

City of Menlo  
Regular City Council Meeting  
July 11, 2018 – 7:00 PM  
Clerk's Office

Mayor Clarke called the meeting to order at 7:03 pm with Korradi, Culver, Behnken, and Jones present. Miller absent. Attorney David Grapentine was also present. Behnken moved to approve the agenda, Jones seconded the motion. All Ayes.

Jake Faust reported that he has installed two septic tanks, one being in the camp grounds. Lift station control panel status is the same. Summer help is mowing and applying cold patch. Push Inc. broke 2 tile lines at the north end of town. The CEU Training in Okoboji is September 10<sup>th</sup> – 12<sup>th</sup> with \$150.00 registration fees. Motion by Behnken seconded by Korradi to allow Faust to attend the meeting with 2 nights lodging. All Ayes.

Clerk Blass reported LED Display sign and 7 gallons of paint has been received from grant awards to Menlo. Shirley Guisinger, Menlo Development requested permission to meet with prospective people for the Café in the Community Building. Motion Jones seconded Behnken to allow Menlo Development to use the Kitchen at no charge for 3 meetings. Ayes – Jones, Korradi, and Behnken. Nays – Culver. Absent – Miller.

Motion by Behnken seconded by Jones to approve the Street Sign Replacement Program Application and Resolution #2018-12 Street Sign Replacement Agreement. Roll Call vote: Korradi – Aye, Culver – Aye, Behnken – Aye, Jones – Aye, Miller – Absent. Motion passed.

Motion by Culver seconded by Korradi to approve Resolution #2018-13 to Hire Part-Time Summer Help Kody Paxton. Roll Call vote: Jones – Aye, Behnken – Aye, Culver – Aye, Korradi – Aye, Miller – Absent. Motion passed.

Motion by Behnken seconded by Jones to approve Resolution #2018-14 to Increase wage for fulltime employee, Lawrence Faust. Roll Call vote: Miller – Absent, Korradi – Aye, Behnken – Aye, Jones – Aye, Culver – Aye. Motion passed.

Motion Jones seconded by Behnken to approve Resolution #2018-15 to Increase wage/health insurance for Gwen Blass. Roll Call vote: Miller – Absent, Korradi – Aye, Behnken – Aye, Jones – Aye, Culver – Aye. Motion passed.

Motion by Behnken seconded by Korradi to approve Resolution #2018-16 to Hire City Attorney David Grapentine. Roll Call vote: Miller – Absent, Korradi – Aye, Behnken – Aye, Jones – Aye, Culver – Aye.

Motion passed.

Discussion was held regarding the process the City will use to sell the 3 school lots. Attorney Grapentine suggested bidding process with a minimum bid. Attorney will research if stipulations can be put on the use of the lots. City would like to have houses built on the lots.

Cindy Partlow presented that the Menlo Library Foundation is planning on having another fund raiser like last years on Saturday, August 4<sup>th</sup>. Council confirmed they are covered under our Liability Insurance.

Jones reported an ATV incident on June 13<sup>th</sup>. Council asked Clerk to send a curtesy letter to the parents and determined to call the Sheriff if problem continues.

Dave Guisinger representing the Menlo Fire Department requested a key to the Community Building to be used for weather emergencies for campers and elderly people in town. Key will be kept in the office at the Fire Station. Motion by Korradi seconded by Behnken to allow Menlo Fire Department to have a key to the Community Building. All Ayes.

Council discussed nuisance abatement for 110 Adair Street. Truck has been emptied. Motion by Behnken seconded by Culver to have Attorney Grapentine review and proceed with abatement process at the end of 30-day notice. All Ayes.

Nuisance properties were reviewed. 702 North St. Clerk received a phone call stating will start removing cars. Will send another letter to new address. 510 Sheridan St. brush and deep freeze still there. Motion by Korradi seconded by Behnken to send a notice to clean up trees, brush and freezer. All Ayes.

Public forum – Rick Cummings has 2 Maple trees growing in his fence on the property line and asked if the City could remove them since it is damaging his fence. Faust and Clarke will look to see if they are on City property and can be removed. Jenna Clarke wanted to thank the Council for the use of the community building for the Jensen benefit.

