

**City of Menlo**  
**Regular City Council Meeting**  
December 6<sup>th</sup>, 2023 7:00 pm  
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, D Jacobson, Meralc, O'Brien, present and Miller absent.

Meralc moved to approve agenda, seconded by D Jacobson. All Ayes.

D Jacobson moved to approve the consent agenda items, minutes from 11/1/2023, bank rec and bills from October and November, seconded by Meralc. All Ayes.

Mayor reported she attended Adair and Guthrie County Emergency Management Commission meeting on Nov. 9th. Next meeting is Dec 14<sup>th</sup> at 7:00 asking for new mayors to attend. In 2024 EMC will visit our cities to promote Multi-Jurisdictional Hazard Mitigation Plan Update. There will be GRANTS available where 75% is paid and city only must cover 25%. We need to think what we might need. Jon brought up a generator at the lift station would be an idea. She left 3 gallons of white paint and a line stencil that she paid for at the shop. She was sorry her health wouldn't allow her to finish. She dropped off welcome bag to new residents at 511 6<sup>th</sup> St.

City Clerk reported for the city attorney that the initial appearance date for 306 1<sup>st</sup> St is Dec 15<sup>th</sup>. If they appear at the initial appearance either a pretrial conference or trial will be set. A pretrial conference is a hearing where the residents of 306 1<sup>st</sup> / city try to come to a resolution. MJAD trial is set for April 25<sup>th</sup>. City Maintenance reported he fixed the jetter, repaired dump truck, burned trash pile, covered pits at lagoons, hung Xmas decorations, and purchased some tools. Ice melt was purchased, and he got salt and sand. Wants to remind residents they are not to burn leaves in the streets.

Motion by L. Jacobson, to open the public hearing regarding intent to sell real property, seconded by O'Brien. All Ayes. 1 sealed bid was received for all 3 lots that were for sale for amount of \$24,000 from Meralc Construction. Motion by D 'Obrien seconded by D. Jacobson to close the public hearing. All Ayes. Discussion was had. L Jacobson was for getting rid of the lot's, and D O'Brien asked what Meralc construction wanted to do with the lot's. Meralc Construction said they intend to build a shop. Motion by D'Obrien to sell all three lot's for the amt of \$24,000 (\$8,000 per lot) to Meralc Construction, seconded by L Jacobson. All Ayes with Meralc abstaining from vote due to conflict of interest. Motion by D'Obrien to amend Resolutions 2023-22, 2023-23, 2023-24 to read Meralc Construction is the buyer and the amt for sale is \$8000.00 per lot, seconded by D Jacobson. All Ayes with Meralc abstaining from vote due to conflict of interest. Motion made by D Jacobson to pass Resolutions 2023-22, 2023-23, and 2023-24, seconded by D O'Brien. All ayes with Meralc abstaining due to conflict of interest.

Motion made by D Jacobson, to open public forum, seconded by Meralc. All Ayes. Motion made by D Jacobson to close public forum, seconded by Meralc. All Ayes.

New Council Oaths were given to Steve Renslow, Molly Griswold, as council members, and Chad Waddell as Mayor. Dodi Korradi was given her oath at an earlier time with the city clerk.

D Jacobson made the motion to pass Resolution 2023-19 Employee Health Insurance Carrier, seconded by Meralc. All Ayes.

Meralc spoke about the MJAD agreement. Region XII will be here Dec. 7<sup>th</sup> at 10:00 to have a meeting with us to go over what GRANT is available to us and help us get a plan together to tear the building down. We still have the offer from MJAD to give us \$30,000 to help pay for the cost of tearing the building down. Our bids we are getting are for much more that the \$30,000.

Meralc asked the council to let residents use the community building Monday-Thursday from 8-10 for coffee. L Jacobson made the motion to allow residents to use the community building for coffee, seconded by D Jacobson. All Ayes.

D Jacobson asked if there was any blue paint left over to finish all of the handicap parking spots uptown. There is no more paint left. D Jacobson thanked the retiring council for there years of service. D Jacobson moved to adjourn the meeting at 7:33 seconded by D O'Brien. All Ayes.

