

City of Menlo
Regular City Council Meeting
July 6, 2022 – 7:00 pm
Clerk's Office

Mayor Sheldahl called the meeting to order at 7:00 pm with L. Jacobson, Meral, Miller, O'Brien, and D. Jacobson Present.

D. Jacobson moved to approve the agenda, seconded by Meral. All Ayes.

L. Jacobson moved to approve minutes of regular meeting 6/1/22 and special meeting 6/5/22, bills submitted for approval, seconded by D. Jacobson. All Ayes.

Mayor: Attended Guthrie County Economic Recovery Support Exercise 6/9/22. The fire hydrants are all painted. The flower planters are installed, and flowers are planted.

Maintenance: Oiler hoses are not safe, purchased two new for \$958.00. Oiler has safety issues, will need to be replaced soon. City is responsible for dead trees in City Right of Way. May have found Jetter system company for clean out. Will need manhole so we can do our own clean out eventually.

Clerk: 301 1st Street has been mowed and is on maintenance list with USDA. Trash Receptacles are ordered and should be here within 4-6 weeks.

Open Public Forum: No one signed in.

Earl Jacobson – Alicia spoke on his behalf. He would like the display case removed from Library and placed on stage.

Open Public Hearing – Lot line change. Motion by D. Jacobson, seconded by L. Jacobson. All Ayes. No comments.

Close Public Hearing – Motion by D. Jacobson, seconded by Miller. All Ayes.

Resolution 2022-21 Part-time Maintenance Summer Help – Motion by D. Jacobson, seconded by Meral. Roll Call: Meral, D. Jacobson, L. Jacobson, O'Brien, Miller. All Ayes.

Resolution 2022-22 Approve Zoning and Lot Line Change – Motion by D. Jacobson, seconded by Meral. Roll Call: O'Brien, L. Jacobson, D. Jacobson, Meral, Miller. All Ayes.

Resolution 2022-23 – Hire new Librarian – Motion by L. Jacobson, seconded by D. Jacobson. Roll Call: Miller – Aye, Meral – Aye, O'Brien – Nay, L. Jacobson – Aye, D. Jacobson – Aye. Motion carried.

Ordinance 2022-02 – Dogs – Tabled until August meeting.

Rock for School lots – Need to decide on sewer first. Motion by Miller, seconded by Meral to purchase sewer tubing extension for school lots. All Ayes.

Commerical Lots – Need to look into surveying.

Park Maintenance – Camera fixed by Meral. Basketball Hoops – Look into grants for playground equipment.

Attorney Fishman: Nothing further.

Questions, concerns, comments: D. Jacobson – Can he assist with mowing without pay? Check with insurance for coverage.

L. Jacobson moved to adjourn the meeting with Meral seconding the motion. All ayes.

Mayor Sheldahl declared the meeting adjourned at 8:07 pm.

Carol Sheldahl, Mayor

Attest: Alicia Bentler, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADAIR CO LANDFILL	LANDFILL PAYMENT	\$342.00
ALLIANT ENERGY	ELECTRIC BILL	\$1,381.84
BENTLER, ALICIA	TRASH RECEPTICALS	\$911.96
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$69.30
EFTPS	FED/FICA TAXES	\$739.93
GENERAL FIRE AND SAFETY EQUIP		\$27.06
HOPKINS & HUEBNER	LEGAL FEES 2 MONTH INV.	\$2,677.83
IPERS	IPERS	\$414.31
JESTER INSURANCE SVCS	PROPERTY INS/WORK COMP	\$6,414.70
PARTY POOPERS	PORT A POTTY	\$175.00
PETTY CASH	PETTY CASH CERT. MAIL	\$8.66
SOUTHWEST IA PEST CONTROL	PEST SPRAY	\$85.00
THE STUART HERALD	PUBLICATIONS	\$241.92
TREASURER STATE OF IOWA	STATE TAXES	\$81.42
VISA	MOWER GAS	\$246.71
WILSON WELDING	PLANTERS	\$740.00
XENIA RURAL WATER DISTRICT	WATER BILL	\$97.80
CLARKE, JENNA	SUMMER READING MATERIALS	\$156.49
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$94.90
INSIGNIA SOFTWARE	LIBRARY SOFTWARE	\$800.00
JACOBSON, EARL	MISC SUPPLIES	\$1,652.78
PETTY CASH	EXTRA POSTAGE INSIGNIA CANADA	\$1.30
US POST OFFICE	PO BOX FEE	\$54.00
VISA	LIBRARY MISC.	\$584.27
ALLIANT ENERGY	ELECTRIC BILL	\$174.26
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$34.66
EFTPS	FED/FICA TAX	\$336.72
FERRELLGAS	TANK RENTAL	\$18.00
GENERAL FIRE AND SAFETY EQUIP		\$27.06
IOWA PRISON INDUSTRIES	CAMPING SIGN	\$36.60
IPERS	IPERS	\$198.98
JESTER INSURANCE SVCS	PROPERTY INS/WORK COMP	\$2,929.69
TREASURER STATE OF IOWA	STATE TAX	\$50.82
VISA	MOWER BLADES	\$439.91
WALLACE AUTO SUPPLY	MISC SUPPLIES	\$178.01
IPERS	IPERS CORRECTION	\$0.02
JESTER INSURANCE SVCS	PROPERTY INS/WORK COMP	\$1,633.50
UHC PREMIUM BILLING	HEALTH INSURANCE	\$728.08
ALLIANT ENERGY	ELECTRIC BILL	\$258.98
COON VALLEY COOP TELEPHONE ASN	PHONE BILL	\$34.65
EFTPS	FED/FICA TAX	\$379.45

FARMERS ELECTRIC COOP	LAGOON	\$40.00
GENERAL FIRE AND SAFETY EQUIP		\$27.88
IA ASSN OF MUNICIPAL UTILITIES	DUES	\$500.00
IPERS	IPERS	\$228.96
JESTER INSURANCE SVCS	PROPERTY INS/WORK COMP	\$1,359.11
OFFICE DEPOT	OFFICE SUPPLIES	\$57.50
STUART TRUE VALUE HARDWARE	MISC SUPPLIES	\$12.46
TREASURER STATE OF IOWA	STATE TAXES	\$55.76
UHC PREMIUM BILLING	HEALTH INSURANCE	\$375.07
VERIZON WIRELESS	CELL PHONE	\$56.73
VISA	CLOTHING ALLOWANCE	\$181.14
WALLACE AUTO SUPPLY	BACKHOE	\$56.71
XENIA RURAL WATER DISTRICT	WATER BILL	\$48.90
Accounts Payable Total		\$28,458.79
Total Payroll Paid		\$4,860.30
***** REPORT TOTAL *****		\$33,319.09

	REVENUE	EXPENSES
GENERAL	\$3,637.20	\$16,866.31
LIBRARY	\$108.70	\$3,343.74
ROAD USE FUND	\$5,366.30	\$5,159.22
EMPLOYEE BENEFITS	\$86.77	\$3,097.18
EMERGENCY FUND	\$8.11	
LOST	\$3,144.97	
CENTENNIAL COMMITTEE	\$0.20	
SEWER FUND	\$3.85	\$4,758.54
TOTAL FUNDS	\$12,356.10	\$33,224.99