

City of Menlo
Regular City Council Meeting
September 4, 2019 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Behnken, and Jones present. Culver and Miller absent. Attorney David Grapentine was also present. Jones moved to approve the agenda, Behnken seconded the motion. Ayes – Korradi, Behnken and Jones. Absent – Culver and Miller.

Jake Faust reported damage done to air conditioning unit for community building, contacted Miller Plumbing to check fan and wiring. Faust asked council if they wanted five 4 x8 sheets of school gym floor for the stage in the community building, he would need help loading and storing it. Korradi volunteered the use of her garage and Behnken volunteered her husband to help load. Faust reported that Adair St. repair is complete, weed issues at 309 5th St. and 402 North St., Push Inc. has not reseeded school property, and Okaboji training is Sept. 17th – 18th. Motion by Behnken seconded by Jones to send courtesy letters to 309 5th St and 402 North St. to mow and cut weeds. Ayes – Korradi, Behnken and Jones. Absent – Culver and Miller. Council suggested sending a letter or call Push Inc. to remind them of the obligation to fix property. Faust received 2 bids for closing the city well, Miller Plumbing at \$2005.00 and Vais Pump Service at \$2255.28. Faust reported that the steel lid is almost rusted through and is not safe. Mayor stated that the well is a safety issue and should be filled, Korradi and Behnken agreed. Jones feels the well should be kept for future use and building secured. Faust stated that the building is deteriorating, and needs torn down. Korradi motioned to fill the city well accepting low bid from Miller Plumbing seconded by Behnken. Ayes Korradi and Behnken, nays Jones, absent Miller and Culver. Mayor reminded Faust that he would like the sewer system for the campground done before winter.

Clerk Blass requested to attend IMFOA training sessions. Motion by Korradi seconded by Behnken to allow Clerk to attend fall IMFOA training in Des Moines October 16th – 18th. Ayes – Korradi, Behnken and Jones. Absent Culver and Miller. Blass received notification from Region XII that the grant application for Kalbach Oil Co restoration project was declined due to eligibility issues. The facility must be owned by a local government. EMA sent notice of available grant funding for 2019 Pre-Disaster Mitigation, possible coverage for storm water management. Blass suggested that Faust contact Robert Kempf for details. Blass reported that the city computer is having issues starting and that a letter was received from Michell Strawman regarding dog issue. Council instructed Blass to get computer bids and to call Strawman regarding her questions.

Motion by Behnken seconded by Jones to approve Resolution #2019-21 – Library Contribution Transfer. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller and Culver – Absent. Motion passed.

Motion by Korradi seconded by Behnken to approve Resolution #2019-22 Street Finance Report. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller and Culver – Absent. Motion passed.

Motion by Jones seconded by Korradi to approve Resolution #2019-23 – To Set Date for Budget Amendment Public Hearing. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller and Culver – Absent. Motion passed.

Motion by Korradi to approve Annual Urban Renewal Report FY19 seconded by Jones. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Amy Hale, Menlo Café requests permission to have a BBQ Sept. 28th on the 5th St. parking area from 4pm to 8pm and to use the City's picnic tables. The street would not be closed. Motion by Jones to allow Menlo Café to hold BBQ along 5th St. on Sept. 28th seconded by Behnken. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Discussion held regarding donation to Stuart Congregate Meals. No one was present from Stuart for discussion. Council stated the 2 individuals that receive that meals donate to receive them. Mayor stated city doesn't typically give donations. Motion by Behnken seconded by Korradi to deny donation to Stuart Congregate Meals. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Service Dog issues were discussed. Attorney Grapentine will establish a set of procedures to follow regarding Service Dogs and Emotional Support Animals.

