

City of Menlo  
Regular City Council Meeting  
July 7, 2021 – 7:00 PM  
City Hall

The Menlo City Council held a regular meeting on Wednesday, July 7 2021 in city hall. Mayor Griswold called the meeting to order at 7:01 pm with Korradi, Jacobson, O'Brien, Miller and Jones present. Attorney Eddie Fishman was also present. Motion by Jacobson seconded by Korradi to approve the agenda. All ayes.

Mayor asked for approval of new office chair for Clerk to not exceed \$400.00. Motioned by Jacobson seconded by Jones. All ayes.

Faust reported there is a module going out on the tractor which is \$1800.00 Pay for using General Fund money. Motion by Miller to fix the tractor seconded by Jones. All ayes.

Faust also reported the Cub Cadet mower has a hydraulic motor or drive going out. Need fixed or to get rid of it but not a pressing issue, has 865 hours on it. The oil in lagoons can't be treated with anything per DNR, has been raking out but can't keep up. He has to borrow someone else's boat because it's too steep for his. Once he gets it all raked out he may be able to put something in it then. If he does it before it will make it go septic and stink. It's very hard to keep up with it. Will start cutting down ash trees in park and school grounds. Will pile at school grounds and let people cut out of it if wanted, otherwise will burn it. Schooling for Iowa Rural Water Association on August 31-September 1, is \$160.00 if paid by August 10<sup>th</sup> and \$170.00 for after August 10<sup>th</sup>. Hotels range from \$119-129 per night. Total for class and hotel is approximately \$400.00. Motion by Miller seconded by Jones. All Ayes.

Jake will be taking vacation from 8/9-8/13.

Celia Reynolds asked to use Community Building for Bible School 8/16-8/20 with access 8/15. There will be a \$200.00 deposit. Motion by Korradi seconded by Jacobson. All Ayes.

Drew Realty regarding the property of 410 5<sup>th</sup> St., lien. Email Nathan Drew back with amount due of \$6217.40 plus interest.

ICAP Grant for additional funds of \$142.16 for remainder of flammable cabinet. Make phone call asking to pay additional, if not, we will pay. Motion by Korradi seconded by Paul. All Ayes.

Annexation of ethanol plant still in discussion and is tabled until next Council meeting. Appointment of Landfill board tabled until November election. Junk Nuisance/Dangerous building, property at 510 Sheridan Attorney Fishman spoke with Attorney Fischer and he said the the Quit Claim Deed is signed, waiting to confirm it is titled how he wanted then we will have mayor sign it and get the notice of publication from the newspaper. Once we receive the signed Quit Claim Deed we will file a Notice of Publication, Authorization for Mayor to sign Quit Claim Deed with recorder and will give cashier's check to clerk and file. We will continue to do lawn maintenance. Further discussion tabled until next Council meeting.

Attorney Fishman asked about Fire Association and if we have a Fire Chief for the Dangerous Building Ordinance.

Motion by Jacobson seconded by Jones to open public forum. All ayes. Evelyn Jacobson stated there is a mouse problem that isn't getting better in the Community Building. Need someone to put mouse poison under the stage before new tables and chairs go under there.

There will be an Open House for the Library and Community Building 7/13 from 6-8 and would like all to attend. Attorney Fishman stated Jake will need to spread mouse poison for insurance purposes. Jenna Clarke asked if it was okay to have someone start the new library job in between now and next Council Meeting. We will need to retro their pay. Farewell party for Julie will be Saturday, July 17<sup>th</sup> 10:00am-2:00pm. Motion by Paul seconded by Korradi to close public forum. All ayes.

Motion by Korradi seconded by Jacobson to approve the consent agenda minutes of meetings 6/2, 6/9, 6/23, and 6/29, bills submitted for approval and clerk reports. Motion by Korradi seconded by Jacobson. All ayes.

Motion by Korradi seconded by Miller to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:22 PM.

