

City of Menlo
Regular City Council Meeting
January 8, 2020 – 7:00 PM
Clerk's Office

Mayor Griswold called the meeting to order at 7:00 pm with Korradi, Miller, Jacobson, O'Brien and Jones present. Attorney David Grapentine was also present. Korradi moved to approve the agenda, Jacobson seconded the motion. All Ayes.

Jake Faust reported he would like a survey done on the Lagoon, that he has been making repairs to the honey wagon and has painted the plow. Faust would like another load of rock and cold patch to have on hand and would like to schedule a vacation for Feb. 24th thru Mar. 4th. Council asked if Rose Acres is still dumping in our lagoon, Faust stated this year will be the last time. Council also asked who could be available for snow removal and sewer issues while he is on vacation. Faust stated that he could find someone. Motion by Miller seconded by Korradi to approve vacation of Feb. 24th thru Mar. 4th for Jake Faust. Ayes – Miller, Korradi, and Jacobson. Nays – Jones and O'Brien. Motion passed. Motion by O'Brien seconded by Miller to purchase a pallet of cold patch. All Ayes. Motion by Miller seconded by Jacobson to purchase a load of rock. All Ayes. O'Brien inquired about the need to seal the cracks in the bricks on the NW corner of City Hall building. Faust will investigate it.

Clerk Blass reported that the city received the 2019 valuation report from the county to complete budget calculation, announced the invitation to the Midwest Partnership Dinner, reminded the Mayor and Mayor Pro Tem to sign Bank Signature Authorizations and handed out Election Certificates.

Motion by Korradi seconded by Jacobson to appoint Troy Miller as Mayor Pro Tem. All Ayes.

Motion by Korradi seconded by Jones to approve Resolution #2020-01 Employee Health Insurance Carrier. Roll Call vote: Miller, Aye, Korradi, Aye, Jones, Aye, Jacobson, Aye, and O'Brien, Nay. Motion passed.

Motion by Korradi seconded by Jones to approve Resolution #2020-02 Annual Appointments by Council & Mayor. Roll Call vote: Miller, Aye, Korradi, Aye, Jones, Aye, Jacobson, Aye, and O'Brien, Aye. Motion passed.

Motion by O'Brien seconded by Miller to approve Resolution #2020-03 to Set Maximum Property Tax Dollars Public Hearing. Roll Call vote: Miller, Aye, Korradi, Aye, Jones, Aye, O'Brien, Aye, and Jacobson, Aye. Motion passed.

Mayor Griswold appointed Troy Miller to act as Primary Alternate and Larry Jacobson to act as Secondary Alternate for the Emergency Management Commission. Motion by Korradi seconded by O'Brien to approve appointments for the Emergency Management Commission. All Ayes.

Sarah Gomez, Midwest Partnership updated council on outlook for area economic development projects and requested 2020 funding of \$350. Motion by Korradi seconded by Miller to approve the 2020 funding request of \$350 for Midwest Partnership. Ayes – Jones, Jacobson, Miller and Korradi. Nays – O'Brien. Motion Passed. Sarah reminded council that Steve Gilbert was coming on Jan. 13th at 10:00 to discuss Rural Housing 360 program.

Fence issue at 324 Sheridan St. was discussed. Attorney Grapentine stated that Iowa code 359A.16 upholds Iowa Fence Law and overpowers Home Rule power. Attorney state that no further action is required on fence issue. Also, suggested placing ordinance revision on the February council meeting agenda.

Street Parking/Snow Ordinance revision was discussed. Faust stated most residents have driveways to park in. Mayor Griswold would like Faust to take pictures of the snow ordinance violators to be sent a citation warning letter. If problem persists, Mayor will have County Sheriff come issue a citation.

Council discussed applying for the GCCF grant for campground electrical upgrades. Council would like to update wiring and breakers to 50amp. Council directed clerk to get bids. Miller will write up a speck sheet so that all bids are the same.

