

**City of Menlo**  
**Regular City Council Meeting**

June 7<sup>th</sup>, 2023

Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Merial, O'Brien, D. Jacobson, and Miller present.

L Jacobson moved to approve the agenda, seconded by Merial. All Ayes. D Jacobson moved to approve the consent agenda items of minutes from 5/3/23, and 5/17/23 meeting, bills, and bank rec, and was seconded by Miller. All Ayes.

Mayor reported She dropped a building permit off to residences at 306 1<sup>st</sup> St in Menlo.

Maintenance reported he received prices for oil. Miller made a motion to have Jake order 4,000 gallons, and D Jacobson seconded it. All Ayes.

Rock was priced out and he will need 150 tons. Motion by D Jacobson, seconded by Merial to have Jake order 150 ton of rock to repair the streets. All Ayes. He needs to build up the edges of the roads on Panora and 3<sup>rd</sup> St, Adair St, and 6<sup>th</sup> St before he sealcoats. Motion by D Jacobson, to build up edges on Panora and 3<sup>rd</sup>, Adair St, and 6<sup>th</sup> then seal, seconded by L Jacobson. All Ayes.

Clerk requested permission to attend Conference July 17-20. Motion by L Jacobson, to approve clerk to go to conference at the cost of \$256, seconded D Jacobson. All Ayes.

We are scheduled to get audited sometime this year by the state.

Holly Jensen Cruisin for Cure came and asked permission to use City Park for the event since they were not doing a street dance. Motion by O'Brien to allow Cruisin for Cure to use City Park August 19<sup>th</sup>, seconded by L Jacobson. All Ayes.

Jester insurance presented the city's property insurance coverage. Motion by O'Brien to renew policy with the \$2500 deductible, seconded by Miller. All Ayes.

Brenda Dudley with Midwest Partnership came to talk about the city joining Midwest Partnership for \$350. Motion by L Jacobson to join Midwest Partnership seconded by Merial. All Ayes.

Jeff Strawman came to present to the council the cost of switching the website to GoDaddy. Motion by D Jacobson, to stay with WIX and pay month to month till Clerk is ready to switch, seconded by L Jacobson. All Ayes.

Motion made by D Jacobson to approve resolution 2023-10 Resolution to transfer funds, seconded by Merial. Roll call vote. All Ayes Motion made by L Jacobson to put a \$30,000 minimum bid on the parcel #0001257707, seconded by Merial. All Ayes.

Motion made by O'Brien to pass resolution 2023-11 Intent to Sell Real Property, seconded by L Jacobson. Roll Call Vote. All Ayes.

Motion by L Jacobson to approve Resolution 2023-12 Resolution to increase Wage for fulltime employee Lawrence Faust, seconded by O'Brien. Roll Call Vote. All Ayes.

Motion by D Jacobson to pass Resolution 2023-13 to increase wage for City Clerk, Katie Reynolds, seconded by O'Brien. Roll Call Vote. All Ayes.

Motion by Merical to extend the library's credit card limit for 30 days to \$1500, seconded by D Jacobson. All Ayes.

Merical made a motion to adjourn the meeting, seconded by D Jacobson. All Ayes. Mayor adjourned the meeting at 8:17 pm.

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Carol Sheldahl, Mayor

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Attest: Katie Reynolds, City Clerk

Total Payroll Paid \$ 5,688.36  
\*\*\*\*\* REPORT TOTAL \*\*\*\*\* \$ 16,057.47

	<b>EXPENSE</b>
GENERAL	\$ 7,117.80
LIBRARY	\$ 2,239.22
ROAD USE FUND	\$ 2,855.08
EMPLOYEE BENEFITS	\$ 788.81
EMERGENCY	
LOST	
CENTENNIAL	
SEWER FUND	\$ 3,056.56
<b>TOTAL FUNDS</b>	<b>\$ 16,057.47</b>

	<b>REVENUE</b>
	\$ 6,258.31
	\$ 1,512.51
	\$ 3,798.38
	\$ 1,871.25
	\$ 146.95
	\$ 3,760.80
	\$ 0.61