

City of Menlo
Regular City Council Meeting
November 7, 2018 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Miller, Culver, Behnken and Jones present. Attorney David Grapentine was also present. Jones moved to approve the agenda, Culver seconded the motion. All Ayes.

Jake Faust reported painting is almost complete, a 6" tube is needed at 403 Sheridan and would like to get a load of rock to use there and on the roads and a pallet of cold patch, will also need to pick up salt sand mix for roads. Faust has order bulbs for Christmas decorations and will rent a lift to install them. Faust requested to purchase a leaf blower to cleanout ditches. Mayor Clarke stated that Faust may use Coon Valley Telephone's. Faust would like to use his vacation and comp time on December 1st – 9th and the remainder by taking either Friday's or Monday's off. Motion by Korradi seconded by Jones to purchase a truck load of rock. All Ayes. Motion by Jones, seconded by Miller to purchase a pallet of cold patch. All Ayes.

Clerk Blass reported that health insurance renewal is December 1st, summer help hours worked and pay, received a letter from the Library Board requesting City to take over financial work when Jessica Jones term expires, and a budget workshop training in Johnston. Motion by Jones seconded by Behnken to allow Clerk to attend the Budget Workshop in Johnston on December 6th. All Ayes.

Freeda Guthrie was present to discuss the need for an exception to City Code to allow them to have goats. Due to Rachels health situations there is a serious need for goat milk. Motion by Korradi seconded by Behnken to grant the request to allow 2 goats for Rachel Guthrie's medical purposes only. All Ayes.

Motion by Behnken seconded by Jones to contribute \$1700 to Menlo Fire and \$1700 to Menlo Rescue. All Ayes.

Motion by Korradi seconded by Miller to pay Guthrie Co. Sheriff \$1200 as approved in the budget. Ayes – Culver, Miller and Korradi. Nays – Behnken and Jones. Motion Passed.

Attorney Grapentine reviewed and revised the 28E agreement with Xenia Rural Water District. Motion by Behnken seconded by Culver to approve the content of 28E agreement with Xenia Rural Water District. All Ayes.

Motion by Behnken seconded by Korradi to approve Resolution #2018-19 to adopt 28E agreement with Xenia Rural Water District. . Roll Call vote: Miller – Aye, Korradi – Aye, Jones – Aye, Behnken – Aye, and Culver – Aye. Motion passed.

Motion by Behnken seconded by Jones to approve the Annual Financial Report. All Ayes.

The new Driveway Ordinance was reviewed, and requested changes made. Council directed Clerk to prepare notice for public hearing. Motion by Culver seconded by Jones to set the date for the public hearing to amend City Code of Ordinances for December 5th at 7:10 pm. All Ayes.

Discussion was held regarding location of Recycle Bins and Rock pile with documents regarding alley presented. Motion by Korradi seconded by Behnken to leave recycling bins where they are and place the rock pile on the East side of the recycling bins. All Ayes.

Discussion was held regarding Contract to sell school lots. Attorney Grapentine is working on wordage of contract.

Display sign policy was reviewed. Motion by Behnken seconded by Korradi to approve the Display Sign Policy and Rental form. All Ayes.

Motion by Korradi seconded by Miller to have Jones inspect chicken coops for the chicken permit approval. All Ayes. Korradi stated that Jones needs to ensure that no one has roosters.

The City received the NIMS compliance statement for FFY2019. Jones will need to complete the tests before December 1st before the City can sign the compliance statement and submit it.

Health insurance proposals were received by Steve Sisler and Bob Kreimeyer. Kreimeyer presented several options with Wellmark and United Health and explained HMO verses PPO. Council discussed using Kreimeyer as City health insurance agent. Motion by Behnken seconded by Korradi to appoint Robert Kreimeyer as the new health insurance agent for the City of Menlo. All Ayes. Motion by Behnken seconded by Jones to

accept the Wellmark 2800 PPO Health Care plan. Ayes – Jones, Behnken, Korradi, Miller. Nays – Culver. Motion Passed.

Nuisance properties were reviewed. Council asked if E. Jacobson had provided requested photos and documentation for 619 2nd Street. Nothing received will review later. Attorney Grapentine with a council member will take pictures and provide code violations. Culver stated tire has been fixed at 405 6th St. council will wait until the end of 60 days to proceed.

