

City of Menlo  
Regular City Council Meeting  
November 3, 2021 – 7:00 pm  
Clerk's Office

Mayor Griswold called the meeting to order at 7:00 pm with Miller, Jacobson, Korradi, O'Brien, and Jones present.

Korradi moved to approve the agenda, seconded by Jones. Jacobson moved to approve minutes of regular meeting 10/6/21, bills submitted for approval and annual finance report, seconded by Korradi. All Ayes.

Mayor: Table sales on hold until Aux can figure out which tables to sell and keep.

Maintenance Report: Plow truck will need to repair bed liner with steel in Spring. Need more sign posts. Need new pole saw, old one is dangerous. New Stihl, gas pole saw at Napa is \$349.00. Motion by Miller, seconded by Jacobson to approve \$349.00 for Stihl pole saw from Napa. All Ayes. Jake is working on trees and burn pile. Working on pumps and needing more parts to get them completely working. Recommends selling them for \$75.00 each when ready. Motion by Jacobson, seconded by Miller to sell for \$75.00. Roll call. Miller Aye, Jacobson Aye, Korradi Aye, O'Brien Nay, Jones Aye. Motion passed. Jake will be on vacation 11/15-11/25. He will also be gone 11/10.

Clerk Report: MLA training for \$220 for 3 sessions. Motion by Korradi, seconded by Jones. All Ayes.

Hazard Mitigation Grant – Warning Siren, Resolution 2021-24. Motion by Miller, seconded by Korradi to approve Resolution 2021-24 and designation of Authorized Representation. Roll call. All Ayes.

Employee Handbook – Resolution 2021-25. Motion by O'Brien, seconded Jacobson. Roll call. All Ayes.

Health Insurance Renewal – Resolution 2021-26. Motion by Jacobson, seconded by Miller to approve Resolution 2021-26 for \$1103.15 per month. Roll call. Miller Aye, Jacobson Aye, Korradi Aye, O'Brien Nay, Jones Aye. Motion passed.

Colleen Hodson – Move property line. Will have survey done and present next meeting.

Motion by Jacobson, seconded by Korradi to open Public Forum. Carol Sheldahl – Senior walk to start 11/29-3/31 from 9-10 am. Will have all attendees sign waiver and keep in community building.

Motion by Korradi, seconded by Jacobson to close Public Forum. All Ayes, motion passed.

Attorney Fishman: Drafting Right of Way parking ordinance.

Questions, concerns, comments – O'Brien, Annexation of Jacobson and Partlow properties. Tabled to next meeting. Korradi, Christmas parade is 12/11.

Korradi moved to adjourn the meeting with O'Brien seconding the motion. All ayes.

Mayor Griswold declared the meeting adjourned at 7:45 pm.

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Lyle Griswold, Mayor

Attest:

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Alicia Bentler, City Clerk

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
AGRILAND FS	DIESEL	\$112.06
ALLIANT ENERGY	UTILITIES	\$1,310.68
BOHLMANN & SONS SANITATION,LLC	PORT-A-POTTY	\$176.55
CAMDEN, ED	COMM. CNTR DOOR INSTALLATION	\$150.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$70.64
EFTPS	FED/FICA TAXES	\$806.47
GWORKS	TAX RETURN DOCUMENTS W2'S	\$129.36
HOPKINS & HUEBNER	ATTORNEY FEES	\$456.92
IPERS	IPERS	\$537.76
OFFICE DEPOT	OFFICE SUPPLIES	\$115.85
SOUTHWEST IA PEST CONTROL	PEST SPRAY	\$85.00
THE STUART HERALD	PUBLICATIONS	\$134.40
TREASURER STATE OF IOWA	STATE TAXES	\$122.23
US POST OFFICE	PO BOX	\$160.00
VISA	GAS	\$59.98
XENIA RURAL WATER DISTRICT	UTILITIES	\$97.80
EFTPS	FED/FICA TAXES	\$264.55
IPERS	IPERS	\$260.55
TREASURER STATE OF IOWA	STATE TAXES	\$32.00
VISA	STORYTIME	\$16.66
AGRILAND FS	DIESEL	\$112.06
ALLIANT ENERGY	UTILITIES	\$163.76
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$35.31
EFTPS	FED/FICA TAXES	\$486.57
ELAN CITY	SIGN REPAIR	\$138.00
IPERS	IPERS	\$298.47
KINZIE SERVICE	BACKHOE TIRES	\$2,236.00
TREASURER STATE OF IOWA	STATE TAXES	\$76.23
VISA	GAS	\$40.44
IPERS	IPERS CORRECTION	\$0.01
UHC PREMIUM BILLING	HEALTH INSURANCE	\$636.83
ALLIANT ENERGY	UTILITIES	\$136.54
CLAUSSEN, COURTNEY	UTILITY DEPOSIT RETURN	\$250.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$35.32
EDWARDS, DARRELL	UTILITIES DEPOSIT REFUND	\$250.00
EFTPS	FED/FICA TAXES	\$536.84
FARMERS ELECTRIC COOP	UTILITIES	\$40.00
JAKE FAUST	REIMBURS/ ORSCHELN 10/13/21	\$108.84
IPERS	IPERS	\$334.15
FRANK JENSEN	SEPTIC TANK DUMPING	\$400.00

STUART TRUE VALUE HARDWARE	LAGOON RAKES	\$30.98
TREASURER STATE OF IOWA	STATE TAXES	\$81.54
UHC PREMIUM BILLING	HEALTH INSURANCE	\$328.07
VERIZON WIRELESS	CELL PHONE	\$56.87
VISA	HOTEL	\$285.80
XENIA RURAL WATER DISTRICT	UTILITIES	\$48.90
Accounts Payable Total		\$12,246.99
Total Payroll Paid		\$6,833.30
<b>***** REPORT TOTAL *****</b>		<b>\$19,080.29</b>

	REVENUE	EXPENSES
GENERAL	\$34,813.90	\$7,081.29
LIBRARY	\$5,934.85	\$1,956.24
ROAD USE FUND	\$3,399.41	\$4,947.46
EMPLOYEE BENEFITS	\$9,371.81	\$636.84
EMERGENCY FUNDS	\$876.30	
LOST	\$3,015.17	
CAPITAL PROJECTS	\$175.00	
SEWER FUND	\$13,079.86	\$4,458.46
TOTAL FUNDS	\$70,666.50	\$19,080.29