

City of Menlo
Regular City Council Meeting
May 3rd, 2023
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Meral, O'Brien, D. Jacobson, and Miller present.

D Jacobson moved to approve the agenda, seconded by Meral. All Ayes. O'Brien moved to approve the consent agenda items of minutes from 4/5/23 meeting, bills, and bank rec, and was seconded by D Jacobson. All Ayes.

D Jacobson moved to rescind the motion for Budget Amendment Hearing from the 4/5/23 meeting, seconded by Meral. All Ayes.

Mayor reported she will be serving breakfast with couple of others on the morning of the city cleanup day.

Maintenance reported that ethanol plant called him telling him they were closing their main road to the plant and wanted to route trucks through town. Ethanol was told no because the last time trucks were routed through town, they tore the roads up.

He keeps getting complaints on kids with 4 wheelers driving through people's yards, driving erratically in alleys and on the roads, and not watching for vehicles. Council recommended to start having people call the sheriff when incidents are taking place.

The brush pile at the lagoon will stay locked another month due to more items being dumped. If anyone needs to get in, they can call Jake, City Clerk, or Mayor who all have keys to get in.

There have been complaints of semis being parked in the gravel road along the park, and on North Street.

Whoever gets hired to help Jake he recommends they become his replacement for when he retires later this year.

Clerk reported that there was \$250 in community building rental revenue, and \$50 in camping revenue in April.

L Jacobson moved to open the public forum, seconded by Meral. All Ayes.

Meral made motion to close public forum, D Jacobson seconded. All Ayes.

Karla Janning from Region 12 made a presentation about doing a possible housing project here in Menlo. Motion by D Jacobson to have a special meeting May 17th to discuss the housing project further.

During the special meeting May 17th, we will have the City Maintenance job description and advertisement ready to be approved. Motion made by O'Brien to have city clerk contact attorney to get bid sheets ready for the back 3 lots, seconded by L Jacobson. All Ayes.

We will also request the attorney to come to next meeting June 7th. Motion made by O'Brien to call and get an audit cost and for the city clerk's office, seconded by D Jacobson. All Ayes.

Motion made by D Jacobson to have Party Poopers bring out a handicap Kybo for the campground at \$175 per month, seconded by Miller. All Ayes.

Motion made by D Jacobson to approve the renewal of the CDs, seconded by Meral. All Ayes.

Motion made by L Jacobson to adjourn, seconded by D Jacobson. All Ayes. Meeting was adjourned at 8:15 pm.

Carol Sheldahl, Mayor

Attest: Katie Reynolds, City Clerk

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AGRILAND FS	DIESEL	\$208.03
ALLIANT ENERGY	ELECTRIC	\$1,545.84
CAFE ON THE HILL	POTATO BAR PARK REC	\$150.49
CLARKE, JENNA	PARK AND REC SUPPLIES	\$184.99
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$67.48
	WEBSITE DOMAIN NAME	
DOMAIN NAME SERVICE	RENEWAL	\$225.00
EFTPS	FED/FICA TAXES	\$621.80
GUTHRIE CO SHERIFF	SHERIFF CONTRIBUTION	\$1,200.00
HOPKINS & HUEBNER	ATTORNEY FEES	\$1,361.27
IPERS	IPERS	\$504.94
CITY OF MENLO	POSTAGE/PETTY CASH	\$72.56
PANORA FIBER	COMPUTER REMOTE SUPPORT	\$45.48
SOUTHWEST IA PEST CONTROL	PEST SPRAY	\$85.00
STUART TRUE VALUE HARDWARE	RADAR SIGN REINSTALL	\$25.74
THE STUART HERALD	PUBLICATIONS	\$324.72
TREASURER STATE OF IOWA	STATE TAXES	\$85.93
US POST OFFICE	ROLL OF STAMPS	\$63.00
XENIA RURAL WATER DISTRICT	WATER BILL	\$149.70
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAX	\$56.18
IMFOA	CONFERENCE REGISTRATION	\$145.00
IPERS	IPERS	\$57.77
VISA	LIBRARY BOOKS / VISA	\$34.76
AGRILAND FS	DIESEL	\$208.03
ALLIANT ENERGY	ELECTRIC	\$267.76
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.73
EFTPS	FED/FICA TAXES	\$337.78
IPERS	IPERS	\$212.96
SCHILDBERG CONSTRUCTION	ROCK	\$921.97
TREASURER STATE OF IOWA	STATE TAXES	\$49.70
VISA	COLD PATCH	\$974.78
UHC PREMIUM BILLING	HEALTH INSURANCE	\$788.81
ALLIANT ENERGY	ELECTRIC	\$128.09
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.74
EFTPS	FED/FICA TAXES	\$379.58
FARMERS ELECTRIC COOP	LAGOON SEWER	\$44.55
IPERS	IPERS	\$251.82
KEYSTONE LAB	LAGOON SAMPLES	\$41.00
MILLER PLUMBING & HEATING	SEWER SUPPLIES	\$29.15
TREASURER STATE OF IOWA	STATE TAXES	\$55.22
UHC PREMIUM BILLING	HEALTH INSURANCE	\$406.35
VERIZON WIRELESS	CELL PHONE	\$128.95

VISA	LIFT STATION BATTERY	\$25.66
WALLACE AUTO SUPPLY	SHOP SUPPLIES	\$286.46
XENIA RURAL WATER DISTRICT	WATER BILL	\$49.90
Accounts Payable Total		\$12,966.57
Total Payroll Paid		\$5,034.69
***** REPORT TOTAL *****		\$18,001.26

	REVENUE	EXPENSE
GENERAL	\$33,164.28	\$8,919.30
LIBRARY	\$105.90	\$641.88
ROAD USE FUND	\$3,428.07	\$3,760.07
EMPLOYEE BENEFITS	\$10,549.79	\$1,631.53
EMERGENCY FUND	\$828.47	
LOST	\$2,358.41	
SEWER FUND	\$12,937.49	\$3,048.48
CENTENIAL COMMITTEE	\$0.59	
TOTAL FUNDS	\$63,373.00	\$18,001.26