

City of Menlo
Regular City Council Meeting
April 3, 2019 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Behnken, Culver, Miller and Jones present. Attorney David Grapentine was also present. Jones moved to approve the agenda, Korradi seconded the motion. All Ayes.

Jake Faust reported that the city streets are in bad shape and feels drainage issues are contributing to the problem. Faust suggested closing several streets to heavy truck traffic and discuss drainage issues with an engineer. Wind Turbine and Ethanol Plant campers will be here in April for long term camping. Faust asked about getting a dumpster for campground. Council would like to know cost of a dumpster before deciding.

Clerk Blass reported Scott's Best Portable Toilets bid kybo rental at \$70/toilet for 20 toilets for Ragbrai, census bureau is looking for people to be on census committee to promote filling out the census survey, Waste Solutions is increasing Kybo rent for the campground from \$85 to \$150 per month, Menlo was awarded the Guthrie Co. Community Foundation Grant for the radar signs in the amount of \$2913.50, installation of the security cameras is complete, clerk will be gone for family emergency April 10 – 12 and has requested a refund for registration fees for the Gworks users meeting on April 10th, and IPERS is having training on April 23 and 24. Motion by Jones seconded by Behnken to have Clerk attend IPERS meeting in April. All Ayes.

Motion by Culver seconded by Jones to approve Resolution #2019-10 Cancellation of intent to accept offer and sell real property. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller – Aye, and Culver – Aye. Motion passed.

Motion by Miller seconded by Korradi to approve Resolution #2019-12 to Transfer Funds. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller – Aye, and Culver – Aye. Motion passed.

Reviewed zoning ordinance wording standard to identify amended property designation. Motion by Korradi seconded by Jones to approve wording of ordinance #2019-01. Ayes – Korradi, Culver, Behnken, Jones. Abstain – Miller.

Motion by Jones seconded by Behnken to approve Resolution #2019-14 to Set Date for proposed zoning amendment Public Hearing. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller – Abstain, and Culver – Aye. Motion passed.

Motion by Culver seconded by Behnken to open public hearing for FY2019 budget amendment. All Ayes. No oral or written comments were received. Motion by Culver seconded by Korradi to close public hearing. All Ayes.

Motion by Culver seconded by Jones to approve Resolution #2019-13 to Adopt FY2019 Budget Amendment. Roll Call vote: Behnken – Aye, Korradi – Aye, Jones – Aye, Miller – Aye, and Culver – Aye. Motion passed.

Librarian Julie O'Brien would like to use the 2 tables from the stage that are falling apart to make some picture frames for the library. Motion by Korradi seconded by Behnken to allow the Library to use the two tables from the stage. All Ayes.

Review of Sesquicentennial Mutual Agreement contract was discussed. Attorney Grapentine talked with Insurance Company regarding liability insurance. Brocker Karns & Karns recommended that the committee should have their own policy. Bill Messenger is agreeable with the final draft of the wording of the Use Agreement. Motion by Culver seconded by Jones to approve the Use Agreement between the City of Menlo and the Sesquicentennial Committee. All Ayes. Jenna Clarke announced that she has applied for the required fireworks permits for both City and County. Motion by Jones seconded by Culver to approve the Fireworks permit for the Sesquicentennial Committee. All Ayes.

Evelyn Jacobson requested permission to change the depth of the north steps and add hand railings to make the stairs easier for elderly to get onto the stage. Earl Jacobson and Lyle Reynolds have volunteered to do the work. Clarke approves of the idea but concerned that the work should be done by a licensed contractor for liability purposes. Miller recommended calling Matt Wagner to get a quote. Motion by Miller seconded by Behnken City will hire a licensed contractor and pay labor up to \$300 to update the stairs. All Ayes.

Discussion was held regarding water bill for 612 6th St. Property owners are requesting that since the house is vacant the water bill be discontinued. Motion by Behnken seconded by Culver to reject request to discontinue water billing at 612 6th St. All Ayes.

