meals	\$ 50.44
Coon Valley Coop Telephone	Phone	\$ 91.78
Gateway Hotel	Lodging	\$ 129.92
Guthrie Co Hospital	Drug Test	\$ 99.50
Menlo Public Library	Librarian Salary	\$ 855.00
Office Depot	Supplies	\$ 102.96
Stewart Sign	Display Sign	\$ 7,000.00
Stuart True Value	Bldg Rpr	\$ 93.86
The Stuart Herald	Publications	\$ 104.92
Visa	Mower Gas	\$ 212.52
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 10,315.21
Alliant	Utilities	\$ 152.76
Coon Valley Coop Telephone	Phone	\$ 45.88
Ferrellgas	Propane	\$ 147.45
Stuart True Value	Equip Rpr	\$ 6.99
Visa	Gas/Patch	\$ 624.26
Wallace Auto Supply	Equip Rpr	\$ 25.48
	Fund 110 Total	\$ 1,002.82
Menlo Public Library	Librarian FICA/IPERS	\$ 146.12
Wellmark	Health Ins	\$ 920.31
	Fund 112 Total	\$ 1,066.43
Stewart Sign	Display Sign	\$ 1,902.26
	Fund 121 Total	\$ 1,902.26
Alliant	Utilities	\$ 143.42
Coon Valley Coop Telephone	Phone	\$ 45.89
Farmers Electric Coop	Utilities	\$ 31.00
Ia Rural Water Assn	Reg Fees	\$ 150.00
Ia One Call	One Call	\$ 33.30
Landus Coop	Chemicals	\$ 59.72
Lister Industries	Septic Tank	\$ 3,854.00
Miller Plumbing & Htg	Septic Parts	\$ 10.14
Stuart True Value	Sewer Rpr Parts	\$ 10.98
Verizon	Cell Phone	\$ 48.99
Wellmark	Health Ins	\$ 242.28
Xenia Rural Water	Utilities	\$ 2.86
	Fund 610 Total	\$ 4,632.58
	TOTAL EXPENSES	\$ 27,112.54
June Income		
General Fund	\$ 6,423.08	
Road Use	\$ 2,986.13	
Employee Benefits	\$ 255.32	
Emergency	\$ 24.17	
LOST	\$ 2,237.92	
Sewer	\$ 13,019.25	
	TOTAL REVENUE	\$ 24,945.87