Jean Wallace, Centennial committee requested permission to bury a time capsule from Sesquicentennial in the city park to be opened in 25 years and announced that there will be a free spaghetti supper on Sept. 15th in the community building. Motion by Jones seconded by Korradi to allow centennial committee to bury a time

capsule from Sesquicentennial in City park by the bell. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Nuisance properties were reviewed. 519 Sherman St. and 515 McPherson St. have a vehicle that have not been moved for a long period of time. Council will get photos of nuisance issues on vehicles. Motion by Behnken seconded by Korradi to send letters to both locations regarding the vehicles. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Public forum – Motion by Korradi seconded by Behnken to open public forum. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller. Carol Grasty informed the council that a fence was erected on City property right of way at the neighbor north of their residence. Council asked Faust to find out if it is on city property and if so, have the property owner move it. Motion by Jones seconded by Behnken to close the public forum. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Motion by Korradi, Seconded by Behnken to approve the consent agenda, minutes of regular meeting 8-7-19, bills submitted for approval, and clerk financial reports. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Motion by Korradi seconded by Behnken to adjourn the meeting. Ayes - Korradi, Behnken and Jones. Absent – Culver and Miller.

Mayor Clarke declared the meeting adjourned at 8:10 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

AUGUST BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 7,352.25
IPERS		\$ 1,329.73
EFTPS - US Treasury	Federal Withholding	\$ 2,015.81
State of Iowa	State Withholding	\$ 321.00
	Total Payroll	\$ 11,018.79
Agri Drain	Culvert Rpr	\$ 321.31
Agriland FS	Fuel	\$ 234.03
Alliant	Utilities	\$ 1,136.94
Best Portable Toilets	Kybo Rent	\$ 1,400.00
Clayton Auto Salvage	Garbage Dumpster	\$ 267.20
Coon Valley Coop Telephone	Phone	\$ 69.80
Guthrie Co. Environmental Hlth	Well Permits	\$ 50.00
Jensen & Grapentine	Attorney Fees	\$ 938.97
Petty Cash	Postage	\$ 62.70
SW Ia Pest Control	Exterm Srv	\$ 85.00
Wagner, Matt	Stairwell Rpr	\$ 300.00
Waste Solutions of IA	Kybo Rent	\$ 125.00
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 5,088.75
Coon Valley Coop Telephone	Phone	\$ 98.93
Mobile Beacon	Hot Spots	\$ 600.00
O'Brien, Julie	Lib Supplies	\$ 25.26
Petty Cash	Petty Cash Bal.	\$ 50.00
State Library of IA	Fy20 Subscr	\$ 46.18
Treetop Products	Table	\$ 1,536.82
UBAM Educational Srv	Books	\$ 115.46
	Fund 002 Total	\$ 2,482.65
Agriland FS	Fuel	\$ 234.05
Alliant	Utilities	\$ 154.39
Coon Valley Coop Telephone	Phone	\$ 34.90
Faust, Jake	Mileage	\$ 11.02
Ferrellgas	Propane	\$ 99.61
Schildberg Construction	Rock	\$ 4,953.83
Visa	Gas	\$ 247.25
	Fund 110 Total	\$ 5,735.05
Wellmark	Health Ins	\$ 1,096.40
	Fund 112 Total	\$ 1,096.40
Jacobsen's Inc.	Campgrd Septic	\$ 192.91
	Fund 121 Total	\$ 192.91

Alliant	Utilities	\$ 43.46
Coon Valley Coop Telephone	Phone	\$ 34.90
Electric Pump	Flygt Piping	\$ 3,881.22
Farmers Electric Coop	Utilities	\$ 40.00
Faust, Jake	Mileage	\$ 11.02
Landus Coop	Chemical	\$ 41.93
OmniSite	Lift Wifi	\$ 49.71
Verizon	Cell Phone	\$ 44.77
Visa	Fuel/Training	\$ 230.81
Wallace Auto	Eq Rpr	\$ 30.35
Wellmark	Health Ins	\$ 276.33
Xenia Rural Water	Utilities	\$ 8.58
	Fund 610 Total	\$ 4,693.08
	TOTAL EXPENSES	\$ 30,307.63

August Income	
General	\$ 1,398.70
Library	\$ 299.51
Road Use	\$ 4,657.86
Employee Benefits	\$ 178.73
Emergency	\$ 13.16
LOST	\$ 2,221.75
Capital Project	\$ 17,571.00
Sewer	\$ 511.88
TOTAL REVENUE	\$ 26,852.59