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Lyle Griswold, Mayor

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Attest: Alicia Bentler, City Clerk

## JUNE BILLS SUBMITTED FOR APPROVAL

VENDOR	DESCRIPTION	AMOUNT
Salaries		\$ 8,037.88
IPERS		\$ 1,151.08
EFTPS - US Treasury	Federal Withholding	\$ 1,790.85
State of Iowa	State Withholding	\$ 742.00
<b>Total Payroll</b>		<b>\$ 11,721.81</b>
<b>General Fund 001</b>		
Adair Co Health	Physical	\$ 152.00
Adair Co Landfill	Yearly Bill	\$ 1,235.50
Agriland FS	Fuel	\$ 95.17
Alliant	Utilities	\$ 1,228.23
Deanna Berger	Batteries	\$ 4.82
Bohlmann & Sons Sanitation. LLC	KYBO	\$ 230.05
Coon Valley Coop Telephone	Phone	\$ 72.14
Hopkins & Huebner	Attorney Fees	\$ 502.14
Hopkins & Huebner	Attorney Fees	\$ 462.50
Ia League of Cities	Dues	\$ 198.50
ICAP	Insurance	\$ 6,541.74
SW Ia Pest Control	Pest Cntrl	\$ 85.00
The Stuart Herald	Publications	\$ 159.97
US Post Office	Stamps	\$ 55.00
Van Wall Equipment	Bushhog Parts	\$ 260.96
Visa	Gas/WIX	\$ 141.86
Xenia Rural Water	Utilities	\$ 97.80
	<b>Fund 001 Total</b>	<b>\$ 11,523.38</b>
<b>Library Fund 002</b>		
Coon Valley Coop Telephone	Phone	\$ 94.90
Dollar Gengeral	Summer Reading Pgm.	
Julie O'Brien	Laminator	\$ 811.04
Julie O'Brien	Program Supplies	\$ 94.02
Julie O'Brien	Program Supplies	\$ 42.48
Petty Cash	Postage	\$ 17.41
US Post Office	PO Box Fee	\$ 48.00
Visa	Books/supplies	\$ 294.13
	<b>Fund 002 Total</b>	<b>\$ 1,401.98</b>
<b>Road Use Fund 110</b>		
Agriland FS	Fuel	\$ 95.17
Alliant	Utilities	\$ 128.27
Coon Valley Coop Telephone	Phone Bill	\$ 36.06

Ferrellgas	Tank Rent	\$ 18.00
ICAP	Insurance	\$ 2,988.28
Visa	Gas/Supplies	\$ 197.65
Wallace Auto Supply	Shop Supplies	\$ 7.99
	<b>Fund 110 Total</b>	<b>\$ 3,471.42</b>
<b>Employee Benefits Fund 112</b>		
IMWCA	Workers Comp Ins	\$ 2,529.22
UHC Premium Billing	Health Insurance	\$ 617.53
	<b>Fund 112 Total</b>	<b>\$ 3,146.75</b>
<b>Sewer Fund 610</b>		
Agriland FS	Fuel	\$ 95.18
Alliant	Utilities	\$ 125.13
Coon Valley Coop Telephone	Phone	\$ 36.07
Farmers Electric Coop	Utilities	\$ 40.00
IA DNR	Swr Cert	\$ 60.00
Ia League of Cities	Dues	\$ 198.50
ICAP	Liability Ins	\$ 583.98
IMWCA	Workers Comp Ins	\$ 1,217.78
Jacobsen's Inc	Sewer Rpr	\$ 355.58
Keystone Lab	Test	\$ 201.00
Stuart True Value	Sewer PH Meter	\$ 11.98
Verizon	Cell Phone	\$ 57.05
UHC Premium Billing	Health Insurance	\$ 347.37
Xenia Rural Water	Utilities	\$ 48.90
	<b>Fund 610 Total</b>	<b>\$ 3,378.52</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 34,643.86</b>
<b>June</b>	<b>Expense</b>	<b>Revenue</b>
General Fund	\$ 15,589.09	\$ 1,648.54
Library Fund 002	\$ 2,904.32	\$ 271.41
Road Use	\$ 5,197.05	\$ 4,390.13
Employee Benefits	\$ 4,160.74	\$ 4.83
Emergency	\$ -	\$ 0.34
LOST	\$ -	\$ 2,712.96
Sewer	\$ 5,321.78	\$ 59.80
	<b>\$ 33,172.98</b>	<b>\$ 9,088.01</b>