

City of Menlo  
Regular City Council Meeting  
February 3, 2021 – 7:00 PM  
Menlo Community Building

The Menlo City Council held a regular meeting on Wednesday, February 3, 2021, in the Menlo Community Building following Governor Reynolds recommendations for social distancing and masks. Mayor Griswold called the meeting to order at 7:01 pm with Korradi, Jacobson, O'Brien, Miller, and Jones present. Attorney Eddie Fishman was also present. Motion by Jacobson seconded by Jones to approve the agenda. All ayes.

Mayor discussed the use local option sales tax monies for community betterment as clean up days.

Faust reported the campground will not be able to open anytime soon unless we get warm days for melting all the snow. Also, plow cylinders are going to need attention before long.

Clerk Saxton reported that there was an ICAP IT review January 25, 2021. Report will be given to the council on the recommendations from this review. Donation of a copy machine from Coon Valley Telephone and a telephone with answering machine from Lyle and Molly Griswold.

Motion by Korradi seconded by Jacobson to open public hearing for the Proposed Max Property Tax levy. All ayes. No public comments. Motion by Jones and seconded by O'Brien to close public hearing. All Ayes.

Motion by Korradi seconded by Jones to approve Resolution #2021-04 FY2022 Maximum Property Tax Dollars. Roll Call vote: O'Brien Aye, Jacobson Aye, Miller Aye, Jones Aye, Korradi Aye. Motion passed.

Motion by Jacobson seconded by Jones to approve Resolution #2021-05 to Set Date of Public Hearing for FY2022 Annual Budget on March 3, 2021. Roll Call vote: O'Brien Aye, Jacobson Aye, Miller Aye, Jones Aye, Korradi Aye. Motion passed.

Menlo Park and Rec brought cost of the flooring, paint, and ceiling tiles to the council. Requested the councils input on the color of the flooring. Special meeting will be held February 12, 2021 at 5pm to review flooring choices and give recommendations.

Discussion of a storage pod used as a storage building of greater than 120sq feet. Council requested more information. Tabled discussion to next council meeting.

Clean up day discussion for FY22. FY22 funding was cut during budget workshops. It was suggested to pull money from local option sales tax funds to have this in FY22. Will set a date closer to spring.

Survey bids were discussed for the purpose of squaring up the northwest portion of parcel D of the West Central Valley lots. Motion made by Jacobson seconded by O'Brien to move forward with Racoon Valley Land Surveying. All ayes.

Approval of Rick Cummings chicken permit was tabled till March 2021 meeting.

Budget review for maintenance, clerk, and attorney funds for FY22.

Abandoned properties were updated by attorney Fishman. Fishman sent a letter to the property owners 422 Sherman St. for repairs. Property owners have reached out to see what needs to be fixed. Clerk will send pictures to them. Property owners of 510 Sheridan new address has been found to be in Omaha, NE and have been served there. Motion by Jones seconded by Miller not to give Xenia any money for the liens on this property. All ayes.

Motion by Jones seconded by Korradi to open public forum. All ayes. No public comment. Motion by Jacobson seconded by Jones to close public forum. All ayes.

Motion by Korradi seconded by Miller to approve consent agenda minutes of budget workshop 01/05/2021, regular meeting 01/06/2021, budget workshop 01/10/2021, and budget workshop 01/19/2021 bills submitted for approval, and clerk reports. All ayes.

Motion by Miller seconded by Jones to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 7:48 PM.

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Lyle Griswold, Mayor

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Attest: Polly Saxton, City Clerk

JANUARY BILLS SUBMITTED FOR APPROVAL		
VENDOR	DESCRIPTION	AMOUNT
Salaries		\$ 6,447.10
IPERS		\$ 1,362.51
EFTPS - US Treasury	Federal Withholding	\$ 2,050.82
State of Iowa	State Withholding	\$ 282.00
	<b>Total Payroll</b>	<b>\$ 10,142.43</b>
Agriland FS	Fuel	\$ 121.44
Alliant	Utilities	\$ 1,985.75
Angela Kowalsky	Sewer Dep Refund	\$ 250.00
Coon Valley Coop Telephone	Phone	\$ 236.62
Farmers Electric Coop	Utilities	\$ 42.19
Hopkins & Huebner	Atty Fees	\$ 1,180.78
IA Dept of Natural Resources	NPDES Fee	\$ 85.00
IA One Call	One Call	\$ 9.00
Omni Site	Lift Wifi	\$ 144.00
Stuart True Value Hardware	Snowplow Repair	\$ 42.46
The Stuart Herald	Publications	\$ 80.68
United Health Care	Health Ins	\$ 964.90
Verizon	Cell Phone	\$ 57.01
Visa	Gas, Patch, Subscript, Supplies	\$ 561.27
Wallace Auto Supply	Snowplow Repair	\$ 69.24
Wallace Auto Supply	Shop Supplies	\$ 67.79
Xenia Rural Water	Utilities	\$ 146.70
	<b>TOTAL ALL EXPENSES</b>	<b>\$ 16,187.26</b>
<b>January</b>	<b>Expenses</b>	<b>Revenue</b>
General Fund	\$6,981.28	\$ 2,591.36
Library	\$1,655.53	\$ 273.07
Road Use	\$2,422.43	\$ 3,725.46
Employee Benefits	\$1,799.29	\$ 67.78
Emergency		\$ 4.78
LOST		\$ 2,748.01
Capital Projects		\$ -
Centennial		\$ 0.20
Sewer	\$3,328.73	\$ 12,946.10
<b>TOTAL</b>	<b>\$ 16,187.26</b>	<b>\$ 22,356.76</b>