

City of Menlo  
Regular City Council Meeting  
March 2, 2022 – 7:00 pm  
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Merical, D. Jacobson and Miller present. O'Brien Absent.

L. Jacobson moved to approve the agenda, seconded by D. Jacobson. All Ayes.

D. Jacobson moved to approve minutes of regular meeting 2/2/22, bills submitted for approval, special meetings 2/2/22, 2/15/22 and 2/24/22, seconded by Merical. All Ayes.

Mayor: Attended Guthrie County Assessors meeting 2/23/22 to confirm annual budget. She started Welcome bags for new Menlo residents. Community Spring Potluck date will be 3/31/22 from 6-8 pm. Maintenance: 5<sup>th</sup> & 6<sup>th</sup> St. culvert is collapsing. He needs materials to rebuild. The total cost will be \$2200.00 to fix. Will need rock to put over top as well. He would like 2 loads of rock for allies and residents. Motion by L. Jacobson, seconded by D. Jacobson to purchase needed material to replace culvert. All Ayes. Bush Hog was leaking on bottom seal, took to John Deere to fix. The snow plow, auger chain was folding up, got it fixed but needs more work. Will start sweeping streets once weather stays nice.

Clerk: Applied for Grant from Region 12 for Flower Planters, Trash Cans and Grass seed. Asked Xenia to provide us with 5 hydrant markers, they took care of them for us.

Open Public Forum: Motion by Miller, seconded by Merical to Open Public Forum. All Ayes.

Judy Skellenger – Looking at City website and still no Ordinance or Minutes uploaded. She was looking at wrong website. Do we charge for gravel for driveway? Menlo charges \$35 per end loader bucket load.

Rick Guisinger – Will Ambulance be paid \$1700 for next FY? Motion by D. Jacobson, seconded by Merical to close Public Forum.

Corey Greimann – No show.

Camping Rates – Increase to \$25.00/night. Motion by L. Jacobson, seconded by D. Jacobson to approve \$25.00/nt except for site #5 that doesn't have sewer hookup. All Ayes.

Zoning Board Members – Need to appoint 2 new members. Amanda Powell and Tom Wallace have been appointed.

Resolution 2022-05, Setting Public Hearing for FY23 Budget: Motion by D. Jacobson, seconded by Merical to approve resolution. Roll call: Merical, L. Jacobson, Miller, D. Jacobson. O'Brien Absent.

Resolution 2022-06, Setting Public Hearing for Annexation: Motion by D. Jacobson, seconded by Miller to approve resolution. Roll call: D. Jacobson, Merical, L. Jacobson, Miller. O'Brien Absent.

Attorney Fishman – Annexation of Jacobson property is moving forward. Will reach out to County next week on empty lots and any decisions made.

Questions, concerns, comments: Merical spoke with Region 12, they may be interested in building houses on our empty lots. D. Jacobson will not be present for May meeting.

Merical moved to adjourn the meeting with Miller seconding the motion. All ayes.

Mayor Sheldahl declared the meeting adjourned at 7:41 pm.

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Carol Sheldahl, Mayor

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Attest: Alicia Bentler, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AGRILAND FS	DIESEL	\$174.99
ALLIANT ENERGY	UTILITIES	\$1,780.96
AUDITOR OF STATE	PERIODIC EXAM	\$400.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$66.00
EFTPS	FED/FICA TAX	\$551.27
GUTHRIE CO SHERIFF	SHERIFF CONTRIBUTION FY21	\$1,200.00
HOPKINS & HUEBNER	ATTORNEY FEES	\$256.41
IPERS	IPERS	\$380.37
MENLO FIRE ASSOCIATION	AMBULANCE PAYMENT	\$547.34
MILLER PLUMBING & HEATING	FURNACE CONTROL BOARD/LABOR	\$397.50
OFFICE DEPOT	USB ADAPTORFOR MONITOR	\$17.93
PETTY CASH	POSTAGE	\$7.38
SOLUTIONS	COMPUTER SETUP	\$265.00
STUART TRUE VALUE HARDWARE	MISC SUPPLIES	\$14.37
THE STUART HERALD	PUBLICATIONS	\$217.44
TREASURER STATE OF IOWA	STATE TAX	\$73.23
US POST OFFICE	STAMPS	\$58.00
VISA	FURNACE FILTER	\$13.75
XENIA RURAL WATER DISTRICT	XENIA RURAL WATER	\$97.80
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$194.95
IPERS	IPERS	\$187.83
PETTY CASH	POSTAGE	\$1.20
TREASURER STATE OF IOWA	STATE TAXES	\$24.00
VISA	TREATS	\$4.48
AGRILAND FS	DIESEL	\$174.98
ALLIANT ENERGY	UTILITIES	\$279.69
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.01
EFTPS	FED/FICA TAX	\$313.06
IPERS	IPERS	\$196.33
TREASURER STATE OF IOWA	STATE TAX	\$49.83
VISA	CASEY BOOM TRUCK GAS	\$298.17
WALLACE AUTO SUPPLY	BACKHOE BOXED MINIATURES	\$166.83
IPERS	IPERS CORRECTION	\$0.01
UHC PREMIUM BILLING	HEALTH INSURANCE	\$1,456.16
ALLIANT ENERGY	UTILITIES	\$104.87
AUDITOR OF STATE	PERIODIC EXAM	\$400.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.01
EFTPS	FED/FICA TAX	\$348.98
FARMERS ELECTRIC COOP	FARMERS ELECTRIC	\$44.39
IA ONE CALL	IA ONE CALL	\$19.80

IPERS	IPERS	\$222.69
MID-AMERICAN RESEARCH CHEMICAL SOLUTIONS	SEPTIC TREATMENT	\$298.34
STUART TRUE VALUE HARDWARE	COMPUTER SETUP	\$265.00
TREASURER STATE OF IOWA	MISC SUPPLIES	\$7.63
UHC PREMIUM BILLING	STATE TAX	\$53.94
VERIZON WIRELESS	HEALTH INSURANCE	\$750.14
VISA	CELL PHONE	\$118.54
WALLACE AUTO SUPPLY	LADDER	\$129.99
XENIA RURAL WATER DISTRICT	SHOP SUPPLIES	\$148.16
Total Payroll Paid	XENIA RURAL WATER	\$48.90
***** REPORT TOTAL *****		\$4,752.13
		\$17,741.68

	REVENUE	EXPENSES
GENERAL	\$3,030.91	\$8,346.17
LIBRARY	\$1,012.84	\$1,498.69
ROAD USE FUND	\$3,367.06	\$2,414.06
EMPLOYEE BENEFITS	\$81.93	\$1,456.17
EMERGENCY FUND	\$7.66	
CENTENNIAL COMMITTEE	\$0.18	
SEWER FUND	\$13,137.57	\$4,026.59
TOTAL FUNDS	\$20,638.15	\$17,741.68