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Chad Waddell Mayor

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Katie Reynolds City Clerk

CLAIMS REPORT	REFERENCE	AMOUNT
VENDOR		
ALLIANT ENERGY	ELECTRIC	\$1,349.54
BIG OL POOPERS	PORTA POTTY OCTOBER	\$150.00
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$67.72
EFTPS	FED/FICA TAXES	\$883.08
FISHMAN LAW FIRM	ATTORNEY FEES	\$540.00
IPERS	IPERS	\$670.65
MC SALES, INC.	SANDER REPAIR	\$100.00
OVERHEAD DOOR	SHOP DOOR REPAIR	\$300.00
THE STUART HERALD	PUBLICATIONS	\$427.98
TREASURER STATE OF IOWA	STATE TAXES	\$97.36
US POST OFFICE	ROLL OF STAMPS	\$66.00
VISA	COMMUNITY BUILDING SUPPLIES	\$271.66
WALLACE AUTO SUPPLY	GENERATOR BATTERY	\$258.93
XENIA RURAL WATER DISTRICT	WATER	\$149.70
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
EFTPS	FED/FICA TAXES	\$181.38
IPERS	IPERS	\$186.41
MOBERG, JULIE	WALL PAINT	\$134.82
TREASURER STATE OF IOWA	STATE TAXES	\$1.99
MILLER, DEB	PARK REC SUPPLIES XMAS	\$505.00
WALLACE, CAROL	PARK REC XMAS	\$210.70
ALLIANT ENERGY	ELECTRIC	\$183.94
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.86
EFTPS	FED/FICA TAXES	\$634.00
IPERS	IPERS	\$414.54
JESTER INSURANCE SVCS	WORKMAN COMP AUDIT	\$437.00
MC SALES, INC.	SANDER REPAIR	\$427.54
TITAN MACHINERY	BACKHOE	\$85.02
TREASURER STATE OF IOWA	STATE TAXES	\$71.46
VISA	GAS	\$247.38
WALLACE AUTO SUPPLY	DUMPTRUCK REPAIR	\$659.88

UHC PREMIUM BILLING	HEALTH INSURANCE	\$1,380.97	
ALLIANT ENERGY	ELECTRIC	\$48.49	
BARCO MUNICIPAL PRODUCTS	SURVEY FLAGS	\$78.50	
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$33.86	
EFTPS	FED/FICA TAXES	\$680.87	
FARMERS ELECTRIC COOP		\$42.44	
IA RURAL WATER ASSOCIATION	MEMBERSHIP DUES	\$305.00	
IPERS	IPERS	\$455.49	
MC SALES, INC.	SANDER REPAIR	\$427.54	
OVERHEAD DOOR	SHOP DOOR REPAIR	\$1,057.00	
STUART TRUE VALUE HARDWARE	CULVERT TUBE FOOTBALL FIELD	\$72.39	
TREASURER STATE OF IOWA	STATE TAXES	\$76.57	
UHC PREMIUM BILLING	HEALTH INSURANCE	\$1,380.97	
VERIZON WIRELESS	JAKES CELL	\$182.21	
VISA	WATER CLASS JON	\$665.00	
XENIA RURAL WATER DISTRICT	WATER	\$49.90	
Accounts Payable Total			
		\$16,779.64	
Total Paid On: 11/10/23		\$4,346.46	
Total Paid On: 11/21/23		\$4,155.62	
Total Payroll Paid		\$8,502.08	
***** REPORT TOTAL *****			
		\$25,281.72	
	EXPENSES		REVENUES
GENERAL	\$8,673.31		\$8,803.62
LIBRARY	\$1,617.31		\$339.06
PARK AND REC	\$715.70		\$150.00
ROAD USE FUND	\$5,160.23		\$3,387.37
EMPLOYEE BENEFITS	\$1,380.97		\$1,852.23
EMERGENCY FUND	\$-		\$168.19
LOST	\$-		\$3,783.86
CENTENNIAL COMMITTEE	\$-		\$0.60
DEBT	\$-		\$1,126.16
SEWER FUND	\$7,734.20		\$12,925.20
TOTAL FUNDS		\$25,281.72	\$32,536.29