

City of Menlo  
Regular City Council Meeting  
April 7, 2021 – 7:00 PM  
City Hall

The Menlo City Council held a regular meeting on Wednesday, April 7, 2021 in city hall. Mayor Griswold called the meeting to order at 7:00 pm with Korradi, Jacobson, O'Brien, Miller, and Jones present. Attorney Eddie Fishman was also present. Motion by Jacobson seconded by Jones to approve the agenda. All ayes.

Mayor discussed the idea of a different warning siren with the council. He and the city clerk are researching different options.

Faust reported that the reseeding of the grass in the park is complete. He will have extra water samples to take this month. He presented the council with a quote for a replacement door for the south door on the community building. Motion made by Jacobson seconded by Korradi to have Faust order the door for the community building and purchase more patch material. Motion passed. Faust will be disposing of some ceiling tiles that have been stained that have been stored in the city basement. He made the council aware that the outlets in the city hall need to be fixed that are run from the generator. Councilman Miller will get a quote for the outlets. Faust will also be getting the filters to do the routine maintenance on the backhoe.

Clerk Partlow reported that she is working on acceptable use policies for the city to be presented at next council meeting.

Motion by Korradi seconded by Miller to Approve Resolution 2021-07 to set public hearing date for budget amendment FY2021. Roll call vote: O'Brien Aye, Jacobson Aye, Miller Aye, Jones Aye, Korradi Aye.

Julie O'Brien introduced the part-time substitute librarian, Casi Pinegar and discussed the library's summer reading program with the council.

Crusin' for a Cure committee members requested to have the date of August 28, 2021 to block off the road in front of Short's for a fund-raising event for Huntington's disease. Motion by Korradi seconded by Jones to grant the date and road closure, along with the need to have the committee provide proof of insurance, possible food truck permit, and security for the event. Motion passed. Council requested committee members to return to the council with the additional requested items.

Councilman Miller, presented on the National League of Cities Service Line Warranty program for homeowners. This topic was tabled to May meeting.

Motion by O'Brien seconded by Jones to Approve Resolution 2021-08 Plat of Survey for Lot 1 of Parcel D. Roll call vote: O'Brien Aye, Jacobson Aye, Miller Aye, Jones Aye, Korradi Aye.

Motion by Korradi, seconded by Miller not to extend the Elan City speed sign warranty. Motion passed.

Motion by Korradi, seconded by Jones to lift the restriction on masks and capacity in the community building and kitchen but to have anyone renting the rooms sign the liability waiver when paying the deposit. Motion passed.

Discussion on the community building rate increase was tabled to May 2021 meeting. Councilwoman Korradi would like to have the rules and building rental agreement reviewed after the new flooring and paint is complete.

City CD matures on April 17, 2021. Motion by Jacobson seconded by O'Brien to renew for 6 months. Motion passed.

Summer maintenance help was discussed. The temporary seasonal job would start June 15, 2021. Council instructed clerk to run the ad in The Stuart Herald, post on the digital sign board, and all 3 public posting areas around town.

Motion by Jones seconded by Miller to hold city wide cleanup day on May 22, 2021 and city-wide garage sales June 5, 2021. Motion passed.

Abandoned properties were updated by Attorney Fishman and the clerk. Clerk Partlow spoke with the owners of 422 Sherman. They have had no luck selling the property. They are in the process of getting quotes for demolition of the building. Attorney Fishman reported on the 510 Sheridan property. The property is now city owned. Once the abandoned vehicles are removed the property it will go up for bid. Public hearing notice for this will be published for the May meeting. Attorney Fishman also suggested to the council that some specific revisions be added to the nuisance ordinance. The suggestion was tabled to the May meeting.

Motion by Jones seconded by Korradi to open public forum. Motion passed. No public comments. Motion by Jones seconded by Miller to close public forum. Motion passed.

Motion by Jacobson seconded by Jones to approve the consent agenda, bills submitted for approval and minutes of regular meeting 03/03/2021, and clerk reports. Motion passed.

Motion by Korradi seconded by O'Brien to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:36 PM.

MARCH BILLS SUBMITTED FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT
Salaries		\$ 4,959.29
IPERS		\$ 1,053.44
EFTPS - US Treasury	Federal Withholding	\$ 1,603.97
State of Iowa	State Withholding	\$ 225.00
Total Payroll		<b>\$ 7,841.70</b>
Agriland FS	Fuel	\$ 548.02
Alliant	Utilities	\$ 1,665.87
Coon Valley Coop Telephone	Phone	\$ 235.20
Farmers Electric Coop	Utilities	\$ 46.65
Hopkins & Huebner	Attorney Fees	\$ 301.36
O'Brien, Julie	Supplies	\$ 13.80
The Stuart Herald	Publications	\$ 265.19
United Health Care	Health Insurance	\$ 964.90
Verizon	Cell Phone	\$ 72.01
Visa	Ice Melt/Power strip	\$ 176.69
Wallace Auto Supply	Shop Supplies	\$ 5.29
Xenia Rural Water	Utilities	\$ 146.70
		<b>\$ 12,283.38</b>
<b>March</b>	<b>Expenses</b>	<b>Revenues</b>
General Fund	\$ 4,831.75	\$ 3,505.30
Library Fund	\$ 1,485.01	\$ 123.73
Road Use	\$ 1,848.31	\$ 1,355.36
Employee Benefits	\$ 1,531.74	\$ 1,175.71
Emergency	\$ -	\$ 82.85
LOST	\$ -	\$ 4,624.06
Centennial Committee	\$ -	\$ 0.20
Capital Projects	\$ -	\$ -
Sewer	\$ 2,586.57	\$ 503.97
	<b>\$ 12,283.38</b>	<b>\$ 11,371.18</b>