Nuisance properties were reviewed. Mayor would like to have vehicle at 417 7th Street towed if not moved. Motion by Miller seconded by O'Brien to send 10-day notice to 417 7th St. to remove or get current license plates on vehicle. All Ayes. O'Brien questioned review later issues. Motion by Miller seconded by Korradi to discuss nuisance properties at the April council meeting. Ayes – Jacobson, Miller and Korradi. Nays – O'Brien and Jones. Motion Passed

Motion by Korradi seconded by Miller to open public forum. All Ayes. Scott Guttenfelder inquired on school lots for sale, he would build 2 houses to start with and third house later. Korradi reiterated that the city is required to sell the lots and have a basement. Council will not allow machine shed or manufactured homes and would like to see his house plans. Motion by Jones seconded by Korradi to close public forum. All Ayes.

Motion by Korradi, Seconded by Miller to approve the consent agenda, minutes of regular meeting of 12/4/19 and special meeting of 1/5/20, bills submitted for approval, and clerk reports. All Ayes.

Motion by Miller seconded by Jacobson to adjourn the meeting. All Ayes.

Mayor Griswold declared the meeting adjourned at 8:35 PM.

Lyle Griswold, Mayor

Attest: Gwen Blass, City Clerk

DECEMBER BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 8,049.76
IPERS		\$ 1,043.74
EFTPS - US Treasury	Fed Withholding	\$ 1,923.69
State of Iowa	State Withholding	\$ 240.00
	Total Payroll	\$ 11,257.19
Alliant	Utilities	\$ 1,956.35
Blass, Gwen	Mileage	\$ 50.46
Coon Valley Coop Telephone	Phone	\$ 68.18
Miller Plumbing & Htg	Brkr/Furnace Rpr	\$ 68.68
Schildberg Construction	Rock	\$ 292.03
Stuart True Value	Heat Tape	\$ 29.77
The Stuart Herald	Publications	\$ 138.00
Visa	Patch/toner	\$ 622.94
Wallace Auto Supply	Plow Rpr	\$ 13.67
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 3,337.88
Coon Valley Coop Telephone	Phone	\$ 98.40
O'Brien, Julie	DVD	\$ 28.32
Visa	Toner	\$ 178.25
	Fund 002 Total	\$ 304.97
Alliant	Utilities	\$ 191.09
Coon Valley Coop Telephone	Phone	\$ 34.09
Wallace Auto	Shop Supplies	\$ 125.25
	Fund 110 Total	\$ 350.43
United Healthcare	Health Ins.	\$ 1,170.84
	Fund 112 Total	\$ 1,170.84
Region XII COG	CDBG Draw #12	\$ 8,905.00
	Fund 301 Total	\$ 8,905.00
Agri Drain	Drain Tape	\$ 64.52
Alliant	Utilities	\$ 151.35
Coon Valley Coop Telephone	Phone	\$ 34.09
Farmers Electric Coop	Utilities	\$ 46.84
Stuart True Value	Equip Rpr	\$ 33.36
United Healthcare	Hlth Ins.	\$ 294.08
Verizon	Cell Phone	\$ 57.30
Visa	Gas/Toner	\$ 61.42
Xenia Rural Water	Utilities	\$ 1.43
	Fund 610 Total	\$ 744.39
	TOTAL EXPENSES	\$ 26,070.70

December Income

General Fund	\$ 5,848.87
Library	\$ 1,940.28
Road Use	\$ 2,481.46
Employee Benefits	\$ 1,415.56
Emergency	\$ 104.22
LOST	\$ 4,545.38
Capital Projects	\$ 8,905.00
Sewer	\$ 9.25
TOTAL REVENUE	\$ 25,250.02

2019 Wages

Troy Miller	\$	455.00
Lawrence Faust	\$	47,213.73
Michael Clarke	\$	1,440.00
Michael Culver	\$	490.00
Dorothy Korradi	\$	525.00
Shannon Behnken	\$	490.00
Gwen Blass	\$	24,490.89
James P. Jones	\$	560.00
Michael Comstock	\$	3,189.30
Julie O'Brien	\$	7,084.48
TOTAL WAGES	\$	85,938.40