

City of Menlo
Regular City Council Meeting
January 3, 2018 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Culver, Miller, Jones and Behnken present. City Attorney Stewart was also present. Behnken moved to approve the agenda, Jones seconded the motion. All Ayes.

Jake Faust reported that a stop sign had been damaged and needed replaced. Faust needs to replace the brooms on the sweeper, approximate cost would be \$500.00, he could work on it during the winter months. Motion by Korradi, seconded by Culver to purchase 2 boxes of brushes for the Sweeper. All ayes.

Clerk Blass reported that Menlo received the ICAP Grant check for \$1000.00, has been working on yearend processes and reports. Blass informed council of remaining restitution balance, new federal mileage rate, CDBG application status and reminded them she will be on vacation February 5th– 9th. Blass asked what date the July council meeting should be set at since the first Wednesday falls on July 4th. Motion by Jones, seconded by Behnken to change the July meeting date to July 11th. All Ayes.

Ammon Taylor, Waste Management of Iowa provided some 3rd party information about options that could help reduce rates, City liability, and decrease wear and tear on City streets.

Motion by Behnken, seconded by Korradi to approve Resolution #2018-01 Wage Increase for City Clerk. Roll Call vote: Miller – Aye, Jones – Aye, Korradi – Aye, Culver – Aye, Behnken – Aye. Motion passed.

Motion by Korradi, seconded by Miller to approve Resolution #2018-02 Health Insurance Carrier. Roll Call vote: Jones – Aye, Korradi – Aye, Culver – Aye, Behnken – Aye, Miller – Aye. Motion passed.

Mayor Clarke appointed Mike Culver to act as Mayor Pro Tempore.

Clarke asked council for a volunteer to be on Landfill Board. Motion by Behnken, seconded by Korradi to appoint Paul Jones as Landfill Board member. All Ayes.

Motion by Culver, seconded by Jones to set January 9th at 6:00 pm for the Budget Workshop. All Ayes.

Motion by Behnken, seconded by Korradi to approve Resolution #2018-04 Approving Signatures for Checks, Drafts, Notes or Orders on City of Menlo. Roll Call vote: Culver – Aye, Jones – Aye, Korradi – Aye, Miller – Aye, Behnken – Ayes. Motion passed.

Motion by Behnken, seconded by Miller to approve Resolution #2018-05 Annual Appointments by Council & Mayor. Roll Call vote: Miller – Aye, Jones – Aye, Behnken – Aye, Korradi – Aye, Culver – Aye. Motion passed.

Motion by Culver, seconded by Jones to open Public Hearing at 7:30 pm on intent to sell City property and open bids. All Ayes. Mayor Clarke asked for public comments and opened the only bid received, from Vernie and Keryl Grasty for \$260.50. Grasty stated he based his bid on price/footage of lot. Motion by Korradi, seconded by Behnken to close public hearing at 7:32 pm. All ayes.

Motion by Miller, seconded by Korradi to accept Grasty's offer of \$260.50 for city property. All ayes.

Motion by Behnken, seconded by Culver to approve Resolution #2018-03 Intent to Accept Offer to purchase real property from Vernie and Keryl Grasty for \$260.50 and set public hearing for February 7, 2018 at 7:30 pm at City Hall. Roll Call vote: Behnken – Aye, Miller – Aye, Jones – Aye, Korradi – Aye, Culver – Aye. Motion passed.

Sarah Gomez, Midwest Partnership Economic Development Director, presented development goals and annual funding request of \$350. Motion by Behnken, seconded by Miller to pay \$350 for 2018 membership to Midwest Partnership Economic Development. All Ayes.

Adam Heft, Agriland FS was present to discuss the Kading fuel barrel. Heft stated that he should have filed a building permit prior to starting the project. The project has been submitted to State Fire Marshall and barrel will not be filled until it passes inspection. Attorney Stewart advised that if the current zoning map is valid, the location is zoned Light Industrial which does not allow for a fuel barrel, so they will need to apply for a variance to have it at that location. Council felt that further research is needed regarding the zoning map. Motion by Jones, seconded by Miller to table discussion of the Kading fuel barrel. All Ayes.

