

City of Menlo
Regular City Council Meeting
March 7, 2018 – 7:00 PM
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Culver, Miller and Jones present. Behnken absent. City Attorney Stewart was also present. Culver moved to approve the agenda, Jones seconded the motion. All Ayes.

Jake Faust reported that he needs to purchase a new Electronic PH tester before doing draw down in April. Approximate cost is \$124.00. Motion by Jones, seconded by Miller to purchase Electronic PH Tester and spare electrode. All Ayes. Also reported a waterline leak to repair, complaints about mud in allies from fiber optic installation, cleaning out 2 ditches and working on replacing brushes.

Clerk Blass reported the property sale to Grasty is complete, Guthrie Co. Community Foundation Grant has been submitted, there were 2 inquiries on the school lot incentive packages, there are 2 clerk training meetings in April, and Menlo's Certificate of Deposit will mature in April. Also presented requesting a donation from the Ethanol Plant for the LED display sign. Motion by Jones, seconded by Korradi to reenlist CD for 12 months at Rolling Hills Bank. All Ayes. Motioned by Korradi, seconded by Jones for clerk to attend the IMFOA training in Des Moines April 19th – 20th and pay registration fees of \$175.00. All Ayes. Motion by Korradi, seconded by Jones to generate a letter to Ethanol Plant requesting \$5000.00 donation to go toward sign maintenance with council's agreement to post opening markets on Monday, Wednesday, and Friday when clerk is available for a negotiable period. All Ayes.

Council discussed donation to WCV Pastoral Association. Korradi felt it is was a good cause but there are many nonprofit organizations to give donations to and this would set a precedence. Council agreed and asked Clerk to notify Scott Hill that Menlo would not be giving a donation.

Council received a formal complaint regarding a large black dog being loose in town and chasing her daughter. Council stated that there are at least 6 big dogs running loose and would need to verify who's dog it is prior to sending a letter and following the ordinances procedures.

Diane Harwood representing the Legion Auxiliary, asked to order 2 benches on Menlo's account with Tree Top Products and the Legion Auxiliary would pay for them. Clerk Blass stated she didn't think the State Auditors would approve of the City purchasing items for other entities on their accounts. She offered to assist Diane in setting up an account for the Legion Auxiliary and placing the order. Council and Mayor agreed. Diane also showed the council the t-shirts for the Puppy Jake 5K walk fund raiser to be held on June 23rd.

Motion by Jones, seconded by Culver to open the Public Hearing to adopt the FY2019 Annual Budget at 7:30 pm. All Ayes. Mayor Clarke asked for written or verbal comments. There were no comments. Motioned by Jones seconded by Miller to close the public hearing at 7:36 pm. All Ayes.

Motion by Culver, seconded by Jones to approve Resolution #2018-09 Adopt FY2019 Annual Budget. Roll Call vote: Miller – Aye, Jones – Aye, Korradi – Aye, Culver – Aye, Behnken – Absent. Motion passed.

Motion by Jones, seconded by Korradi to approve Resolution #2018-10 Approve Annual Audit Examination. Roll Call vote: Miller – Aye, Jones – Aye, Korradi – Aye, Culver – Aye, Behnken – Absent. Motion passed.

Council discussed seasonal help and placing an advertisement in The Stuart Herald in May.

Discussion was held regarding the condition of the alleys in Menlo. Mayor Clarke stated that Push Inc. is willing to put rock where the alley is torn up from the fiber optic installation once frost is out. He would like the City to rock all 13 alleys, asking Push Inc. to pay for 50% of the cost. Council agreed this would save the City money and make the citizens very happy. Motion by Korradi, seconded by Miller for the Mayor to make a proposal to Push Inc. to pay for 50% of the cost of rock on 13 alleys in Menlo. All Ayes

During public forum Ryan Guisinger stated his concerns regarding the Board of Adjustment meeting on the special exception request from Kading Ag. Guisinger inquired about footage from road, State Fire Marshall inspection, and if City Attorney would be present at the Board of Adjustment public hearing. Mayor and Council were in favor of City Attorney attending the public hearing. Allen Neal from Agriland FS stated that the State Fire Marshall will do inspection once the tank is complete. Attorney Stewart stated that the Board of Adjustments could request a visual inspection from the State Fire Marshall.

