

City of Menlo
Regular City Council Meeting
June 5th, 2024 – 7:00 PM
Clerk's Office

Mayor Waddell called the meeting to order at 7:00 pm with Renslow, Jacobson, Korradi, and Griswold present. Merical was absent. Jacobson made motion to approve the agenda, Korradi seconded. All Ayes. Renslow moved to approve the consent agenda; Jacobson seconded. All Ayes.

Mayor reported he got his and the clerks cell numbers put on the lift station alarm. He also started a list of trees and stumps that need removed. He also wants the drainage issue at the corner of Sherman and North St looked into so we can fix the problem before it becomes a bigger issue.

Clerk reported that she spoke to Diamond Oil regarding the gas pumps and when they will be removed. Was informed in the next year. New basketball court is completed. We received the locks for the hoops. Keys and handles for the hoops are available at the city hall and library.

Maintenance reported he took the draw down samples from the lagoon to Newton. He has also been mowing and doing maintenance of equipment.

Library reported that the library has a new website she created that is free. Library needs patron computers, so she has applied for several GRANTS to help pay for them. She started working on a current inventory of the library. Menlo is still in the running for the Delta Dental Grant for a water bottle fill station for the park. She informed the council that she sent in her letter of resignation and her last day will be July 26th. Council expressed that she will be missed, and they have heard great things about everything she has done since she started in February. Korradi asked about the accreditation process and was informed the state librarian consultant was invited to a meeting to help the board and her understand what they need to do to earn the accreditation back and help guide them with how the library needs to run in the future.

Heith Hockenberry with Jester insurance came and presented the annual renewal of the city's property and liability insurance. Griswold made a motion to approve the renewal with the additional buyback premium, Renslow seconded. All Ayes.

Discussion was had about the trees and stumps and stumps that need removed. Renslow and Waddell will map out all the trees and stumps that need removed.

Discussion was had regarding the current sewer rate which hasn't been increased in the last 10 years. Motion was made by Renslow to begin the process of raising the sewer rate to \$30 for the 1st 3,000 gallons, seconded by Jacobson. Clerk will contact the Attorney to have him start the process of amending the ordinance.

The sewer project bids the city received were discussed. Jacobson made motion to accept Miller Plumbing and Heating's bid of \$75,980. All Ayes with Renslow abstaining from vote due to conflict of interest. Access road bids the city received were discussed. Renslow made a motion to accept TDL's bid for \$31,700. All Ayes. Griswold made a motion to pass Resolution 2024-10 Transfer funds from emergency fund to general fund, Renslow seconded. Roll Vote. All Ayes.

Renslow made a motion to approve Resolution 2024-12 Jon wage increase of \$1.18, seconded by Jacobson. Roll Vote, Griswold, and Korradi no, Jacobson and Renslow yes. Motion didn't pass. Discussion was had with Jon and council. Jacobson made motion to approve resolution 2024-12 Jon wage increase of \$1.18, seconded by Griswold. Roll Vote All Ayes.

Griswold moved to approve resolution 2024-11 Katie wage increase of \$1.00, seconded by Korradi. Roll Vote All Ayes.

Council discussed when swings were getting put up and mulch laid at the park. Katie spoke to Jeanie Wallace who is working on getting volunteers. Jon will pick mulch up week of June 17th.

Jacobson made motion to adjourn meeting, seconded by Griswold. All Ayes. Waddell adjourned meeting at 8:55.

Chad Waddell Mayor

Katie Reynolds City Clerk

Vendor		Amount
Adair Co Landfill	Landfill payment	\$ 1,293.75
Agri Drain	Tile for Basketball Court	\$ 35.40
AgriLand FS	Diesel	\$ 214.71
Alliant Energy	Electric	\$ 1,750.32
Big Ol Poopers	Installation Rental	\$ 250.00
Central IA Distributing Inc	2 Cases garbage Bags	\$ 120.00
Coon Valley Coop Tele	Phone Bill	\$ 69.40
EFTPS	FED/FICA	\$ 534.92
Ed M Feld Equipment	Fire Alarm Yrly Test	\$ 427.00
Fishman Law Firm	Attorney Fees	\$ 840.00
IPERS	IPERS	\$ 458.29
Miller Plumbing	Ladies Toilet Repair	\$ 348.33
Petty Cash	Hand Soap Comm Bldg	\$ 13.58
Stuart True Value	Coat Rack Wheels	\$ 51.76
The Stuart Herald	Publications	\$ 172.81
Treasurer of State	State Taxes	\$ 43.18
VISA	Microsoft Renewal	\$ 124.89
Xenia	Water	\$ 420.05
Coon Valley Coop	Phone Bill	\$ 94.90
EFTPS	EFTPS	\$ 216.76
IPERS	IPERS	\$ 222.85
Treasurer of State	State Tax	\$ 9.00
Visa	Visa Library	\$ 100.39
Alliant Energy	Electric	\$ 52.65
Coon Valley Coop	Phone Bill	\$ 34.71
EFTPS	Fed/FICA Tax	\$ 315.92
Farmers Electric	Lagoon	\$ 40.00
IA One Call	One Call	\$ 21.60
IPERS	IPERS	\$ 230.32
Treasurer of State	State Taxes	\$ 21.14

Veenstra & Kimm, Inc	Sewer Aerial	\$	1,137.50
Verizon	Jon Cell	\$	74.69
Visa	Water Certificate	\$	63.04
Xenia	Water	\$	55.30
Payroll		\$	5,693.36
Total		\$	16,661.42
	Revenue		Expenses
General	\$ 37,529.95	\$	9,543.43
Library	\$ 1,126.61	\$	1,854.16
Road Use	\$ 1,857.77	\$	2,069.80
Benefits	\$ 2,786.84	\$	952.10
Emergency Fund	\$ 148.86		
LOST	\$ 3,315.35		
Centennial Committee	\$ 0.62		
Sewer Funds	\$ 40.57	\$	3,194.03
Total Funds	\$ 48433.79	\$	16,661.42