

City of Menlo  
Regular City Council Meeting  
January 5, 2022 – 7:00 pm  
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Meral, O'Brien, and D. Jacobson present. Miller arrived at 7:13 pm.

L. Jacobson moved to approve the agenda, seconded by O'Brien. All Ayes.

O'Brien moved to approve minutes of regular meeting 12/1/21 & 12/9/21, bills submitted for approval, seconded by D. Jacobson. All Ayes.

Mayor: Welcome Speech was made. She has attended 2 Emergency Management meetings, a Municipal Leadership Academy class. She will be holding a Coffee with the Mayor on 1/15 from 9:00-10:30 am at the Menlo Café. She invites Councilmen to attend to see what the citizens of Menlo have to say.

Maintenance Report: During the recent windstorm, our camping sign blew down. Jake will be making a new one. Stop signs at Sherman and North keep getting taken down on regular basis. Casey's Boom truck broke down. We will have to rent a truck or wait until February to take decorations down. He has 7 more trees to cut down then he will be finished. No equipment problems while moving snow. Water in park has been shut off but he will turn on as campers need it.

Clerk Report: Alicia will be on vacation 1/22-1/29, no fill in help needed while gone. Alicia would like the approval of Janon to help with Budget. Motion by L. Jacobson to approve Janon helping with the budget at \$50.00/hr., seconded by Meral. All Ayes.

New Business: Mayor Pro Tem: Mayor appointed Troy Miller. Motion by L. Jacobson for confirmation of Mayor Pro Tem, seconded by D. Jacobson. All Ayes. Menlo Fire Contribution: Didn't get paid in November, asking for motion to pay \$1700. O'Brien made a motion, seconded by Meral. All Ayes.

Resolution 2022-01 Setting Public Hearing for Max Property Tax Dollars: Motion by O'Brien, seconded by D. Jacobson to set hearing for Wednesday, February 2, 2022, at 6:50 pm. Roll call: All present.

Resolution 2022-02 Annual Appointments by Mayor and Council: Motion by L. Jacobson, to Amend Resolution 2022-02 removing D. Jacobson from Planning & Zoning Commission, seconded by Meral. All Ayes. D. Jacobson made motion to approve Amended Resolution 2022-02 as amended by the motion, seconded by L. Jacobson. Roll call: All Present. Emergency Management Meetings: D. Jacobson will attend when Carol is unable. Motion to Confirm Appointment by O'Brien, seconded by Miller. All Ayes.

Landfill Board Appointment: L. Jacobson appointed. Motioned by Miller, seconded by Meral. All Ayes.

Budget Discussion: Going to have special budget meetings in February.

Motion by Miller, seconded by O'Brien to open Public Forum. Rick Guisinger with Menlo Fire Association asking for full \$3400.00 payment as opposed to \$1700.00 that was budgeted for 2021. Asking for \$3400.00 for Budget FY22, as Menlo Fire still contracts Stuart EMS for \$2500 annually for services.

Motion by L. Jacobson, seconded by D. Jacobson to close Public Forum. All Ayes.

Robert Greenway – Sale of 410 5<sup>th</sup> St., We do not hold title. We can only release our lien. Tabled. Colleen Hodson, not present She is wanting to move property line. She needs survey since one parcel is commercial and the other is residential. Annexation meeting with Beaver Township – Attorney Fishman to set up time that works for Beaver and Carol, late January. Attorney Fishman: Nothing to add.

Questions, concerns, comments: No comments.

D. Jacobson moved to adjourn the meeting with Miller seconding the motion. All ayes.

Mayor Sheldahl declared the meeting adjourned at 7:46 pm.

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Carol Sheldahl, Mayor

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Attest: Alicia Bentler, City Clerk

CLAIMS REPORT VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	TONER	\$130.99
ADAIR CO LANDFILL	LANDFILL PAYMENT	\$0.50
AGRILAND FS	DIESEL	\$189.10
ALLIANT ENERGY	UTILITIES	\$1,690.70
BENTLER, ALICIA	MILEAGE - MLA TRAINING	\$57.68
CENTRAL IA DISTRIBUTING INC	TRASH BAGS	\$70.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$67.54
EFTPS	FED/FICA TAXES	\$1,291.38
HOPKINS & HUEBNER	LEGAL FEES	\$352.48
IPERS	IPERS	\$406.15
OFFICE DEPOT	OFFICE SUPPLIES	\$72.58
PERSONNEL CONCEPTS	SALES TAX AMOUNT	\$0.60
THE STUART HERALD	PUBLICATIONS	\$98.88
TREASURER STATE OF IOWA	STATE WITHHOLDING	\$279.42
VISA	MLA CLASSES	\$299.89
XENIA RURAL WATER DISTRICT	WATER BILL	\$97.80
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$201.51
IPERS	IPERS	\$190.02
TREASURER STATE OF IOWA	STATE TAXES	\$25.00
VISA	AMAZON	\$64.89
AGRILAND FS	DIESEL	\$179.00
ALLIANT ENERGY	UTILITIES	\$208.29
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.78
EFTPS	FED/FICA TAXES	\$324.38
GUTHRIE CO ROAD DEPT	SALT AND SALT MIX	\$182.54
IPERS	IPERS	\$198.98
TREASURER STATE OF IOWA	STATE TAXES	\$50.82
VISA	GAS	\$92.87
WALLACE AUTO SUPPLY	PRUNER, SEWER PUMP SUPPLIES	\$370.48
UHC PREMIUM BILLING	HEALTH INSURANCE	\$728.08
ALLIANT ENERGY	UTILITIES	\$115.99
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.77
EFTPS	FED/FICA TAX	\$363.97

FARMERS ELECTRIC COOP	ELECTRIC	\$42.30
IA ONE CALL	IA ONE CALL	\$18.00
IPERS	IPERS	\$228.04
FRANK JENSEN	SEPTIC TANK DUMPING	\$400.00
MILLER PLUMBING & HEATING	SEWER COUPLING	\$51.63
OMNISITE	SHOP WIFI	\$144.00
TREASURER STATE OF IOWA	STATE TAX	\$55.76
UHC PREMIUM BILLING	HEALTH INSURANCE	\$375.07
VERIZON WIRELESS	CELL PHONE	\$71.87
WALLACE AUTO SUPPLY	PRUNER, SEWER PUMP SUPPLIES	\$37.14
XENIA RURAL WATER DISTRICT	WATER BILL	\$48.90
Accounts Payable Total		\$10,037.67
***** REPORT TOTAL *****		\$19,156.28

	REVENUE	EXPENSES
GENERAL	\$4,776.87	\$11,269.56
LIBRARY	\$2,610.14	\$1,574.27
ROAD USE FUND	\$3,047.28	\$2,548.22
EMPLOYEE BENEFITS	\$1,150.02	\$728.08
EMERGENCY FUND	\$107.53	
LOST	\$3,146.89	
CENTENNIAL COMMITTEE	\$0.20	
SEWER FUND	\$3.98	\$3,036.15
TOTAL FUNDS	\$14,842.91	\$19,156.28