

City of Menlo
Regular City Council Meeting
October 7, 2020 – 7:00 PM
Clerk's Office

The Menlo City Council held a regular meeting on Wednesday, October 7, 2020, via teleconference for the public due to COVID-19 according to Governor Reynolds recommendations. Mayor Griswold called the meeting to order at 7:04 pm with Korradi, Jacobson, O'Brien, Jones, and Miller present. Attorney Eddie Fishman present. Motion by Jacobson seconded by Korradi to approve the agenda. All ayes.

Mayor presented a letter from Snyder & Associates and IA League of Cities for a contest for 7th graders to write about what they would do if they were mayor.

Faust reported on issues at 5th St. and McPherson, and 510 N St. Iowa Rural Water came to sludge dredge for free at the lagoons and will send a report with the findings. There is an additive we can get to digest sludge. It takes at least 4 pounds of additive a week to digest.

Clerk Allsup reported that there is a IMFOA class October 22, 2020 and recommended for the incoming clerk to attend. Motioned by Korradi seconded by Jones to send new clerk to class. All ayes. Sent out a couple chicken permits and will have to do a second follow up for a couple others that did not respond. Clerk Allsup's last day will be October 16th, 2020 and will attend the council meeting in November to shadow new clerk one more time. Casey City clerk will be assisting with our AFR.

Doug DeBolt and Andy Wilcuts of Veenstra & Kimm presented their preliminary engineering report for the city's drainage issues based on lidar data. Biggest problem area appears to be Sherman & North streets intersection. They presented 3 concepts to repair the areas. Council tabled this to the November agenda.

Robert Kreimeyer with Southwestern Financial Services LTD. presented on insurance renewal with a 6.7% increase for Jake Faust and spoke about the need to withdraw the clerk's eligibility. He informed the council they do not have to offer the insurance to the part-time city clerk. Motioned by Jacobson seconded by Miller to renew United Healthcare insurance for Jake Faust. All ayes.

The new city clerk position was discussed to withdraw the insurance eligibility and increase hourly wage. Korradi suggested a probationary period before pay is increased. Motioned by Miller seconded by Jacobson to pay \$18.00/hour and withdraw the eligibility for insurance for the city clerk position. All ayes.

Motion by Miller seconded by Jacobson to approve Resolution 2020-21 – To Hire City Clerk. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Korradi seconded by Jones to approve Resolution 2020-22 – Bank Signatures. Roll Call Vote: Jones – Aye, O'Brien – Aye, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Korradi seconded by Miller to approve Ordinance 2020-01 – Ordinance Amending Code of Ordinances Junk Vehicles. Roll Call Vote: Jones – Nay, O'Brien – Nay, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motion passed.

Motion by Miller seconded by Korradi to waive the second and third readings to approve Ordinance 2020-01 – Ordinance Amending Code of Ordinances Junk Vehicles. Roll Call Vote: Jones – Nay, O'Brien – Nay, Korradi – Aye, Jacobson – Aye, Miller – Aye. Motioned failed.

Discussed interest in the 422 Sherman Building for business. The county holds the tax sales certificate on this property. There will need to be further discussion and research on availability of this property for the interested party. Attorney Fishman will be in touch with interested parties.

Discussion with interested parties in the WCV lots. Council tabled lots and commercial properties to November agenda.

Alliant Energy Staging Area lease will need a provision that if city needs attorney to enforce the lease Alliant will have to pay the attorney fees. Attorney will revise and submit to Alliant for approval.

Motion by Korradi seconded by Jones to set Halloween Trick or Treat to be October 31, 2020 from 5-7pm.

Nuisance properties were discussed. 410 Sherman roof on building is being fixed. Attorney Fishman stated that he will send a second letter to 306 1st Street to clean up property, mowing letter sent to 402 N. St., 307 1st St. and a letter to 404 5th St. regarding the dilapidated shed. Attorney Fishman indicated that the 510 Sheridan tax sale would be \$7,976.19

Motion by Korradi seconded by Jones to open public forum. All ayes. No attendance on public forum. Motion by Jacobson seconded by Miller to close public forum. All ayes.

Motion by Miller seconded by Korradi to approve the consent agenda, minutes of Special meeting of 08/26/20. Minutes of regular meeting 09/02/20, Special Meeting 09/16/20, 09/21/20, and 09/28/20, bills submitted for approval, and clerk reports. All ayes.

Motion by Korradi seconded by O'Brien to adjourn the meeting. All ayes.

Mayor Griswold declared the meeting adjourned at 8:36 PM.

Lyle Griswold, Mayor

Attest: Polly Saxton, City Clerk

SEPTEMBER BILLS SUBMITTED FOR APPROVAL

Salaries		\$	4,737.68
IPERS		\$	971.96
EFTPS - US Treasury	Federal Withholding	\$	1,520.09
State of Iowa	State Withholding	\$	215.00
	Total Payroll	\$	7,444.73
Agriland FS	Fuel	\$	314.92
Alliant	Utilities	\$	1,292.25
Atlantic News Telegraph	Clerk Ad	\$	40.00
Central IA Distributing Inc	Supplies	\$	430.30
Central IA Publishing	Clerk Ad	\$	57.00
Coon Valley Coop Telephone	Phone	\$	234.74
Creston Publishing	Clerk Ad	\$	54.00
Farmers Electric Coop	Utilities	\$	80.00
Guthrie Co Environmental Health	Cistern Permit	\$	50.00
Hopkins & Huebner	Attorney Fees	\$	786.68
O'Brien, Julie	Supplies Reimbursement	\$	10.97
Office Depot	Supplies	\$	75.49
Overdrive, Inc	Bridges Ebook	\$	301.54
Southwest IA Pest Control	Pest Control	\$	85.00
State Library of IA	Bridges Ebook	\$	62.00
Stuart True Value	Supplies	\$	15.99
The Adair News	Clerk Ad	\$	70.50
The Stuart Herald	Publications	\$	199.94
Tiernan Tech	Computer	\$	900.00
UHC Premium Billing	Health Insurance	\$	864.92
Veenstra & Kimm, Inc.	Street Improvement	\$	1,610.10
Verizon	Cell Phone	\$	56.85
Visa	Fuel Books Reg Fees	\$	533.49
Wallace Auto	Supplies	\$	27.56
Waste Solutions of IA	Kybo Rent	\$	80.00
Xenia Rural Water	Utilities	\$	146.70
	Expense		Revenue
General Fund	\$7,096.09	\$	5,766.00
Library Fund	\$2,890.95	\$	1.21
Road Use	\$1,453.02	\$	4,446.78
Employee Benefits	\$1,398.79	\$	2,231.98
Emergency	\$0.00	\$	157.29
Centennial Committee	\$0.00	\$	0.20
LOST	\$0.00	\$	2,700.55
Sewer	\$2,986.82	\$	3.84
	\$15,825.67	\$	15,307.85