

City of Menlo
Regular City Council Meeting
August 5, 2020 – 7:00 PM
Clerk's Office

The Menlo City Council held a regular meeting on Wednesday, August 5, 2020, via teleconference for the public due to COVID-19 according to Governor Reynolds recommendations. Mayor Griswold called the meeting to order at 7:04 pm with Korradi, Jacobson, O'Brien, Jones and Miller present. Attorney Eddie Fishman present. Korradi moved to approve the agenda and Jones seconded the motion. Ayes - Korradi, Jacobson, O'Brien, Jones and Miller.

Mayor stated that everything he needed to report is already on the agenda.

Jake Faust stated that regarding the septic issue a 5,000-gallon holding tank is priced at \$8,900.00 and would need a crane to set it because it weighs 21,000 pounds. Stuart cannot accept the waste because it would upset the bacteria in their treatment plan. Mayor advised the City needs a back up plan in case if there is a septic needing pumped. Faust stated Michael Comstock's last day is August 21st to go back to school. Street work is almost done. The hydrants are installed into the park. Faust stated he has classes in Okoboji to attend for \$160.00 and hotel expense. Motion by Korradi and seconded by Jacobson for Jake Faust to attend classes in Okoboji September 30th and October 1st. All ayes.

Clerk Allsup presented the Outstanding Obligation Report and gave an update on summer help hours.

Motion by Jones seconded by Miller to approve Short's Place liquor license renewal. All ayes. Motion by Jacobson seconded by Jones to approve Resolution #2020-19- Fire Charter Agreement. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Jake Faust stated that the Mayor and him discussed installing another septic on the East side of the campgrounds. Korradi suggested that we apply for the Guthrie County Grant for the septic installation. Motion by Jones seconded by Korradi to approve Jenna Clarke as new Library Board Member. All ayes.

Council discussed the location of the rock pile and recycling bins. Jacobson motion seconded by Korradi to relocate the rock pile South of train tracks next to the property located at 318 Sheridan. All ayes. Motion by Jones seconded by Jacobson recycling bins to the East side of the park. All ayes. Council further discussed the septic issue. Attorney Fishman stated if a contractor is hired it is their responsibility to get rid of the waste. Motion by Miller seconded by Jacobson to hire Jensen Sanitation as needed. All ayes. Clerk Allsup stated that she is no longer able to fulfill the Clerk position for the City of Menlo. Motion by Korradi seconded by Jones to place the same ad utilizing the same papers they advertised in last time. All ayes. Clerk Allsup is willing to help as much as possible until the position is filled. Council set the date of August 26th at 6:00 p.m. with thirty-minute intervals for interviews.

Motion by O'Brien seconded by Jones to keep it at 15 people in the Community Building, 10 people in the kitchen, 4 people in the Library and one person in the Clerk's office at a time with a signed Waiver of Liability. All ayes.

There was a lot of discussion between the Council, Mayor and City Attorney on nuisance properties. Attorney Fishman stated that there is a constitutional issue of the junk vehicle ordinance as written. Attorney Fishman stated that City of Menlo junk vehicle ordinance is different than all other surrounding city junk vehicle ordinances. Attorney Fishman suggested that the word or is unconstitutional because the junk vehicle statute must have a rational basis to being a nuisance. His advice was to change the or to an and. This will give the City much stronger place so that the statute can pass rational basis and declared constitutional. Attorney Fishman reviewed the new photographs of the nuisance properties. Attorney stated that 301 6th Street a nuisance letter, 306 1st Street a courtesy letter to clean up, 604 2nd St. to investigate, 410 Sherman St. send a letter to Corporation from Casey, IA, and 510 Sheridan Street go through Department of Revenue to find out property tax situation. Attorney suggested that he send out the nuisance letters, so he has full knowledge of the properties at hand.

Korradi stated that fundraiser Puppy Jake Foundation be put on the agenda for September meeting.

Motion by Miller seconded by Jones to open public forum. No public attendance. Motion by Jones seconded by Korradi to close public forum. All ayes.

Motion by Korradi seconded by Jacobson to approve the consent agenda, minutes of regular meeting of 7/1/20, bills submitted for approval, and clerk reports. All ayes.

Motion by Miller seconded by Jacobson to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:23 PM.

Lyle Griswold, Mayor

Attest: Amberly Allsup, City Clerk

July BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 7,245.69
IPERS		\$ 1,288.72
EFTPS - US Treasury	Fed Withholding	\$ 2,179.19
State of Iowa	State Withholding	\$ 297.00
	Total Payroll	\$ 11,010.60
Adair County Sanitary	Citywide Cleanup	\$ 585.00
Alliant	Utilities	\$ 1,376.67
Agri Drain	Supplies	\$ 38.27
Coon Valley Coop Telephone	Phone	\$ 68.42
Jacobsen's Inc	Equipment	\$ 188.04
Miller Plumbing & Heating	HVAC Repair	\$ 85.00
Pelgas	Fuel	\$ 75.00
Schildberg Construction	Rock Delivery	\$ 1,433.30
Southwest IA Pest Control	Pest Control	\$ 85.00
The Stuart Herald	Publications	\$ 140.00
Visa	Equip/Mower Rpr	\$ 742.94
Wallace Auto Supply	Supplies	\$ 90.99
Waste Solutions of IA	Kybo	\$ 160.00
Waukee Power Equipment	Switch Rpr	\$ 24.70
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 5,191.13
Coon Valley Coop	Phone	\$ 98.40
Insignia Software	Annual Fees	\$ 700.00
Visa	Books	\$ 218.28
	Fund 002 Total	\$ 1,016.68
AgriLand FS	Fuel	\$ 68.96
Alliant	Utilities	\$ 153.62
Barco Municipal Products	Stop Sign	\$ 170.69
Bituminous Materials	Oil	\$ 9,578.40
Coon Valley Coop Telephone	Phone	\$ 34.20
Pelgas	Fuel	\$ 75.00
Schildberg Construction	Rock Delivery	\$ 1,433.30
Stuart True Value	Supplies	\$ 144.26
Veenstra & Kimm, Inc.	Street Maintenance	\$ 168.00
Visa	Fuel	\$ 152.09
Wallace Auto Supply	Supplies	\$ 167.62
	Fund 110 Total	\$ 12,146.14
UHC Premium Billing	Health Ins.	\$ 570.85
	Fund 112 Total	\$ 570.85
Jacobson's Inc.	Equipment	\$ 282.07
	Fund 121 Total	\$ 282.07
Region XII COG	CDBG Draw #15	\$ 5,557.00
	Fund 301 Total	\$ 5,557.00
Alliant	Utilities	\$ 48.93
AgriLand	Fuel	\$ 68.95
Coon Valley Coop Telephone	Phone	\$ 34.20
Farmers Electric Coop	Utilities	\$ 30.42
IA One Call	One Call	\$ 12.60
Stuart True Value	Supplies	\$ 9.99
Verizon	Cell Phone	\$ 57.55
UHC Premium Billing	Health Ins.	\$ 294.07
	Fund 610 Total	\$ 556.71
	TOTAL EXPENSES	\$ 36,331.18
June Income		
General Fund	\$ 3,233.98	
Library	\$ 407.91	
Road Use	\$ 5,264.38	
Employee Benefits	\$ 157.54	
Emergency	\$ 11.59	
LOST	\$ 2,256.43	
Capital Project	\$ 5,557.00	
Sewer	\$ 12,907.31	
	TOTAL REVENUE	\$ 29,796.14