Affidavit and Certificate of City Clerk and Quit Claim Deed regarding sale of property to Short's Place was signed and notarized to be recorded.

Mayor Clarke reported no change of status on nuisance properties due to weather. Korradi felt it was a conflict of interest for the Mayor to do the cleanup at 204 McPherson St. Korradi thought the City Council should request bids. Clarke informed the council he was not being paid and had an agreement with the property owner to do clean up. Miller asked if Landowner or the City is paying for expenses such as landfill costs. Clarke will discuss with owner and give an update. Attorney Stewart recommended doing a bid process for full disclosure for the City and that the City will have to abate the property if City asks for bids. Stewart will do additional research regarding elected official compensation and bid process.

Behnken moved to approve the consent agenda, minutes of regular meeting 12-6-17, bills submitted for approval, and clerk reports. Miller seconded the motion. All Ayes.

Miller moved to adjourn the meeting, Behnken seconded the motion. All Ayes
 Mayor Clarke declared the meeting adjourned at 8:05 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

Bills Submitted for Approval

Salaries		\$	7,726.09
IPERS		\$	978.78
EFTPS - US Treasury	Federal Withholding	\$	2,067.61
State of Iowa	State Withholding	\$	271.00
	Total Payroll	\$	11,043.48
Alliant	Utilities	\$	1,473.29
Coon Valley Coop Telephone	Phone	\$	124.56
Data Technologies	W2 Forms	\$	81.22
First State Bank	Backhoe Payment	\$	1,434.74
Guthrie Co. Sheriff	Protection Donation	\$	1,200.00
ICAP	Subrogation Interest	\$	4,500.00
Menlo Public Library	Librarian Salary	\$	855.00
Office Depot	Toner/Supplies	\$	133.77
Stewart Law & Mediation	Atty Fees	\$	458.00
Stuart True Value Hardware	Shovel	\$	27.53
The Stuart Herald	Publications	\$	440.07
US Post Office	Postage	\$	49.00
Xenia Rural Water	Utilities	\$	97.80
	Fund 001 Total	\$	10,874.98
Alliant	Utilities	\$	187.59
Coon Valley Coop Telephone	Phone	\$	44.19
Stuart True Value Hardware	Shop Supplies	\$	3.28
Visa	Pickup Gas	\$	74.62
Wallace Auto Supply	Truck Repair	\$	186.91
	Fund 110 Total	\$	496.59
Employee Benefit Systems	Health Insurance	\$	400.00
Menlo Public Library	Librarian FICA/IPERS	\$	141.76
Wellmark	Health Insurance	\$	470.31
	Fund 112 Total	\$	1,012.07
Alliant	Utilities	\$	62.75
Coon Valley Coop Telephone	Phone	\$	44.18
Farmers Electric Coop	Utilities	\$	33.33
IA One Call	Notifications	\$	127.00
Verizon	Cell Phone	\$	92.98
Wallace Auto Supply	Sewer Repair	\$	60.00
Wellmark	Health Insurance	\$	242.28
Xenia Rural Water	Utilities	\$	1.43
	Fund 610 Total	\$	663.95
	Total Payables	\$	24,091.07
<u>December Income</u>			
General Fund		\$	7,332.31
Road Use		\$	3,136.10
Employee Benefits		\$	1,327.38
Emergency		\$	125.62
LOST		\$	2,050.63
Sewer (610)		\$	329.01
	Total Income	\$	14,301.05

2017 Wages

Troy Miller	\$	490.00
Lawrence Faust	\$	45,167.22
Larry Jacobson	\$	560.00
Michael Clarke	\$	1,440.00
Michael Culver	\$	490.00
Dorothy Korradi	\$	560.00
Shannon Behnken	\$	315.00
Shelly Quam	\$	5,782.27
Gwen Blass	\$	13,702.88
Michael Comstock	\$	3,711.90