Allen Neal presented bulk oil and hydraulic fluid container options from Agriland FS for the Menlo shop. There would be no delivery fees and the bulk pricing would save the City money. Mayor Clarke asked Faust to get price quotes from several entities for the April meeting.

Korradi asked for an amendment to the February 7th minutes. Korradi stated that there have been 3 instances that her comments were not in the minutes regarding nuisances. Motion by Korradi, seconded by Jones to amend February 7th minutes to include, Korradi contacted Guisinger regarding junk cleanup and stated that he expressed an interest in doing the cleanup at 204 McPherson. All Ayes. Attorney Stewart recommended that the council members make a statement when they wanted something noted in the minutes.

Jones moved to approve the consent agenda, amended minutes of regular meeting 2-7-18, bills submitted for approval, and clerk reports. Korradi seconded the motion. All Ayes.

Jones moved to adjourn the meeting, Miller seconded the motion. All Ayes
Mayor Clarke declared the meeting adjourned at 8:33 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

FEBRUARY BILLS SUBMITTED FOR APPROVAL

Salaries		\$ 4,083.61
IPERS		\$ 803.56
EFTPS - US Treasury	Federal Withholding	\$ 1,179.62
State of Iowa	State Withholding	\$ 229.00
	Total Payroll	\$ 6,295.79
Adair Co. Landfill	Landfill Fees	\$ 1,235.50
Alliant	Utilities	\$ 1,413.60
Auditor of State	Audit	\$ 240.00
Michael Clarke	Mileage	\$ 34.66
Coon Valley Coop Telephone	Phone	\$ 125.79
IMFOA	Dues	\$ 50.00
Menlo Public Library	Librarian Salary	\$ 684.00
Stewart Law & Mediation	Atty Fees	\$ 1,139.30
The Stuart Herald	Publications	\$ 145.30
Visa	Shop Supplies	\$ 16.20
Wallace Auto Supply	Lift Rental	\$ 160.00
West Central Valley School	School Property Sale	\$ 260.50
Xenia Rural Water	Utilities	\$ 97.80
	Fund 001 Total	\$ 5,602.65
Alliant	Utilities	\$ 330.72
Coon Valley Coop Telephone	Phone	\$ 43.55
Productivity Plus	Backhoe Rpr	\$ 899.77
Visa	Pickup Gas	\$ 42.90
Wallace Auto Supply	Equip Maint.	\$ 257.03
	Fund 110 Total	\$ 1,573.97
Employee Benefit Systems	Health Ins.	\$ 400.00
Menlo Public Library	Librarian FICA/IPERS	\$ 113.41
Wellmark	Health Ins	\$ 470.31
	Fund 112 Total	\$ 983.72
Alliant	Utilities	\$ 50.46
Auditor of State	Audit	\$ 235.00
Coon Valley Coop Telephone	Phone	\$ 43.55
Farmers Electric Coop	Utilities	\$ 38.00
Productivity Plus	Backhoe Rpr	\$ 466.11
Stuart True Value Hardware	Parts	\$ 5.99
Verizon	Cell Phone	\$ 72.93
Visa	Clothing Allowance	\$ 39.99
Wellmark	Health Ins	\$ 242.28
Xenia Rural Water	Utilities	\$ 1.43
	Fund 610 Total	\$ 1,195.74
	TOTAL EXPENSES	\$ 15,651.87

FEBRUARY INCOME

General Fund	\$ 2,744.78
Road Use	\$ 4,401.95
Employee Benefits	\$ 68.21
Emergency	\$ 6.46
Sewer	\$ 4.74
TOTAL REVENUE	\$ 7,226.14