Public forum –Rick Cummings voiced several complaints regarding citizens. Jim Oberholtz and Gwen Powell requested permission to place a Powell Family memorial bench in front of Short’s Place. Motion by Miller seconded by Jones to allow placement of memorial bench outside of Short’s Place. All Ayes. Jenna Clarke asked to use the community building on December 1st for the Sesquicentennial kickoff fundraiser at no charge. Motion by Korradi seconded by Behnken to allow the Sesquicentennial committee to use the Community Building on December 1st at no cost. All Ayes. Shirley Guisinger had concern about rock placement that was addressed. Motion by Jones seconded by Culver to close public forum. All Ayes.

Miller reported Roy Sargent has a concern about wording of the September 5th minutes regarding a driveway tube installation. Miller will get additional information. Miller would also like to start procedures for rezoning his property. Clerk will contact zoning committee.

Behnken witnessed an issue and asked council if there is anything the City could do to protect its citizens from harassment. Attorney Grapentine stated that it would be considered a civil issue for the individuals to pursue on the own.

Motion by Behnken, Seconded by Korradi to approve the consent agenda, minutes of regular meeting 10-3-18, bills submitted for approval, and clerk reports. All Ayes.

Motion by Miller seconded by Korradi to adjourn the meeting. All Ayes.

Mayor Clarke declared the meeting adjourned at 9:26 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

OCTOBER BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 4,128.27
IPERS		\$ 855.58
EFTPS - US Treasury	Fed Withholding	\$ 1,204.67
State of Iowa	State Withholding	\$ 231.00
	Total Payroll	\$ 6,419.52
Alliant	Utilities	\$ 1,383.22
Gwen Blass	Mileage	\$ 11.19
Coon Valley Coop Telephone	Phone	\$ 51.98
Lemke Construction	Window Repair	\$ 503.00
Menlo Public Library	Librarian Salary	\$ 720.00
Meyering, Shawn	Camping Fee Refund	\$ 132.00
SW Ia Pest Control	Pest Control	\$ 75.00
Stuart True Value	Comm Bldg Rpr	\$ 60.84
The Stuart Herald	Publications	\$ 142.65
US Post Office	Box Rental	\$ 92.00
Visa	Gas/Washer	\$ 857.33
Wallace Auto Supply	Trimmer Line	\$ 12.99
Waste Solutions of IA	Kybo Rent	\$ 85.00
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 4,225.00
Agriland FS	Fuel	\$ 331.29
Alliant	Utilities	\$ 137.51
Coon Valley Coop Telephone	Phone	\$ 26.00
IA DOT	Posts	\$ 429.18
Schildberg Construction	Rock	\$ 400.97
Stuart True Value	Shop Supplies	\$ 20.86
Visa	Gas	\$ 47.38
	Fund 110 Total	\$ 1,393.19

IMWCA	Worker Comp	\$ 56.95
Menlo Public Library	FICA/IPERS	\$ 123.05
Wellmark	Health Ins	\$ 920.31
	Fund 112 Total	\$ 1,100.31
Region XII COG	CDBG Draw #3	\$ 7,008.00
	Fund 301 Total	\$ 7,008.00
Alliant	Utilities	\$ 140.93
Coon Valley Coop Telephone	Phone	\$ 25.99
Farmers Electric Coop	Utilities	\$ 40.00
Haynes, Kelley	Deposit Refund	\$ 250.00
IMWCA	Worker Comp	\$ 28.05
Paxton, Kody	Mileage	\$ 2.14
Verizon	Cell Phone	\$ 43.90
Visa	Meeting Exp	\$ 336.39
Wellmark	Health Ins	\$ 242.28
Xenia Rural Water	Utilities	\$ 3.58
	Fund 610 Total	\$ 1,113.26
	TOTAL EXPENSES	\$ 21,259.28

October Income	
General Fund	\$ 29,729.21
Road Use	\$ 2,806.60
Employee Benefits	\$ 7,751.75
Emergency	\$ 640.67
LOST	\$ 2,217.51
Capital Project	\$ 7,008.00
Sewer	\$ 13,022.57
TOTAL REVENUE	\$ 63,176.31