Motion by Behnken, Seconded by Korradi to approve the consent agenda, minutes of regular meeting 6-6-18, bills submitted for approval, and clerk reports. All Ayes.

Motion by Jones seconded by Culver to adjourn the meeting. All Ayes  
 Mayor Clarke declared the meeting adjourned at 8:08 PM.

\_\_\_\_\_  
 Michael Clarke, Mayor

\_\_\_\_\_  
 Attest: Gwen Blass, City Clerk

**JUNE BILLS SUBMITTED FOR APPROVAL**

Salaries		\$ 5,099.87
IPERS		\$ 965.15
EFTPS - US Treasury	Federal Withholding	\$ 1,465.64
State of Iowa	State Withholding	\$ 273.00
	<b>Total Payroll</b>	<b>\$ 7,803.66</b>
Adair Co. Landfill	Landfill Payment	\$ 2,834.80
Agriland FS	Oil & Fuel	\$ 860.12
Alliant	Utilities	\$ 1,347.39
Cook, Elizabeth	Deposit Refund	\$ 75.00
Coon Valley Coop Telephone	Phone	\$ 89.44
Diamond Vogel Paint	Paint	\$ 641.26
Guthrie Co Environmental Hlth	Extinguisher Insp.	\$ 50.00
Ia League of Cities	Dues/Reg. Fees	\$ 547.50
Landus Coop	Chemicals	\$ 47.26
Menlo Public Library	Librarian Salary	\$ 720.00
Southwest Ia Pest Control	Extermination Fees	\$ 75.00
Stuart True Value	Sump Pump Rpr	\$ 293.56
The Stuart Herald	Publications	\$ 178.40
US Post Office	Stamps	\$ 50.00
Visa	Mower Gas	\$ 203.02
Wallace Auto Supply	Mower Parts	\$ 191.95
Xenia Rural Water	Utilities	\$ 97.80
	<b>Fund 001 Total</b>	<b>\$ 8,302.50</b>
Alliant	Utilities	\$ 165.91
Coon Valley Coop Telephone	Phone	\$ 44.72
Ferrellgas	Tank Rent	\$ 18.00
Schildberg Construction	Rock	\$ 1,477.09
Visa	Gas/Supplies	\$ 255.57
	<b>Fund 110 Total</b>	<b>\$ 1,961.29</b>
Employee Benefit Systems	Health Insurance	\$ 400.00
IMWCA	Wrkr Comp Ins	\$ 2,716.85
Menlo Public Library	Librarian FICA/IPERS	\$ 123.05
Wellmark	Health Ins	\$ 470.31
	<b>Fund 112 Total</b>	<b>\$ 3,710.21</b>
Alliant	Utilities	\$ 131.75
Agri Drain	Tile Repair	\$ 237.02
Agriland FS	Oil & Fuel	\$ 860.10
Coon Valley Coop Telephone	Phone	\$ 44.72
Farmers Electric Coop	Utilities	\$ 31.00
Ia League of Cities	Dues	\$ 187.50
Ia One Call	Notifications	\$ 25.30
IMWCA	Wrkr Comp Ins	\$ 1,338.15
Jacobsen's Inc.	Septic Tanks	\$ 390.09
Keystone Lab	Lab Test	\$ 173.00
Landus Coop	Chemicals	\$ 47.25
Verizon	Cell Phone	\$ 43.85
Wellmark	Health Ins	\$ 242.28
Xenia Rural Water	Utilities	\$ 4.29
	<b>Fund 610 Total</b>	<b>\$ 3,896.28</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 25,673.94</b>
<b>June Income</b>		
General Fund	\$ 2,245.77	
Road Use	\$ 3,080.38	
Employee Benefits	\$ 215.00	
Emergency	\$ 20.35	
LOST	\$ 2,237.92	
Sewer	\$ 7.62	
	<b>TOTAL REVENUE</b>	<b>\$ 7,807.04</b>