Amanda Powell owner of Short's Place is requesting permission to close a portion of Sherman Street for a street dance and beer garden during the Sesquicentennial. Motion by Jones seconded by Behnken to close a portion of Sherman St. from the alley south of Short's Place to no further than 5th St. on June 29th pending discussion from businesses at May 1st meeting. All Ayes. Motion by Jones seconded by Miller to approve extending Short's Places beer garden out into Sherman St. All Ayes.

Motion by Behnken seconded by Jones to set City Wide Cleanup day for May 11th starting at 8:00 am at Menlo Café. All Ayes.

Sale of Schools lots were discussed. Sell with same contract and restrictions but without a minimum bid.

Faust suggested closing some of the streets in Menlo to heavy truck traffic. Several streets are needing major repair. Clarke talked to Kading Ag about not hauling until it dries up. Faust stated that a tile line needs ran from 6th St. to Adair St. to remove water that is pooling under road. Faust suggested putting a 5-ton embargo on city streets this time of year. Faust will close Adair St. from the corner of 6th St. to Hwy 6 and start working on Sheridan St. Motion by Jones seconded by Culver to shut down Adair St. from 6th St. to 7th St. until further notice. All Ayes.

Nuisances reviewed. Motion by Culver seconded by Korradi to send a courtesy letter regarding garbage, debris, and furniture in yard to Erica and Chris Sciarrotta giving them until April 30, 2019 to have cleaned up. All Ayes.

Public forum – Bill Messenger will get signs made for campground closing during sesquicentennial.

Motion by Korradi seconded by Jones to approve the consent agenda, minutes of regular meeting 3-6-19, bills submitted for approval, and clerk reports. All Ayes.

Motion by Behnken seconded by Culver to adjourn the meeting. All Ayes.

Mayor Clarke declared the meeting adjourned at 8:43 pm.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

MARCH BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 5,187.86
IPERS		\$ 1,078.97
EFTPS - US Treasury	Fed Withholding	\$ 1,496.74
State of Iowa	State Withholding	\$ 268.00
	Total Payroll	\$ 8,031.57
Adair Soil & Water	Refund	\$ 200.00
Agriland FS	Fuel	\$ 281.11
Alliant	Utilities	\$ 1,617.53
Coon Valley Coop Telephone	Phone	\$ 71.06
Guthrie Co. Road Dept	Salt/Sand	\$ 248.60
Gworks	Reg Fees	\$ 100.00
Jensen & Grapentine	Atty Fees	\$ 1,348.00
Menlo Public Library	Librarian Salary	\$ 720.00
Stuart True Value	Ice Melt	\$ 35.98
The Stuart Herald	Publications	\$ 434.80
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 5,154.88
Alliant	Utilities	\$ 450.21
Coon Valley Coop Telephone	Phone	\$ 35.53
Stuart True Value	Plow Rpr	\$ 9.99
Wallace Auto Supply	Eq Maint	\$ 379.21
	Fund 110 Total	\$ 874.94
Menlo Public Library	FICA/IPERS	\$ 123.05
Wellmark	Health Ins.	\$ 1,046.40
	Fund 112 Total	\$ 1,169.45

Region XII COG	CDBG Draw #6	\$ 1,463.00
	Fund 301 Total	\$ 1,463.00
Alliant	Utilities	\$ 149.77
Coon Valley Coop Telephone	Phone	\$ 35.53
Farmers Electric Coop	Utilities	\$ 44.47
Keystone Lab	Water Test	\$ 39.00
Verizon	Cell Phone	\$ 43.93
Wellmark	Health Ins	\$ 276.33
Xenia Rural Water	Utilities	\$.72
	Fund 610 Total	\$ 589.75
TOTAL EXPENSES		\$ 17,283.59

MARCH INCOME

General Fund	\$ 3,188.46
Road Use	\$ 2,757.55
Employee Benefits	\$ 865.57
Emergency	\$ 71.54
LOST	\$ 2,144.32
Capital Projects	\$ 1,463.00
Sewer	\$ 261.85
TOTAL REVENUE	\$ 10,752.29