

City of Menlo
Regular City Council Meeting
January 3rd, 2024
Clerk's Office

Mayor Waddell called the meeting to order at 7:00 pm with Renslow, Jacobson, Meral, Griswold, and Korradi present.

Jacobson moved to approve agenda, seconded by Meral. All Ayes.

Renslow moved to approve the consent agenda items, minutes from 12/6/2023, bank rec and bills from December, seconded by Jacobson. All Ayes.

City Clerk reported there was \$125 community building rental money taken in during December. City will need to get the zoning board together to work on rezoning school lots and updating zoning maps. There is a need to get the main community building rekeyed. Motion was made by Meral to approve calling a locksmith to come and rekey the main building minus the clerks office, seconded by Renslow. All Ayes.

City Maintenance reported he has been working on road repairs and maintenance, repairing equipment, and has located several septic tanks. He was in the process of finishing his CDL class this week.

Cheryl Marks with Rolling Hills Bank came to let the city know that they are planning on closing Menlo's bank branch on June 27th of this year.

Meral presented to the council the update with 422 Sherman. We are working with Region XII to get Grant that will help us pay to tear the building down. We will be submitting the required information to Region XII to add to the Grant application. Attorney is going to go back to MJAD to ask if the original agreement will be good till our May meeting which is when we should know if we get the Grant money, and about amending the agreement to read that they will give ownership of the building to the City before it gets torn down.

Brenda Dudley with Midwest Partnership and White Pole Road Committee came to speak to the council about what each of the organizations do and asked the council to consider supporting each when we start working on the budget.

Discussion was had about the community building use by different groups. Council will be sending out a letter to each group that goes over the requirements and rules for use.

Discussion was had about representatives for Emergency Management Appointments. Renslow made motion to have Griswold be the first elected alternate, seconded by Jacobson. All Ayes. Renslow made a motion to have Jacobson be 2nd alternate, seconded by Meral. All Ayes.

Korradi made a motion to pass Resolution 2024-03 approving signatures for checks, drafts, or notes on Menlo City Accounts, seconded by Griswold. Roll Vote All Ayes.

Jacobson made a motion to amend Resolution 2024-02 Appointments by Council & Mayor to add Melissa Renslow to zoning board and add Steve Renslow as Mayor Protem, seconded by Meral. Roll Vote All Ayes. Jacobson made motion to pass the amended Resolution 2024-02, seconded by Renslow. Roll Vote All Ayes.

Jacobson made motion to pass Resolution 2024-01 Hiring Jon Edgington as City Maintenance, seconded by Meral. Roll Vote All Ayes.

Jacobson made motion to hold budget workshops January 23rd and February 13th, seconded by Meral. All Ayes.

Korradi made motion to pay Guthrie County Sheriff \$1200, seconded by Griswold. All Ayes

Jacobson made motion to pay Menlo Fire Department \$3400, seconded by Meral. All Ayes.

Meral made the motion to set the budget amendment hearing for February 7th, seconded by Griswold. All Ayes.

Discussion was had about the need for an access road behind the school lot's. Issue was tabled until we can get more information.

Attorney spoke about updates to the nuisance court case. Renslow made a motion to continue to allow the Attorney to handle the court case, seconded by Jacobson. All Ayes

Council requested that the Attorney explain in greater detail for new members more of details of the court case.

Jacobson made motion to adjourn meeting, seconded by Mercial. All Ayes.

Chad Waddell Mayor

Katie Reynolds City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AGRILAND FS		\$ 173.24
ALLIANT ENERGY	ELECTRIC	\$ 1,432.16
COON VALLEY COOP		
TELEPHONE ASN	PHONE BILL	\$ 67.52
EFTPS	FED/FICA TAXES	\$ 1,635.35
FISHMAN LAW FIRM	ATTORNEY FEES	\$ 738.96
GUTHRIE CO ROAD DEPT	SALT SAND	\$ 180.95
	GWORKS YEARLY	
GWORKS	SUBSCRIPTION	\$ 2,531.00
IPERS	IPERS	\$ 784.63
MAINSTREET DESIGNS INC	LIITES XMAS DECOR	\$ 604.00
SHELDAHL, CAROL	JON CDL CLASS REPAYMENT	\$ 447.50
STUART TRUE VALUE		
HARDWARE	XMAS DECOR	\$ 28.22
THE STUART HERALD	PUBLICATIONS	\$ 266.03
TREASURER STATE OF IOWA	STATE TAX	\$ 136.91
VISA	OFFICE SUPPLIES	\$ 422.64
XENIA RURAL WATER		
DISTRICT	WATER	\$ 149.70
COON VALLEY COOP		
TELEPHONE ASN	PHONE BILL	\$ 94.90
EFTPS	FED/FICA TAXES	\$ 57.74
IPERS	IPERS	\$ 59.37
VISA	BOOKS	\$ 443.44
CLARKE, JENNA	PARK AND REC SUPPLIES	\$ 321.74
AGRILAND FS	DIESEL	\$ 173.25
ALLIANT ENERGY	ELECTRIC	\$ 204.96
ALLSUP TILING & EXCAVAT	ACCESS ROAD	\$ 27,221.50

COON VALLEY COOP		
TELEPHONE ASN	PHONE BILL	\$ 33.75
EFTPS	FED/FICA TAX	\$ 826.37
IPERS	IPERS	\$ 492.11
SHELDAHL, CAROL	JON CDL CLASS REPAYMENT	\$ 447.50
STUART TRUE VALUE		
HARDWARE	SHOP	\$ 4.99
TREASURER STATE OF IOWA	STATE TAX	\$ 100.53
VISA	BOOM TRUCK FUEL	\$ 505.46
WALLACE AUTO SUPPLY	STROBE LIGHT	\$ 55.99
ALLIANT ENERGY	ELECTRIC	\$ 43.42
COON VALLEY COOP		
TELEPHONE ASN	PHONE BILL	\$ 33.76
EFTPS	FED/FICA TAX	\$ 883.17
EJM ENTERPRISES, LLC	SEPTIC 412 NORTH ST	\$ 375.00
FARMERS ELECTRIC COOP	LAGOON	\$ 44.59
IA ONE CALL	ONE CALL	\$ 18.90
IPERS	IPERS	\$ 539.47
STUART TRUE VALUE		
HARDWARE	GLOVES	\$ 3.98
TREASURER STATE OF IOWA	STATE TAX	\$ 107.63
VERIZON WIRELESS	JON CELL	\$ 79.71
VISA	TOOLS	\$ 153.97
WALLACE AUTO SUPPLY	SHOP SUPPLIES	\$ 61.76
XENIA RURAL WATER DISTRICT	WATER	\$ 49.90
Accounts Payable Total		\$ 43,037.67
Total Paid On: 12/08/23		\$ 7,080.31
Total Paid On: 12/22/23		\$ 4,933.96
Total Payroll Paid		\$ 12,014.27
***** REPORT TOTAL		
*****		\$ 55,051.94

	Revenues	Expenses
GENERAL	33648.18	\$ 15,444.92
LIBRARY	3922.19	\$ 915.74
PARK AND REC	1120	\$ 321.74
ROAD USE FUND	3685.81	\$ 31,775.77
EMPLOYEE BENEFITS	1316.74	\$ 1,712.89
EMERGENCY FUND	119.56	
LOST	3357.04	
CENTENNIAL COMMITTEE	0.62	
DEBT SERVICE	800.58	
SEWER FUND	40.32	\$ 4,880.88
TOTAL FUNDS	48011.04	\$ 55,051.94

